

## TENTATIVE COUNSELLING SCHEDULE -2015

ACTIVITIES	Dates
Online Registration & Choice filling for 1st & 2nd round of Counseling	26.05.2015 to 08.06.2015
Choice Locking	06.06.2015 to 08.06.2015 Upto 5:00 PM
1st round of seat allotment	10.06.2015
Remote admission at Admission Centres after 1st round allotment	11.06.2015 to 13.06.2015 and 15.06.2015 to 17.06.15
Vacancy due to non reporting	18.06.2015
Choice modification for 2nd round of Counseling (Online)	19.06.2015 to 21.06.2015 Upto 5:00 PM
2nd Round seat allotment	22.06.2015
Remote admission at Admission Centres (Fresh allottee only )after 2nd round allotment	23.06.2015 to 26.06.2015 Upto 5:00 PM
Vacancy due to non reporting	27.06.2015
SPOT round of Counseling, Registration, Document verification, Fee deposit, Choice filling & Locking at all Admission Centres	29.06.2015 to 30.06.2015
SPOT round seat allotment	01.07.2015
Physical reporting at allotted Institutes by all candidates who have allotted a seat in any rounds and submission of Hostel preferences	13.07.2015 to 17.07.2015
Hostel Allotment Centrally and result will be published on website (Admission closed)	18.07.2015
Commencement of Classes	20.07.2015

### Withdrawal of Seat and refund of Fee

Round	Dates of withdrawal of seat for refund of full fee except Counselling Fee at ACs only	Refund Amount
After 1 <sup>st</sup> and 2 <sup>nd</sup> round of Counseling	11 <sup>th</sup> to 18 <sup>th</sup> June-2015 23 <sup>rd</sup> June to 27 <sup>th</sup> June-2015	Rs.43250/-

- After allotment of seat in 1<sup>st</sup>, 2<sup>nd</sup> and Spot Round of Counseling, if a candidate failed to report at the allotted institute for one or other reason shall be considered for refund of 50% of fee plus Caution Money on submission of an application to NCHMCT, Noida.
- In case candidate reports physically but did not attend any class will be entitled to 50% refund on claim from the admitted institute within 45 days from the commencement of classes.
- Candidate once attended any class at the allotted institute shall not be eligible for refund of fee except the Caution Money from the allotted institute.
- If no seat could be allotted at SPOT round, fee of Rs.43250/- shall be refunded retaining Counseling fee of Rs.1000/- only.

## National Council for Hotel Management & Catering Technology

**JEE-2015**

**Information for Online Counseling**



**Information Leaflet**

**National Council for Hotel Management & Catering Technology**

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## National Council for Hotel Management & Catering Technology Ministry of Tourism, Govt. of India

On the basis of performance in the Written Test of JEE-2015, a unique rank shall be allotted to each candidate (no separate rank for General, SC,ST,PD,KM categories) to be eligible for Counselling. Our endeavor is to make the counseling and admission process candidate-friendly and reduce their anxiety and other procedural difficulties.

Candidates are also advised to diligently seek and compile information regarding the participating institutes, fee structure and other relevant facts, before filling their choices during counseling. All candidates are advised to visit [www.nchmcounseling.nic.in](http://www.nchmcounseling.nic.in) regularly and understand the process clearly before undertaking registration and choice filling. A schedule of the online process for admission highlighting various stages of JEE-2015 is given in the last page of this leaflet.

### Broad outline of counseling and seat allotment through NIC on behalf of NCHMCT

#### 1. Online Registration

- Online Registration is mandatory for all eligible candidates to be considered for allotment in the 1<sup>st</sup> and 2<sup>nd</sup> round of Counselling. For online registration visit: [www.nchmcounseling.nic.in](http://www.nchmcounseling.nic.in) from places convenient to them during the period prescribed in the schedule.
- Category and other credentials once declared by candidate in the JEE-2015 Application, can not be changed at the Counseling time. But during online registration process, eligible candidates can update their personal information.

#### 2. Choice Filling and Locking

- a. All registered candidates should fill their choices of institutes and lock the choices. This choice list is used for the first two rounds of allotments. In the 2<sup>nd</sup> round, candidates can make online choice modifications and lock them again. Candidates should fill choices of institutes in their order of preference.

#### 3. Online Seat Allotment

- a. Seat allotment is done based on the candidate's All India Rank (AIR), category, preference of choices and availability of desired seats etc. The seat allotment results will be available online at [www.nchmcounseling.nic.in](http://www.nchmcounseling.nic.in) as per given schedule. There is no provision of sending Individual allotment letters to the candidates by post.

#### 4. Reporting to Admission Center (ACs) after seat allotment and Fee Payment

- a. All Candidates who have been allotted a seat would be required to physically report to designated Admission Centers(AC) for documents verification, initial fee

payment, to give option for up gradation of choices and to collect the provisional admission letter.

- b. During reporting at AC, candidates are required to pay the fee of **Rs.44250/-** (Rs.1000/- Counselling Fee+Rs.43250/- 1st Semester Fee) through e-challan payment with State Bank of India.

#### 5. Withdrawal of Allotted Seat and refund Rule

A candidate can cancel his / her allotted seat, admission process and initiate refund process by visiting the reporting centre where initial reporting was done as per given schedule.

**Refund:** Refund of fees for cancellation of seat allotment will be processed only after the receipt of necessary fee documents at NCHMCT after deduction of Rs.1000/- Counselling Fee. The fee shall be refunded by NCHMCT within a period of 45 days from the date of Commencement of Academic Session. Candidate who did not withdraw/cancelled allotted seat during the specified period as given in the schedule shall not be eligible for full refund of fee (see refund policy at the end).

#### 6. About SPOT round Counselling

There will be SPOT round of Counselling On-Campus at all the Admission Centres(ACs) where following will be eligible:

- All eligible candidates who did not register during main Counselling (absentees) are also permitted for SPOT round.
- Registered in the 1<sup>st</sup> round of Counseling and also got the seat allotment in 1<sup>st</sup> and 2<sup>nd</sup> round, but not reported at admission centre are also eligible.
- All the eligible candidates who had withdrawn before SPOT round are also eligible.
- All Provisionally Admitted candidates.
- Candidates is required to report to any of the Admission Centre on specific day in person for SPOT round Counselling. On-line registration and filling up choices is mandatory in order to participate in SPOT round even for those candidates who have already registered and submitted choices in the previous rounds. **Earlier registration and filled choices shall becomes NULL and VOID. During SPOT round, conversion of seat will take place as per conversion rules.**

#### 7. Admission to allotted Institute and Hostel Allotment

All candidates who have taken provisional admission in round 1, 2 or Spot Round of seat allotments, will have to report finally at the Allotted Institution as per the schedule along with allotment letter and original testimonials with attested copies for completing the admission formalities. **Hostel will be allotted centrally purely based on AIR after physically reporting at allotted institute only for those candidate who have physically reported at the allotted institute and submitted their willingness for hostel.**