

YVUCET-2016

PROCEDURE TO EXERCISE OPTIONS

1. Open the Website www.yvudoa.in. Home page displayed as follows.
2. Click on the Web Options link for Exercising options.
3. Enter the details as shown in the option form and click **Submit** button.

YOGI VEMANA UNIVERSITY
VEMANAPURAM, KADAPA- 516003
Post Graduation Common Entrance Test-2016

Option Form

Hall Ticket No. Security Code

4. Option form will be displayed as shown below with colleges on the **Leftside**. This window displays all the eligible colleges based on gender and specialization.

YOGI VEMANA UNIVERSITY
VEMANAPURAM, KADAPA- 516003
Post Graduation Common Entrance Test-2016

Option Form

Hall Ticket No. Security Code

Roll	Name	Father Name	Sex	Reservator	Regist	Minority	Mobile	Date of Birth	Course Applied	Test
407	HADIPALLI MOURIKA	HADIPALLI CHENNAI	FEMALE	DC	Local	Hindu	986085081	24-08-1992	B. Com.	Computer

List of Colleges

College Name	Course Name	Seat Ty	College T
Yogi Vemana University, Kadapa	B. Com.	Regular	Co-education
Yogi Vemana University, Kadapa	B. Com.	Self Financ	Co-education
Government Degree College for Men, Kadapa	B. Com.	Self Financ	Co-education
S.V. Degree College, Kadapa	B. Com.	Self Financ	Co-education
OSR & SRPW Degree College, Kamalapuram	B. Com.	Self Financ	Co-education
Sri Rachapudi Raja Bhuvaneni Degree College	B. Com.	Self Financ	Co-education
Sri Parameswara Degree College, Jammalar	B. Com.	Self Financ	Co-education
Laxya Degree college, Pulivendula	B. Com.	Self Financ	Co-education

List of Priority

College Name	Course Name	Seat Type
Yogi Vemana University, Kadapa	B. Com.	Regular
Yogi Vemana University, Kadapa	B. Com.	Self Financ
Sri Parameswara Degree College, Jammalar	B. Com.	Self Financ
S.V. Degree College, Kadapa	B. Com.	Self Financ
Sri Rachapudi Raja Bhuvaneni Degree College	B. Com.	Self Financ
Government Degree College for Men, Kadapa	B. Com.	Self Financ
OSR & SRPW Degree College, Kamalapuram	B. Com.	Self Financ

- ❖ Select the college on left window and click on **Add to Priority List** button to add college to the Right side window as option number one. Then next one will be added as Second Option and so on. The priority of options is displayed on the right side window.
- ❖ Automatically the option will be moved to the new location and the priority numbers will be renumbered.(OR) select the option and press the **UP/DOWN** arrow buttons present in between the tables to move up/down one level.

- ❖ Select an option and click the **Delete Priority** button, then the option will be deleted from selected list.
- 5. The Saved options can be viewed and/or print through the **Print options** link from home page also.
- 6. The options exercised will be closed at **00:00 Hrs** midnight on the last date specified for web options in the notification.
- 7. The options registered in the server will be frozen automatically on the last day specified in the notification and shall be used for seat allotment.
- 8. The options will be processed on the dates specified and the results will be communicated through **SMS** message to the registered mobile number, which you have provided and you can also take a print of the provisional allotment order from the website.

Do's and Don'ts

- ❖ **Do not use mobiles and tablets to exercise the options. Use only Computers.**
- ❖ Check college codes thoroughly before entering options.
- ❖ Write college codes in the order of preference on a White paper before entering into web.
- ❖ Do not select colleges which you are not interested.
- ❖ Avoid using slow internet facility.
- ❖ Allotments will be made in the order of preference of options and exercise utmost care while entering options.
- ❖ Allotments will be made in the Rank order.
- ❖ Allotment made in the web counseling is final and cannot be altered under any circumstances.
- ❖ Therefore only such colleges and courses that candidate will join without any hesitation should be chosen.
- ❖ Convener is not responsible for any technical or human errors from client side (Student side) while exercising options.
- ❖ Keep your mobile with you while exercising options and do not block **SMS**.