

**RAJASTHAN ENGINEERING ADMISSION PROCESS (REAP)-2017
FOR
ADMISSION IN FIRST YEAR OF B.TECH./B.E. AND B.ARCH COURSES FOR
THE SESSION 2017-2018**

Following General Instructions and Procedures for REAP-2017 are circulated by virtue of powers entrusted through letter dated 05 April 2017 of Technical Education Department, Government of Rajasthan, Jaipur.

-: GENERAL INSTRUCTIONS:-

The candidates are advised to carefully establish their eligibility before applying for the REAP-2017. REAP-2017 will not be responsible for loss/damage caused due to candidate giving the wrong information. The candidate would be solely responsible for the consequences or any damage/loss/harm which occur due to wrong or erroneous facts/data/information given by the candidate.

1. ONLINE SUBMISSION OF APPLICATION FORM:

- 1.1 REAP-2017 application form is to be submitted online on the web portal. The candidate must carefully fill all the details as required in the online application format.
- 1.2 Duration of submission of the online application form will be from 15/05/2017 to 15/06/2017. However the last date for depositing the fees (Registration Fee and Advance Fee) through REAP web portal will be 10/06/2017.
- 1.3 There would be three main rounds of the counseling in REAP-2017 followed by one special round (Spot round) in the month of August 2017. In the first round, Candidates from out of Rajasthan state would be given allotment of seats based on merit list. In the second round, Candidates from the state of Rajasthan state (having Rajasthan Domicile) would be given allotment of seats based on merit list. In the third round (Upward Movement), Candidates from the state of Rajasthan ((a) Who had their choice exhausted in the main round of allotment and (b) those who report in the allotted institute and opt for Upward movement through REAP-2017 web portal) would be given Upward movement allotment. **The candidates who do not report in the allotted institute after allotment of seat shall be ineligible for “Upward movement”.** Out of Rajasthan candidates are not eligible for “Upward movement”. However, candidates from outside Rajasthan are permitted to apply/participate in Special/Spot round.
- 1.4 Candidates are advised to decide their mobile number and email ID before applying in REAP-2017. Candidates should not change their mobile number and email ID during the process of counseling/admission in REAP-2017 as all the communication would be made by the REAP-2017 office on the registered mobile number and email ID.
- 1.5 **The challan number of the first transaction (registration fee) will be the default login ID. Candidates are advised not to disclose their login ID and password for REAP-2017 web portal to anybody else.** REAP-2017 will not be responsible for any loss or damage or harm caused due to candidate disclosing his/her login ID/password to any other person/institute/agency/society.
- 1.6 **For admission in I-Year in B.Tech/B.E Courses (Four year degree course):**
Candidate is required to register through REAP-2017 web portal. **Candidate is required to register for REAP-2017 (including special/spot round) only once.** Candidate may register on the basis of JEE Main-2017 merit or Class-12 marks/percentile. However, **the candidates are advised to register on the basis of JEE Main 2017 rank as JEE Main 2017 rank would be given higher priority in comparison to class-12 marks/percentile in forming the combined merit list during all the stages of counseling in REAP-2017.** If a candidate registers on the basis of class-12 marks/percentile, it is mandatory for him/her to upload class 12th mark sheet (from a recognized board) on REAP-2017 web portal in the space provided.

For admission in I-Year in B. Arch Courses (Five Year Degree Course):

Candidate is required to register through REAP-2017 web portal. **Candidate is required to register for REAP-2017 (including special/spot round) only once.** Candidate may register on the basis of JEE Main-2017 (Paper-II) rank or Class-12 marks/percentile. However, **the candidates are advised to register on the basis of JEE Main 2017 (Paper-II) rank as JEE Main 2017 (Paper-II) rank would be given higher priority during all the stages of counseling for B.Arch in REAP-2017.** If a candidate registers on the basis of class-12 marks/percentile, it is mandatory for him/her to upload class 12th mark sheet (from a recognized board) on REAP-2017 web portal in the space provided. If a candidate registers in REAP-2017 on the basis of class-12 marks, then it is mandatory for him/her to submit National Aptitude Test in Architecture (NATA) score conducted by Council of Architecture (COA). The **minimum pass score for NATA is 80 out of 200 for all categories of candidates. There is no relaxation in the minimum pass score of NATA to any candidate belonging to any category.**

For admission in I-Year of B.Arch courses separate merit list will be prepared on the basis of:

(a) JEE Main-2017(Paper-II) rank

(b) Class-12 marks (50 % weightage) + NATA score (50 % weightage) (NATA 2017 or NATA 2016)

The admissions in B. Arch courses would be given on the basis of combined merit list in which higher priority would be given to JEE Main-2017 (Paper-II) rank.

- 1.7 Candidates who belong to any State other than Rajasthan State shall be considered for admission to First year of degree engineering courses. 15% seats in the Private Unaided Engineering Institutions and 15% seats in the Self-Financed Courses in Govt. Aided Engineering Institutions of Rajasthan State as mentioned in SEAT MATRIX are available for such candidates.
- 1.8 Deposition of Application Form Fees: Cost of REAP-2017 online Application/ Registration form is Rs. 700/-. Candidates can pay the Application/ Registration fee for REAP-2017 online through REAP-2017 web portal (by means of Netbanking, ATM card, Debit Card, Credit Card, e-wallet). This amount is neither refundable nor transferable nor adjustable in future. The online application/registration form for entering the required details will automatically become active for a candidate after he/she successfully pays the fee online through REAP-2017 web portal. The transactional charges for making the online payment through REAP-2017 web portal will be borne by the candidate. The information about the transactional charges will be visible to the candidate when he/she makes the online payment through REAP-2017 web portal. **The candidate must note down the Transaction Number and keep it safely with him/her. The transaction number is required in case of Transaction failure. Generally it takes about 48 hours to sort out the matters related to transaction failure. REAP-2017 will be able to sort out the matters related to Transaction failure only if the amount is deposited /credited to the partner gateway agency.**
- 1.9 Aadhaar number is mandatory for the registration in REAP-2017. If the candidate does not presently have a Aadhaar card, then he/she may register by mentioning the Aadhaar acknowledgement receipt number and subsequently uploading the scanned copy of Aadhaar acknowledgement receipt on the REAP-2017 web portal in the space provided. Candidates should kindly note that they will not be allowed to join the allotted institute on the basis of Aadhaar acknowledgement receipt. The original Aadhaar card is essential at the time of reporting in the allotted institute.
- 1.10 Candidate is required to upload his/her recent passport size photograph and signature as per the facility provided on the web portal of the online application form. Ensure that the image size of photograph should not exceed 100 KB (maximum) in the JPG File format and the image size of Signature should not exceed 50 KB (maximum) in the JPG File format.
- 1.11 Candidate may “Save” the data in the Application/Registration form and “Update” it later (up to notified due date). The candidate can edit the details entered by him/her in the Application/Registration form until he/she clicks the “Submit” button for final submission of application form. Once the candidate clicks the “Submit” button, he/she will not be able to edit certain fields in the data (such as Gender, Aadhaar number, Income Category etc.). Therefore, the candidates are advised to click “Submit” button only and only if he/she is sure that the data entered in the Online Application Format is correct and no further editing is required. **Incomplete/incorrectly filled applications are liable to be rejected. REAP-2017 reserves the right to reject any incomplete/incorrectly filled Application/Registration form without quoting any reason/explanation. The decision of Convenor/Co-Convenor, REAP-2017 would be final. Hon’ble Vice-chancellor, RTU, Kota shall be appealing authority in all such cases of rejection and his decision would be binding.**

- 1.12 The candidates will have to fill marks obtained in XII or equivalent examination as well as JEE (Mains)-2017 score/ rank [if appeared in JEE (Mains)-2017].
- 1.13 Post successful registration, the candidate is allowed to deposit Advance fee of Rs. 10,000/= (Rupees ten thousand only). Candidates can pay the Advance fee for REAP-2017 online through REAP-2017 web portal (by means of Netbanking, ATM card, Debit Card, Credit Card, e-wallet). The candidate must note down the Transaction Number and keep it safely with him/her. The transaction number is required in case of Transaction failure. Generally it takes about 48 hours to sort out the matters related to transaction failure. REAP-2017 will be able to sort out the matters related to Transaction failure only if the amount is deposited /credited to the partner gateway agency.

This amount (Rs. 10,000/= paid as Advance fee) is adjusted after the counseling process is over in a manner as given below:

(a) if the candidate is allotted a seat and joins the allotted institute (during all of the first/second/third round of the main counseling) (Reported candidates) then the advance fee will be transferred to the last reported institute and shall be treated as a part of candidates fee.

(b) if the candidate is allotted a seat but fails to report at the allotted institute (during any of the first/second/third round of the main counseling) (Not-reported candidates) then the Advance fee will be treated as forfeited and no amount out of it will be refunded.

(c) if the candidate joins the allotted institute but withdraws the admission online through the last reported institute up to 31st July 2017 (Reported and admission withdrawn) then Rs. 9000/= (after deducting Rs. 1000/= as administrative charges) out of the advance fee will be refunded to the candidate.

(d) if the candidate joins the allotted institute but withdraws the admission online through the last reported institute after 31st July 2017 (Reported and admission withdrawn after due date) then no advance fee (or its part) will be refunded to the candidate.

Any amount that is to be refunded/returned/repaid to the candidate as per rules will be refunded/returned/repaid only to the source from where it was originally received.

The Option/Choice form for entering the required choice of institute and branch will automatically become active for a candidate after he/she successfully pays the Advance fee online through REAP-2017 web portal. The transactional charges for making the online payment through REAP-2017 web portal will have to be borne by the candidate. The information about the transactional charges will be visible to the candidate when he/she makes the online payment through REAP-2017 web portal.

- 1.14 The candidate needs to fill Option/choice form only once. The candidate can “Save” or “Submit” the Option/choice form. If the candidates “Submit” the Option/choice form then no further modification in the Option/choice form is possible or permitted. **Kindly note that the candidate is not allowed to change/alter/modify their options or choices in the Option/choice form when they apply for the “Upward movement”.** However, the Option/choice form can be modified during Special/Spot round up to notified due date.
- 1.15 The REAP-2017 will not be responsible for any consequence arising out of non-acceptance of any correction/addition/deletion of any data of the application/registration form or Option/choice form after clicking the “Submit” button.
- 1.16 There is no need to send the hardcopy of the application form to REAP-2017 office.
- 1.17 The special round would be held in the month of August. Candidates who have already registered in the main round of counseling need not register again.

Following category of candidates are permitted to join the Special round:

(a) Candidates who have registered before and did not pay Advance fee (Rs. 10,000/=) may join the spot round by paying the advance fee of Rs. 10,000/= and filling the Option/choice form.

(b) Candidates who have registered before and were allotted a seat may join the spot round by withdrawing their admission through the last reported institute (online withdrawal of admission through last reported institute by 31 July 2017) by paying a fee of Rs. 1000/= (Rupees One Thousand only). Such candidates would have the option to modify their Option/Choice form.

(c) Candidates who have applied (registered and filled the option/choice form) in the main round but were not allotted a seat due to choice exhausted may give their consent through REAP-2017 website to join Special/Spot round without paying any fee. Such candidates would have the option to modify their Option/Choice form.

(d) Candidates who have registered before and were allotted a seat but did not join the allotted institute (not-reported) may join the spot round by paying an advance fee of Rs. 10,000/= (Rupees Ten thousand only). Such candidates would have the option to modify their Option/Choice form.

(e) Candidates who have registered before and were allotted a seat withdrew their admission after 31st July 2017 may join the spot round by withdrawing their admission through the last reported institute (online withdrawal of admission through last reported institute after 31 July 2017) by paying a fee of Rs. 10000/= (Rupees Ten Thousand only). Such candidates would have the option to modify their Option/Choice form.

(f) Candidates who have not applied earlier may apply by registering themselves at REAP-2017 website (by paying a non-refundable fee of Rs. 700/= online through REAP-2017 web portal), Paying an advance fee of Rs. 10,000/= online through REAP-2017 web portal, filling their Option/Choice form before the notified date, The following would be the priority sequence for the merit list for the candidates who participate in the special/spot round:

(a) Rajasthan Domicile Candidates who registered in REAP-2017 on the basis of JEE Mains merit

(b) Rajasthan Domicile Candidates who registered in REAP-2017 on the basis of class-12 marks/percentile.

(c) Out of Rajasthan Candidates who registered in REAP-2017 on the basis of JEE Mains merit.

(d) Out of Rajasthan Candidates who registered in REAP-2017 on the basis of class-12 marks/percentile.

2. ELIGIBILITY CRITERIA FOR ADMISSION IN B.TECH/ B.E. Courses:

A candidate must ensure that he/she is eligible for admission to various Governments aided and private unaided technical institutions of Rajasthan (except BITS Pilani, MNIT Jaipur and other Deemed and Private Universities) before filling up the REAP-2017 Application/Registration Form. If a non-eligible candidate is admitted due to any reason then the admission of such a candidate will be cancelled without any notice/information as soon as the mistake is detected even at a later stage. In such cases the candidate would be solely responsible for the consequences or any damage/loss/harm which occur due to wrong or erroneous facts/data/information given by the candidate.

Various eligibility criteria for admission to B.Tech./B.E. course shall be as under:

2.1.1 EDUCATIONAL QUALIFICATION FOR B.TECH/B.E. Courses:

A. The minimum academic qualification for admission to B.Tech./B.E. program in Rajasthan is a pass with at least 45% marks (40% marks in case of candidates belonging to “SC/ST/Non creamy layer OBC/ Non creamy layer SBC” of Rajasthan State) in the subjects combination as given below taken together, in the final examination of 10+2 (Class XII) of Board of Secondary Education, Rajasthan or any other examination recognized equivalent thereto by Board of Secondary Education, Rajasthan/Central Board of secondary Education (CBSE).

B. Subject combination required in the qualifying examination for admission to B.Tech./B.E. courses shall be as under:

Course	Compulsory Subjects	Any one of the Optional Subjects
B.Tech./B.E.	Physics & Mathematics	(1) Chemistry (2) Bio-technology (3) Computer Science (4) Biology

Only those candidates shall be eligible who have passed in each subject of above combination and fulfills the minimum academic qualification as mentioned above.

2.1.2 EDUCATIONAL QUALIFICATION FOR B.ARCH COURSES:

The Council of Architecture has laid down the following academic qualifications for admission to 1st year of B. Arch courses:

A) 10+2 or equivalent examination from a recognized Board with Mathematics as a subject of study by securing 50% marks in aggregate.

OR

B) 10+3 diploma (any stream) recognized by Central/State Govt. with Mathematics as a subject of study by securing 50% marks in aggregate.

OR

C) International Baccalaureate Diploma, after 10 years of schooling with not less than 50% marks in aggregate and with Mathematics as compulsory subject of examination.

2.2 AGE:

Only those candidates whose date of birth falls **on or after October 01, 1992** are eligible. However, in the case of Scheduled Caste (SC), Scheduled Tribe (ST) and Person with Disability (PwD) candidates, upper age limit is relaxed by 5 years, i.e. SC, ST and PwD candidates who were born **on or after October 01, 1987** are eligible. Date of birth as recorded in the Secondary Education mark sheet/ certificate only will be taken as authentic.

2.3 MEDICAL FITNESS:

A candidate desirous of admission to Engineering Colleges will have to deposit the Medical Fitness Certificate at the time of reporting in the allotted institution on the prescribed form certified by a Medical Officer of the Government of Rajasthan or a Registered Medical Practitioner as per medical standards laid down below:

- **Height:** Not less than 1.5 m for male candidates and not less than 1.4 m for female candidates.
- **Weight:** Not less than 41 kg. for male candidates and 37 kg for female candidates (Approximately).
- **Chest Measurement:** Not less than 69 cm with satisfactory limits of expansion and contraction (for male candidates only).
- **Heart & Lungs:** No abnormality.
- **Hernia, Hydrocele, Piles etc.:** Presence of any of these will be a temporary disqualification to be rectified before joining the courses of study.
- **Vision:** Normal. Where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eyes should be free from congenital and other diseases. In case of admission to Mining Engineering courses, the candidates must be free from colour blindness (inability to distinguish between principal colours) also.
- **Hearing:** Normal. Where defective, it must be corrected.
- **Speech:** Normal.

The doctor will also have to certify that the candidate is medically fit for engineering profession.

2.4 DOMICILE CRITERIA:

The domicile status of Rajasthan of any candidate will be ascertained as per any one of the following criteria.

Domicile Category - A

The candidate himself / herself or any of his / her natural parents (father / mother) is a bonafide resident of Rajasthan. [Refer Certificate No. 1 (i)]

OR

Domicile Category - B

Candidate has studied continuously as a regular student in recognized educational institutions in Rajasthan for the preceding three years up to and including the year in which he/she has passed / appearing the qualifying examination (i.e. X, XI and XII classes). [Refer Certificate No. 1 (ii)]

OR

Domicile Category - C

Candidate is a son/daughter of either a serving employee or of a retired employee of any of the following: [Refer Certificate No. 1 (iii)]

- (i) Government of Rajasthan (including officers of All India Service borne on the State cadre of Rajasthan).
- (ii) Undertakings/ Corporations/ Improvement Trusts/ Municipal Boards/Panchayat Samities / Co-operative Bodies duly constituted by the Government of Rajasthan.
- (iii) Statutory Bodies and Corporations formed under the Indian Companies Act incorporated in Rajasthan.

OR

Domicile Category - C

Candidate is a son/daughter of an employee of any of the Universities in Rajasthan or Board of Secondary Education, Rajasthan or Government aided Engineering Colleges of Rajasthan who has put in at least three years service on the date of submission of application in any of the above bodies. [Refer Certificate No. 1 (iv)]

OR

Domicile Category - C

Candidate is a son/daughter of an employee of Central Government or Institutions of the Central Government including Public Sector Undertakings or Corporations and who is on the regular rolls and is serving in the State of Rajasthan on the date of application. [Refer Certificate No. 1 (v)]

OR

Domicile Category - C

Candidate is a son/daughter of an employee of Rajasthan origin, serving in Defence / Central Government services/Public Sector undertakings/National Institutes of Government of India, who has put in at least three years service on the last date for submission of application irrespective of his/her place of posting provided a certificate is submitted by the employee from the employer to this effect stating the State of origin and the home town as given by him/her at the time of his/her entry into service. [Refer Certificate No. 1 (vi)]

Note:

1. **Ex-Servicemen (Ex-S) and the Defence Killed (DK) persons should be of Rajasthan origin** for eligibility of their children in these categories. The State of origin and home town as entered in the discharge certificate shall only be accepted as proof in respect of the above. A copy of discharge certificate and PPO must necessarily be enclosed to seek reservation/ relaxation in this category. The discharge certificate and PPO must be produced in original at the time of counseling.

For the wards of Defence personnel from other State but serving in the State of Rajasthan, the domicile condition is waved off to enable them to participate in the admission process in general quota. However, they would not be eligible for Ex-S/DK category.

2. Sons/daughters of the displaced persons from Jammu & Kashmir (KM) shall be eligible for admission to Engineering Colleges through REAP-2017. The candidate has to submit a certificate from the competent authority as a proof of being son/daughter of a displaced person from Jammu & Kashmir.

3. RESERVATION OF SEATS:

As prescribed by the Govt. of Rajasthan (except in case of Private unaided Institutions and 50% seats in the self finance course of the aided institutions) the reservation of seats will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC category.

As per the state government order no. F1(6)/Tech.Edu./1999 Jaipur Dated 15-09-2011, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institutions where ST reservation is available. The candidates who belong to notified areas of five districts namely Banswara, Dungarpur, Pratapgarh, Udaipur and Sirohi (i.e. districts in tribal region), and come under ST reservation will be eligible under this quota.

Provision will also be made for horizontal reservation of 3% for candidates belonging to physically handicap (PwD), 25% for women category and 3% for dependants of Defence Killed/Ex-servicemen / Gallantry award winners.

Priority for Category of Defence Persons will be as follows:

Code	Category
EXS1	Killed in action
EXS2	Disabled in action and boarded out from service/ Died while in service with death attributable to military service/Disabled in service and boarded out with disability attributable to military service
EXS3	Gallantry award winners
EXS4	Ex-Servicemen
Reservation of girls in this category: 50% of the reserved seats in this category are earmarked for the girls.	

KM Category: 5% of total intake capacity over and above the sanctioned strength in each of the institutions will be reserved for Kashmiri migrants. Sons/daughter of the displaced persons from Jammu & Kashmir shall be eligible for admission to Engineering colleges through REAP-2017. The candidate has to submit a certificate from the competent authority as a proof to being son/daughter of displaced person from Jammu & Kashmir.

Acronyms of various categories are as follow:

Category-I	Category-II
GEN – General	Ex-S – Ex Serviceman
SC – Scheduled Caste	PwD – Person with Disability (Physically Handicapped)
ST – Scheduled Tribe	KM – Kashmiri Migrants
OBC – Non creamy layer Other Backward Classes	
SBC – Non creamy layer Special Backward Classes	
TSP – Tribal Sub Plan	

Definition of SC/ST/Non creamy layer OBC: The benefit of reservation under SC / ST / Non creamy layer OBC category shall be available only to the candidates of the castes as notified under Presidential order for the State of Rajasthan, for which, the certificate should be issued by the competent authority as mentioned in Certificate No. 2. However for claiming the benefit in non creamy layer OBC, the candidate will also have to furnish an undertaking in the prescribed Performa as given in Certificate No. 2.

It is further clarified that candidates belonging to **creamy layer OBC/ creamy layer SBC category** are **not entitled** for reservation benefits and shall be treated in General category, therefore, creamy layer OBC / creamy layer SBC candidates should fill General category in their application form.

Exact number of seats in various branches (Seat Matrix) will be notified through web site before counseling.

Note: For seeking the benefit of reservation in any category, the candidate must ensure that he/she has sufficient and eligible documentary proof (the formats of certificates for various reservation categories are available on the REAP-2017 website). The candidate must verify his/her eligibility for the mentioned reservation category. Category once indicated at the time of submission of application/registration form will not be changed afterwards in any case. The documents related to reservation category would be verified by the admitting institute when the candidate reports at the institute.

The above mentioned provisions for the reservation are as per present norms. These provisions may be changed/alterd/modified as per the directions of the Government of Rajasthan/Hon'ble Court/ Competent authority and the same shall be binding on all the concerned parties.

4. COST OF REAP-2017 APPLICATION FORM:

The cost of REAP-2017 Application/Registration Form is **Rs. 700/-** (to be paid online through REAP-2017 website). This amount deposited for REAP-2017 is neither refundable nor transferable nor adjustable.

5. INSTRUCTIONS FOR FILLING REAP-2017 ONLINE APPLICATION FORM

The applications for REAP-2017 will be accepted online only. The process of online submission of application form for REAP-2017 shall be carried out through any of the following websites:-

(1) rtu.ac.in/reap

(2) rtureap.com

(3) rtureap.org

Date of commencement for filling of the online application form	15-05-2017
Last Date of depositing the registration fee (Rs. 700/=) and Advance fees (Rs.10,000/=) online through REAP-2017 website	10-06-2017
Last date for filling of the online application/registration form and Option/Choice form on REAP-2017 website.	15-06-2017

Detailed instructions with regards to filling up of online application form and other related information are given on the web sites.

Candidates must perform following activities while submitting the online application/registration form:

Step-1: Deposition of Application/registration Form fee and Advance Fees.

- Cost of REAP-2017 Application/Registration Form (online) is **Rs. 700/- (Rupees Seven Hundred only) (non-refundable/non-transferable)**.
- The applicant must deposit Rs. 10,000/= (Rupees Ten thousand) (online) through REAP-2017 website as Advance fee prior to filling Option/Choice form.
- The transactional charges for making the online payment through REAP-2017 web portal will be borne by the candidate. The information about the transactional charges will be visible to the candidate when he/she makes the online payment through REAP-2017 web portal.
- The Application/registration form will automatically become active after successful payment of Rs. 700/= as registration fee.
- The Option/choice form will automatically become active after successful payment of Rs. 10,000/= as Advance fee.

If a candidate applies for B. Tech and B. Arch course (both) then he/she need to register only once by paying a registration fee of Rs. 700/= online through REAP-2017 website but the candidate will have to pay separate advance fee of Rs. 10,000/= for B.Tech courses and another advance fee of Rs. 10,000/= for B.Arch courses.

Step-2: Documents to be kept ready in hand before starting of filling Online Application form.

- Scanned image of his/her Photograph in jpg format (image size Maximum up to 100 KB)
- Scanned image of his/her Signature in jpg format (image size Maximum up to 50 KB)
- Scanned images of mark sheets of XII examination. (In case applicant registers for REAP-2017 on the basis of class-12 marks/percentile).
- Mobile number and email ID of the candidate.
- Scanned copy of Acknowledgement receipt of Aadhaar card, if Aadhaar card is not available.
- NATA score (NATA 2017 or 2016) and Roll number (for registration in B.Arch course)

Step-3: Filling of Online Application form.

- Candidate must read instructions of filling the online application form carefully.
- The entries of online application form must be filled as required.
- Candidate must upload all the requisite documents as instructed on the web portal.
- The changes (if required) will be allowed in online application form before final submission i.e. before pressing the "Submit" button on the web portal.
- Web page will not accept changes after final submission of online application form i.e. after pressing the "Submit" button on the web portal.

Step-4: Taking Printouts in Hardcopy only after final submission of online application form.

Candidate may take printout of application form, which will be generated by the web portal after final submission.

Step-5: The hardcopy of application form is not required to be submitted to the REAP-2017 office.

6. INFORMATION REGARDING APPLICATION FORM:

Candidates are advised to visit the authorized web sites regularly for status of application and other details which are to be uploaded by the REAP-2017 office from time to time.

7. FEE STRUCTURE:

Pursuant to the judgment dated 14-8-2003 of Hon'ble Supreme Court in the case titled as Islamic Academy of Education V/s State of Karnataka, the State Government has constituted a State Level Fee Committee for determination of fee structure for various technical courses including degree engineering courses. The said order(s) will stand operational till new orders/modifications are announced by the competent authority. The present status is that (a) the fee for the unaided private institutions will be decided in accordance with the order no. F-18(5)/TE/2004 dated 26/07/2016 of Technical Education Department, Govt. of Rajasthan, Jaipur (Annexure 1-A) (b) the fee for the autonomous Government aided/self finance institutions/Faculty of Engineering of University/University departments will be decided in accordance with the order no. F-18(5)/TE/2004 dated 05/07/2013 of Technical Education Department, Govt. of Rajasthan, Jaipur. (Annexure 1-B).

The fee committee has yet not approved final fee structure for academic year 2017-2018. Further, it may be noted that the State Level Fee Committee, in near future, will finalize the fee structure for the session 2017-2018. The candidates are required to pay the fee as prescribed by the Committee. The fee once deposited by the candidate for admission at the institute will be subject to the refund rules/directives given by AICTE, New Delhi.

8. ADMISSION PROCEDURE:**Phase - I**

- i. Eligible candidates desirous of taking admission to first year of degree engineering courses will have to register (and generate login ID/password) (Candidate's Challan number is the default login ID), pay the registration fee of Rs. 700/= (non-refundable) online through REAP-2017 website and fill the online application form. **The candidate must note down the Transaction Number and keep it safely with him/her. The transaction number is required in case of Transaction failure. Generally, it takes about 48 hours to sort out the matters related to transaction failure. REAP-2017 will be able to sort out the matters related to Transaction failure only if the amount is deposited /credited to the partner gateway agency. In case of transaction failure apply in the prescribed format and send the Transaction Failure form to email ID: mjangid@rtu.ac.in**
- ii. Candidate is required to register through REAP-2017 web portal. **Candidate is required to register for REAP-2017 (including special/spot round) only once.** Candidate may register on the basis of JEE Main-2017 merit or Class-12 marks/percentile. However, **the candidates are advised to register on the basis of JEE Main 2017 rank as JEE Main 2017 rank would be given higher priority in comparison to class-12 marks/ percentile during all the stages of counseling in REAP-2017.** If a candidate registers on the basis of class-12 marks/percentile, it is mandatory for him/her to upload class 12th mark sheet (from a recognized board) on REAP-2017 web portal in the space provided. **DUPLICATE/MULTIPLE REGISTRATIONS ARE NOT PERMITTED IN REAP-2017.**
- iii. **For admission in I-year B.Tech/B.E (Four Year Degree Course):**
Two separate merit Lists will be prepared viz. first based on JEE (Mains)-2017 score (Merit-1) and second based on XII percentile basis (Merit-2). Merit List-I based on the JEE Mains-I will be followed by Merit List-II prepared on the basis of Class-12 marks/percentile to form a combined Merit list. The allotment/counseling process will be undertaken based on combined Merit list. The candidate would be able to see his/her Merit in the combined merit list in his/her category after Login into the REAP-2017 website.
For admission in I-year B.Arch (Five Year Degree Course):
Two separate merit Lists will be prepared viz. first based on JEE (Mains)-2017(Paper-II) score (Merit-1) and second based on XII percentile basis (50 % weightage) + NATA score (NATA 2017 or NATA 2016) (50 % weightage) (Merit-2). Merit List-I based on the JEE Mains-I will be followed by Merit List-II prepared on the basis of Class-12 marks/ percentile (50 % weightage) + NATA score (50 % weightage) (NATA 2017 or NATA 2016) to form a combined Merit list. The allotment/counseling process will be undertaken based on combined Merit list. The candidate would

- be able to see his/her Merit in the combined merit list in his/her category after Login into the REAP-2017 website.
- iv. After successful registration, the candidate is allowed to deposit Advance fee of Rs. 10,000/= (Rupees Ten thousand only). Candidates can pay the Advance fee for REAP-2017 online through REAP-2017 web portal (by means of Netbanking, ATM card, Debit Card, Credit Card, e-wallet). **The candidate must note down the Transaction Number and keep it safely with him/her. The transaction number is required in case of Transaction failure. Generally, it takes about 48 hours to sort out the matters related to transaction failure. REAP-2017 will be able to sort out the matters related to Transaction failure only if the amount is deposited /credited to the partner gateway agency. In case of transaction failure apply in the prescribed format and send the Transaction Failure form to email ID: mjangid@rtu.ac.in**
 - v. In REAP-2017, the admissions will be carried out on the basis of combined merit list (as described above), the order of options filled in by the candidates in the option form and seats available in respective institute. The candidates are advised to exercise their options very carefully.
 - vi. After choosing the category of merit list as basis of allotment of seat, the candidate can proceed to fill his/her subject and college wise options. **It is reiterated once again that the candidate would be held responsible for any wrong allotment due to any wrong declaration or information given by the candidate.**
 - vii. The allotment of institute and branch to the candidate will be carried out through the computer software by strictly following the order of merit, seats available and the order of options filled in by the candidate and option of category and income group opted by the candidate himself. No correction will be allowed in the Option Form once submitted. No admission shall be made after the date as fixed by Chairperson, Coordination Committee, REAP-2017. Allotment list will be declared on the choice-cum-merit basis as per the options filled in by the candidate.
 - ix. Candidates are advised in their own interest to secure latest information regarding the admission from the authorised web site of REAP-2017. The non-receipt of communication to the candidate from Convenor, REAP-2017 will not be accepted as a ground for not submitting the Option Form or non-reporting in the allotted institute on the scheduled time and date. *The candidate's allotment shall stand automatically cancelled if he/she does not report IN PERSON to the allotted institute as per schedule.*
 - x. For upward movement process, the candidate will remain in the category under which the initial allotment has been made (except in the case of TFWS candidates) as per the admission basis filled in by the candidates during filling of option form. The candidate will not be allowed to change category of the merit list in any case. **If a candidate has got a TFWS seat and applies for Upward movement than he/she may get a non-TFWS seat depending on his option form choices.** Candidates must note that the TFWS seats in REAP-2017 would be allotted by considering the total seats including supernumerary seats created due to TFWS category and then the candidates who opt for TFWS category would be given TFWS seats on the basis of their merit.
 - xi. The process of Upgradation/Upward movements will be carried out on the basis of candidate's Option form and availability of seats.
 - xii. Adjustment of the amount Rs. 10000/- deposited as advanced fee with the Option Form :
 - a. This amount will be adjusted against fees for those candidates who have been allotted by REAP-2017 and reported in the allotted institute.
 - b. This amount will be refunded to only those candidates who could not be allotted any institute by REAP-2017 (Choice Exhausted).
 - c. If a seat is allotted to a candidate as per his/her options & merit and if he/she does not report in the allotted institute, then this amount will be forfeited (i.e. not refunded in any case).
 - d. If the candidate joins the allotted institute but withdraws the admission online through the last reported institute up to 31st July 2017 (Reported and admission withdrawn) then Rs. 9000/= (after deducting Rs. 1000/= as administrative charges) out of the advance fee will be refunded to the candidate.

- e. If the candidate joins the allotted institute but withdraws the admission online through the last reported institute after 31st July 2017 (Reported and admission withdrawn after due date) then no advance fee (or its part) will be refunded to the candidate

Note: In case of any other mode of counseling, separate instructions/guidelines will be provided to the students through Newspapers, Website etc.

9. VALIDITY OF ADMISSION:

- 9.1 Admission of the candidate will be provisional till the eligibility/enrolment certificate is issued by the concerned University.
- 9.2 If for reasons to be recorded in writing, the Chairman, Coordination committee, REAP-2017 suspects that a particular candidate has obtained a certificate by misrepresenting or concealing the material facts, the matter will be referred to the competent authority. On receipt of the report, the Chairman, Coordination committee, REAP-2017 would take the final decision regarding the admission of the candidate. His/Her admission will be treated as provisional during this period. The decision of the Chairman, Coordination committee, REAP-2017 would be final and binding.
- 9.3 Permission to participate in REAP-2017 counseling shall not guarantee for fulfilling eligibility criteria for admission and only the eligible candidates will be considered for counseling and subsequent admission as per norms.

10. DEPOSITION OF FEES AND ORIGINAL DOCUMENTS:

At the time of reporting in the allotted institute, the candidates will have to show all original documents, certificates and a specified amount (balance fee after deducting the Advance fee deposited with REAP-2017) towards fee. The candidate is also required to deposit a self-attested copy of all the documents. The reporting of the candidate would not be accepted in the absence of original Aadhaar card. The institute admission authority of the allotted/participating institute would thoroughly check the documents and other required certificates. The designate admission authority of the allotted/participating institute would make arrangements for the online reporting of the candidate at the institute. The candidate should ensure that the “check candidate status” on the REAP-2017 website (after candidates’ login) is displayed as “Reported”.

If the admission is granted, the amount deposited by the candidate at the reporting institute in lieu of the fee would be returned/refunded back as per the guidance of AICTE, New Delhi.

Documents to be carried at the time of reporting

Candidates shall carry the following documents at the time of reporting to the allotted institute:

1. The Total Fee (balance fee after deducting the Advance fee deposited with REAP-2017) to be deposited at the Institute.
2. Provisional seat allotment letter taken from the REAP-2017 website using their login details. Candidate should paste their recent color photographs on the application form (registration form) with one additional coloured photograph with them.
3. Self – attested Photocopy as well as Originals required for verification.
4. Valid JEE-Mains-2017 score card (if applicable).
5. Class X (High School) Board Certificate as proof of date of birth
6. Mark sheet of Class XII (for Subjects)
7. Consolidated Grade/Mark sheet of qualifying examination
8. Certificate of category (OBC /SBC/ SC / ST), if applicable, issued by the competent authority
9. Undertaking by OBC/SBC in required format, if applicable
10. Certificate for Persons With Disabilities (PWD), if applicable
11. Certificate for EX-service men, if applicable
12. Domicile certificate

The out of Rajasthan candidates need to deposit specified amount (balance fee after deducting the Advance fee deposited with REAP-2017) and all the original documents with the reporting institute at the time of reporting.

The Rajasthan domicile candidates need to deposit specified amount (balance fee after deducting the Advance fee deposited with REAP-2017) and a self-attested copy of all the documents with the reporting institute at the time of first reporting in response to first allotment list of the candidates with Rajasthan domicile. **The Rajasthan domicile candidates are advised not to deposit their original documents at the first reported institute at the time of first reporting. However, all the Rajasthan domicile candidates are required to deposit all their original documents at the last/first reporting institute(as the case may be) after the allotment list of “Upgration/ Upward movement” is declared (up to 30/07/2017) failing which their admission would be deemed cancelled without notice/intimation and their seat would be included in the Special/Spot round.**

The original documents will be returned by the respective College/institute after the University enrolment has been done.

11. WITHDRAWAL FROM ALLOTMENT PROCESS

If a candidate wishes to cancel his/her allotment, the candidate should report to the same allotted institute in which he/she has last reported.

The candidate should surrender the allotment letter with cancellation application on or before 31st July 2017. The institute has to report the withdrawal of the candidate online latest by 31st July 2017. The candidate should ensure that the “check candidate status” on the REAP-2017 website (after candidates’ login) is displayed as “Admission withdrawn on request of the candidate”.

If a candidate cancels his/her allotted seat on or before the specified date, he/she will get the refund from the allotted institute only **as per AICTE guidelines** after deductions as processing fee and administrative expenses.

12. Internal Sliding:

The candidate needs to apply online on REAP-2017 website for the Internal sliding within the allotted institute according to the declared time schedule (before the Special/Spot round). The list of the candidates who wish to participate in Internal Sliding would be forwarded to the respective institute. The Internal Sliding will be carried out by the respective institutes according to REAP-2017 rules for Internal Sliding.

13. Tuition Fee waiver scheme (TFWS):

- The scheme is applicable to all AICTE approved technical institutions offering Bachelor’s program, diploma and Post- diploma programs of three/four year duration. The allotment of seat under Tuition Fee waiver scheme (TFWS) would be made through REAP-2017 only.
- Seats up to maximum 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
- Allotment will be made to TFWS seats by including TFWS seats in total seats in an institute in a branch. The Then 5% candidates will be declared to be under the TFWS scheme based on their merit and eligibility for TFWS. The candidate will necessarily have to submit the Income Certificate in prescribed format failing which their seat will be converted into non-TFWS category.
- Candidates who belong to the state of Rajasthan and whose parent’s have income less than 6 lakhs per annum are eligible for admission in TFWS category.
- The waiver is limited to the Tuition fee as approved by the state level fee committee for self-financing institutions and by the government for the government and government aided institutions. All other fee except the Tuition fee is paid by the beneficiary.
- The candidates who take the admission during spot round will not be eligible for TFWS seats.

14. HOSTEL ACCOMMODATION AND COMMENCEMENT OF SESSION:

Information regarding hostel facilities and starting of session can be obtained from the allotted institute.

- The official date for the start of session in all the related institutions will be 01 August 2017.

Convenor, REAP-2017

राजस्थान सरकार
तकनीकी शिक्षा विभाग

Annexure 1-A

क्रमांक : 18(5)त.शि./2004

जयपुर, दिनांक : 08 जुलाई, 2016

—: आदेश :-

माननीय उच्चतम न्यायालय द्वारा ईस्लामिक एकेडमी ऑफ एज्युकेशन बनाम कर्नाटक राज्य में दिये गये निर्णय दिनांक 14.08.2003 के अनुसरण में गठित राज्य स्तरीय शुल्क निर्धारण समिति द्वारा सत्र 2016-17 के लिये शुल्क संरचना की जानी है परन्तु अंतिम शुल्क निर्धारण में समय लगने की संभावना है। चूंकि प्रवेश प्रक्रिया प्रारम्भ हो चुकी है। अतः इस स्टेज पर अन्तरिम फीस निर्धारण करना उचित है।

अतः माननीय उच्चतम न्यायालय के निर्णय को ध्यान में रखते हुये कमेटी ने निर्णय लिया है कि प्रत्येक संस्थान वर्तमान सत्र के लिये प्रत्येक कोर्स की सेमेस्टर-वाइस अन्तरिम फीस का निर्धारण करें, परन्तु उक्त कुल अन्तरिम फीस की अधिकतम सीमा निम्न प्रकार निर्धारित की जाती है। संस्थानों द्वारा निर्धारित उक्त अन्तरिम फीस उनके अकाउण्ट्स पर आधारित व न्यायसंगत होनी चाहिए।

सत्र 2016-17 में नव प्रवेशित विद्यार्थियों के लिये निम्नानुसार वार्षिक कुल अन्तरिम शुल्क संरचना की अधिकतम सीमा निर्धारित की जाती है :-

क्र.सं.	पाठ्यक्रम का नाम	आदेश दिनांक 05.07.2013 द्वारा निर्धारित अधिकतम सीमा (रूपये)	वर्तमान सत्र 2016-17 के लिये अन्तरिम शुल्क की निर्धारित अधिकतम सीमा (रूपये)	कोशिमनी (रिफण्डेबल) (रूपये)
1	ME/M.Tech./BE/B.Tech./M.Arch./B.Arch./BHMCT	70,000	77,000	7,500
2	Dual Degree Program in Management (MAM)- 5 Years	70,000	77,000	7,500
3	Integrated Course (B.Tech.+ MBA)- 5 ½ Years	70,000	77,000	7,500
4	MBA/MCA	55,000	60,500	7,500
5	Diploma HMCT	35,000	38,500	7,500
6	Diploma Engineering/Diploma Non-engineering	28,000	30,800	7,500

विभिन्न तकनीकी पाठ्यक्रमों में सत्र 2016-17 के दौरान गैर अनुदानित शिक्षण संस्थानों में प्रवेश लेने वाले विद्यार्थियों के लिये अन्तरिम शुल्क संरचना इस शर्त के साथ लागू की जाती है कि समिति द्वारा इन पाठ्यक्रमों के लिये अंतिम रूप से निर्धारित की जाने वाले शुल्क संरचना यदि अधिक होती है तो संबंधित छात्र/छात्राओं द्वारा शेष राशि प्रवेश पाले वाले संस्थान में जमा करायी जायेगी तथा शुल्क राशि में कमी होने की दशा में संबंधित संस्थान द्वारा शेष अधिक्य राशि छात्र/छात्राओं को वापस लौटायी जायेगी।

उक्त अन्तरिम शुल्क संरचना सत्र 2016-17 में नव प्रवेशित विद्यार्थियों पर ही लागू होगी। सत्र 2016-17 से पूर्व जिन विद्यार्थियों ने तकनीकी शिक्षण संस्थानों में प्रवेश लिया है उन पर उस वर्ष की अन्तरिम शुल्क संरचना ही प्रभावशील रहेगी, जब तक कि समिति के द्वारा अंतिम शुल्क संरचना का निर्धारण नहीं किया जाता।

इसके अतिरिक्त 3000/- रुपये प्रतिवर्ष ऐसे छात्र/छात्राओं से लिया जायेगा जो National Board of Accreditation (NBA) द्वारा Accredited Branch में प्रवेश लेते हैं।

राजस्थान तकनीकी विश्वविद्यालय, कोटा द्वारा निर्धारित विश्वविद्यालय विकास शुल्क विद्यार्थियों से संस्थानों द्वारा अलग से वसूल किया जावेगा जो कि संस्थानों द्वारा प्रवेश सूची के अनुमोदन के साथ ही जमा कराना अनिवार्य होगा।

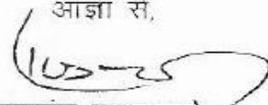
कॉशनमनी केवल प्रथम वर्ष में प्रवेश लेने वाले विद्यार्थियों से ही प्राप्त की जायेगी तथा पाठ्यक्रम समाप्ति के पश्चात नियमानुसार संस्थानों द्वारा विद्यार्थियों को लौटा दी जायेगी।

उक्त अन्तरिम शुल्क संरचना वार्षिक है तथा संस्थानों द्वारा निम्नानुसार उल्लेखित शर्तों के अनुसार ली जावेगी।

-: Conditions:-

The above interim fee shall be charged subject to the following conditions:-

1. The above fee structure shall be applicable for the first year students admitted in academic session in 2016-17
2. The fee shall be collected semester-wise and not for the entire year.
3. The institutions are directed not to charge fee in excess of the revised fee and any such violation of the directions shall be views seriously.
4. Other charges like Transportation/Hostel & Mess charges shall be chargeable on actual basis i.e. without any profit & loss, the charges /caution money etc. shall have to be published on institutional website and also be informed to the Committee.
5. Every penny collected from students, whatsoever, and in any form, shall be will accounted for, the head-wise accounts shall separately be maintained and included in college/institution accounts. No diversion of fund from the institution shall be made to Society/Trust or even to any other institution under the same institution only.
6. The Society/Trust expenditure shall not be claimed in the institution. The account of institution shall be separate from the account of Society/Trust.
7. Faculty shall be recruited as per AICTE Norms and salary full DA is to be paid accordingly.
8. The development & depreciation amount is to be deposited in a separate account " Depreciation Reserve Fund"
9. If at the time of inspection/Scrutiny of accounts, it is found that the above conditions are not followed or false accounts have been prepared, suitable action will be taken.

आज्ञा से,

 (राजहंस उपाध्याय)
 अतिरिक्त मुख्य सचिव, त.शि.

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. निजी सचिव, माननीय मंत्री, तकनीकी शिक्षा।
2. निजी सचिव, अतिरिक्त मुख्य सचिव, तकनीकी शिक्षा।
3. रजिस्ट्रार, राजस्थान तकनीकी विश्वविद्यालय, कोटा।
4. निदेशक, तकनीकी शिक्षा, प्राविधिक शिक्षा निदेशालय, जोधपुर।
5. निजी सचिव, अध्यक्ष, राज्य स्तरीय शुल्क निर्धारण समिति, तकनीकी शिक्षा भवन, जयपुर।
6. रक्षित पत्रावली।


 संयुक्त सचिव, त.शि.

**Government of Rajasthan
Technical Education Department**

F. No. 18(5) T.E./2004

Jaipur, Dated :05.07.2013

The State Level Fee Determination Committee, in its meeting held on July 5, 2013, has taken the following decisions in regard to fee determination of private technical professional colleges in the State:

1. The Committee will determine, at the earliest, the fees to be charged by private technical professional colleges in the State, on an institution-to-institution basis, for 3 years, i.e. 2013-14, 2014-15 and 2016-16. The fee so determined for each year will be applicable to the students admitted in that year, till the completion of their course. The fee once determined by the Committee shall remain unchanged thereafter.

2. For this purpose, each private professional technical educational institution would be required to submit its proposed fee structure for 2013-14, 2014-15 and 2016-16, along with complete financial statements (as prescribed by the Committee) justifying the fee structure proposed and in conformity with the guidelines given by the Hon'ble Supreme Court in its order dated 14.8.2003 in the case of Islamic Academy of Education and another vs. State of Karnataka and others - *"Each institute must have the freedom to fix its own fee structure taking into consideration the need to generate funds to run the institution and to provide facilities necessary for the benefit of the students..... The fee structure for each institute must be fixed keeping in mind the infrastructure and facilities available, the investments made, salaries paid to the teachers and staff, future plans for expansion and/or betterment of the institution etc. Of course there can be no profiteering and capitation fees cannot be charged."*

The above information should be delivered in the office of the State Level Fee Determination Committee (and receipt obtained) by each private technical professional college latest by August 31, 2013.

3. Since the admission process has already commenced and the students are required to deposit the fees at the time of admission, whereas individual institution-wise fee determination for 3 years would take some time, it has become necessary to have an interim fees so that the same could be deposited.

4. In case any institution does not submit the required information to State Level Fee Determination Committee within the time stipulated, the State Level Fee Determination Committee shall be at liberty to determine the fees for that institution for the years 2013-14, 2014-15 and 2016-16.



5. Interim fees for 2013-14:

(1)) In view of the fact that institution-wise fees is to be determined in the current academic year. and keeping in view the order of the apex court in this regard, the Committee has decided that each professional college may decide its interim fees for the current academic year. semester-wise, and for each course, subject to not exceeding the gross ceiling amount as stated below:-

	Name of course	Maximum ceiling per annum (in Rs.)	Caution money (refundable)
1.	ME / M.Tech. / BE/ B.Tech. / M. Arch / B.Arch. /BHMCT	70,000	7,500
2.	Dual Degree Program in Management (MAM)- 5 Years	70,000	7,500
J.	Integrated Course (B.Tech. + MBA) - 5Y, Years	70,000	7,500
4.	MBA /MCA	55,000	7,500
5.	Diploma HMCT	35,000	7,500
6.	Diploma Engineering / Diploma Non- engineering	28,000	7,500

In addition to above ceiling, additional provision of Rs. 1,000/- per student per year could be made for those seeking admission in a branch accredited by National Board of Accreditation (NBA).

(2) It is expected that each institution would apply its mind and cautiously determine an amount, keeping in view the directions of the apex court and also the current market situation in context of the availability of seats which are much more than the students who have applied for admissions. The students are in a position to choose their institute, keeping in view the infrastructure and facilities available, teaching and learning standards as well as the fee structure of that institute.

(J) With a view to ensure that each institution fixes its interim fees with due caution and careful consideration on realistic basis. and to prevent any institution from fixing a higher interim fees and then negotiating with students, it is further stipulated that each institution shall take an amount equivalent to the gross interim fees fixed by it and no concession in fees under any guise like scholarship etc. shall be permitted. In case the final fee determined for the institute by the Committee is lower than the interim fees, in such situation the institution shall be required to refund the excess amount by cheque in the students' account within 30 days of the final fee determination by the Committee and not to

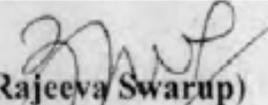
adjust it in the next semester fees due. The institution will be at liberty to give fee concession/scholarship to a student only after the final fee determination by the Committee for that particular institute.

(4) First of all each institution would determine the interim fees and thereafter immediately communicate the details to SLFDC office and obtain receipt. The interim fees would become effective only after receipt of the same in SLFDC, and prior to that it cannot be charged from the students. Copy of the same is also required to be submitted to the Rajasthan Technical University.

(S) The institutions shall be required to upload the information in regard to interim fees on their institution website and prospectus. However, it should be clearly stated that such fees is interim and subject to final approval by the State Level Fee Determination Committee (SLFDC). Once the fee is determined by SLFDC, actual adjustments would be made. In case the final fee determined is lower than the interim fees, in such case the excess amount shall be refunded by the institution vide cheque in the students' account within 30 days of the final fee determination by the Committee and not adjusted it in the next semester fees due.

(6) In the proposed fee structure to be submitted to the Committee for 3 years, the fee structure proposed for 2013-14 batch would be the same as the interim fees fixed by the institution for the current academic year.

6. Since these orders are being issued in compliance of the orders of the Hon'ble Supreme Court, strict action would be taken against any institution which flouts these directions of the State Level Fee Determination Committee



(Rajeeva Swarup)
Member-Secretary cum
Principal Secretary
Technical Education

Copy to the following :

1. I.P.S. to Chairman, State Level Fee Determination Committee.
2. Vice Chancellor, Rajasthan Technical University, Kota.
3. Director, Technical Education, Jodhpur.
4. All technical institutions