

INFORMATION BROCHURE-2015

for

Admission to Undergraduate Programme

in

**3-Year (6-Semester) Full-
Time
B.Sc. Animation & Multimedia**

at

**Birla Institute of Technology
Noida Campus**



BIRLA INSTITUTE OF TECHNOLOGY

Deemed University under section 3 of UGC Act 1956

Mesra, Ranchi

Website: <http://www.bitmesra.ac.in>

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IMPORTANT DATES:

Last date for receipt of printouts of duly completed form + demand draft	25th June, 2015
List of eligible candidates to be displayed on Website & Institute notice board	27th June, 2015
Date of Aptitude Test and Interview at Noida Campus	30th June, 2015, 10.00 AM
List of successful candidates to be displayed on Website & Institute notice board	1st JULY, 2015
Tentative date of admission	2nd July, 2015 onwards
Classes will commence from 15th July 2015 at Noida Campus	

Note: All the dates mentioned above are tentative, and liable to be changed. Hence, please check Institute website periodically.

Sec 1. An Introduction, Eligibility Criteria and How to Apply

Introduction

B.Sc. Animation & Multimedia programme is a three year (six semesters) degree course currently offered only at the BIT Noida and BIT Jaipur Campuses. This is a modular programme (six semesters) and on successful completion of six semesters he/she will be awarded a Degree of B.Sc. Animation & Multimedia.

Eligibility Criteria

- 1) Candidates must have passed with 50% (45% for SC/ST) marks (average of 4 core subjects) in Class 12 / QE (Equivalent Qualifying Examination).
- 2) Percentage of marks in class XII to be computed as average of English + Best 3 other core subjects.

Notes:

- Only those candidates whose date of birth falls on or after 1 October 1990 in case of General category and 1 October 1985 in case of SC/ST/PH are eligible for admission. Date of Birth as recorded in the Secondary Education Board Class X (High School) certificate only will be considered as authentic.
- Candidates with foreign diplomas should see the EdCIL website for equivalence (<http://www.edcil.co.in>), and if required should obtain an equivalence certificate from the evaluation division of the AIU (website <http://www.aiuweb.org>).
- In case any Board awards grades instead of marks, the calculation of equivalent marks would be based on the procedure prescribed by the Board.
- At the time of aptitude test & interview, candidates will be required to produce originals of Pass Certificate of Class X, and Class Marksheets of class X and XII showing requisite minimum marks, as well as Caste or Special Category certificates in proper format signed by appropriate authority (please see instructions).
- At any level of the studies [class X or class XII], a candidate / applicant must have passed all the required subjects at that level from the same Board.

How to Apply (Please see guidelines also for details)

1. To apply for the B.Sc. Animation & Multimedia Programme 2015, eligible candidates must download the application form from our website and submit it at BIT Noida (Please see Contact details section for address) **and:**
 - i) A Crossed Demand Draft of Rs. 2,500/- (General) and Rs.1, 500/- (SC/ST) candidates (non – refundable) in favor of “**Birla Institute of Technology**”, **payable at Noida**. (**Note:** Fee once remitted shall not be refunded under any circumstances)
 - ii) Send a printout of the completed form along with
 - Two recent color photographs (one pasted on the form and one attached by clip to the form)
 - Photocopies of all mark sheets and certificates (see List of Enclosures)
 - **A Crossed Demand Draft**
 - Send in an A4 size envelope by Speed post / reliable courier (means by which sender may track its movement on internet) to the office of **Director, Birla Institute of Technology, A-7, Sector-1, Noida -201301 positively by the due date**. Write “Application for B.Sc. Animation & Multimedia 2015” on top of the envelope.

Note:

1. Incomplete applications or applications received without all required enclosures are liable to be rejected / may not be processed.
2. Applications reaching us after the due date are liable to be rejected / may not be processed.
3. Name and Address of the candidate needs to be mentioned on the reverse of the Demand Draft.
4. Candidates should retain photocopies of the Demand Draft and online application form submitted for future reference.
5. Candidate must have adequate proficiency in written & spoken English to cope with the programme as all instruction and examinations will be in English only.

Acknowledgement of receipt of Application Form and Registration Numbers

- 1. Lists of eligible candidates with registration numbers will be displayed on the Institute website, whose properly completed application forms with all required enclosures along with DD have been received within the stipulated time.**
- 2. Candidates whose names appear in the lists may note their Registration Numbers and should come to attend the Aptitude test & Interview on the date mentioned. They are advised to carry a photocopy of their completed application form.**
- 3. Candidates must make a note of their registration numbers carefully, as the same will be required at the time of Aptitude test & Interview. No individual intimation will be sent to candidates.**
- 4. Candidates, whose names do not appear in the lists of eligible candidates, may contact the Admission Office at Noida by telephone or fax or e-mail.**

Candidates are requested to see our website for their registration number, status of application and other details.

For queries about admission related procedures, status of application please contact the Admission Office, BIT Noida. (Please see directory on website / Sec 11 for contact details).

Sec 2: Guidelines for filling the Application Form

[These pages may be printed for your own convenience and easy reference]

General Instructions:

1. Before applying, candidates are advised to download the B.Sc. Animation & Multimedia Information Brochure 2015 (pdf) and read it carefully.
2. Clearly fill all items that are relevant to you in capital letters or numbers or tick (✓) the check box as required. Certain items are mandatory and must be filled in; otherwise the form may be rejected.
3. Please ensure that all information provided is correct and accurate. Admission on false information and certificate will be ipso facto null and void.
4. Candidates who seek admission under any reservation category:
 - a) **All candidates belonging to the SC or ST categories must obtain caste certificates which should be in proper format, and should be signed by appropriate authority of rank not less than SDO. They must enclose photocopy of the same.** (Note: The final reservation proportion will depend on notification, if any, issued by competent authority and as accepted by the Institute).
 - b) Candidates belonging to other special categories mentioned in Sec 6 [Persons with Disability (PwD) / Ward of BIT employee / Kashmiri Migrant] must provide photocopy of certificate in proper format from appropriate authority.

Specific Guidelines:

While filling the form please note the following:

- a) **Name:** Write name as in your Class 10 / Matriculation pass certificate
- b) **Father's Name, Mother's Name:** Write names in the following format: First Name, Middle Name(s) and Surname. If space is insufficient, use initials for middle name(s). Do not use any titles, such as, Mr. / Mrs. / Sri / Smt. etc.
- c) **State of Eligibility:** Please write appropriate state from where you have passed the Class XII or equivalent qualifying examination [i.e. state in which your School/College is located where you have completed Class XII / equivalent qualifying examination].
- d) **Caste:** Tick appropriate.
- e) **Other Category:** Tick the appropriate box.
- f) **Educational Record: Percentage of marks in Class XII:** Calculate as mentioned under eligibility criteria (Please keep photocopies of your mark sheets and pass certificates of Class X, Class XII / equivalent exam in hand for reference).
- g) Please fill name of Board for Class X, Class XII / equivalent exam and 'Year of Passing' referring to the photocopies of the aforesaid mark sheets / pass certificates.
- h) Please fill name of the Class XII /equivalent exam referring to the photocopy of the aforesaid mark sheet / pass certificate.
- i) If you have cleared all the subjects in the said examinations in the first attempt- fill 1. If you have had to clear one or more subjects later [back papers etc.] fill 2 or 3 etc counting the total number of attempts you had to make to clear the subjects and receive pass certificate.

- j) Write all the subjects that you passed in Class XII / equivalent exam in the appropriate box: e.g. Phys, Math, Stat, Eng, Eco, etc.
- k) Indicate percentage of total marks secured for Class XII / equivalent exam in appropriate box.
- l) **School/College Details:** Please fill the details [qualification, name of School / college, address, telephone number] referring to relevant papers of your own college. You should note these down in a piece of paper beforehand.
- m) **Qualification:** Write I.Sc. / Intermediate or as the case may be [qualifying examination]
- n) **Address for Communication:** Write the full address including your full name, PIN code, STD Code, Telephone Number and Mobile Number in the appropriate boxes.
- o) **Permanent Address:** Write the full address including your full name, PIN code, STD code, Telephone number and Mobile number in the appropriate boxes.
- p) **E-mail Id:** Write your email ID (currently using).
- q) **Declaration and Undertakings:** Affix a recent passport size photograph of yourself in the given box on the first page. You and your legal guardian /parent are required to sign the declarations and undertaking on the last page of the printed form.

Note:

Only eligible applicants will be called for 'Aptitude Test and Interview'. Merely being allowed to appear at the 'Aptitude Test and Interview' will not be considered as a ground for being eligible for admission.

Sec 3: List of Enclosures required with the completed application form

[This page may be printed for your own convenience and easy reference]

1. Two recent color photographs – [same as pasted on the form] should be attached by a clip (Write your Name, Form No and “B.Sc. Animation and Multimedia -2015” on the back of the photos)
2. **Crossed Demand Draft of Rs. 2,500/- (General) and Rs.1,500/- (SC/ST) candidates (non – refundable) in favor of “Birla Institute of Technology”, payable at Noida** (Write your Name, Mobile Number and “B.Sc. Animation and Multimedia - 2015” on the back of the bank DD).
3. **A set of photocopies of certificates** as listed below: (write your Name, Mobile Number and “B.Sc. Animation and Multimedia 2015” on the back of each of the photocopies):
 - a) Pass certificate of Class X
 - b) Marksheet of Class X
 - c) Marksheet of Class XII / Intermediate or equivalent
 - d) Caste certificate (if applicable), which **should be in proper format and signed by appropriate authority of rank not less than SDO.**
 - e) Candidates belonging to other special categories mentioned in Sec 6 (Physically Handicapped / Ward of BIT Employee/ Kashmiri Migrant) must provide photocopy of certificate in proper format from appropriate authority.
 - f) Photo identification: (Driving license, Passport, PAN Card, Voter ID, School / College ID are acceptable)

Incomplete applications or applications received without all required enclosures are liable to be rejected / may not be processed.

If provisionally admitted, all the above documents in original (except the original Photo ID) together with photocopies will be retained by the Institute for some time.

Sec 4. Selection Procedure

Based on the data provided in their forms, the list of eligible candidates will be notified on our website and updated when required. Candidates will be shortlisted for **Aptitude Test and Interview** on the basis of their Marks in Class 12, and fulfill the eligibility criteria mentioned in the preceding pages and our advertisement / notification(s) on our website. Date for Aptitude Test and Interview is given in Important Dates column.

Candidates have to appear for aptitude test and interview at Noida Campus.

Selection Procedure:

Selection will be based on marks obtained in the required subject in 12/QE and performance in Creativity Aptitude Test & Interview. Weightage of marks considered in merit list is 40% for creativity aptitude test +10% Interview + 50% for class 12th marks.

Sec 5. Documents required at the time of Aptitude Test, Interview and admission
(This page may be printed for your own convenience and easy reference)

Aptitude Test & Interview for B.Sc. Animation & Multimedia Program 2015.

The aptitude test and interview for B.Sc. Animation & Multimedia Programme 2015 will be held at Birla Institute of Technology, Noida Campus on 30th of June, 2015. Students' must report at 10 a.m. at BIT Noida Campus. Answer sheets will be provided to the students. **Students will have to carry their own pencil /colors pencils/ crayons with them.** The questions will test the drawing skills, creativity abilities and writing skills of the students. The interview will be held immediately after the aptitude test. The students are recommended to bring their portfolio (sketches & drawings) if they have it at the time of the interview.

Candidates must carry the **originals** of the following documents at the time of Aptitude Test and Interview, as well as one set of photocopies:

- 1) Pass certificate of Class X
- 2) Marksheet of Class X
- 3) Marksheet of Class XII / Intermediate or equivalent
- 4) Caste certificate (if applicable), which **should be in proper format and signed by appropriate authority of rank not less than SDO.**
- 5) Candidates belonging to other special categories mentioned in Sec 6 (Physically Handicapped / Ward of BIT Employee/ Kashmiri Migrant) must provide photocopy of certificate in proper format from appropriate authority.
- 6) Photo identification: (Driving license, Passport, PAN Card, Voter ID, School / College ID are acceptable)

The students are recommended to bring their portfolio (sketches & Drawings) if they have it at the time of the interview.

They should also carry a photocopy of their duly completed form.

Documents required at the time of admission:

If provisionally selected, candidates will be required to submit all the above documents in original (Except the Photo ID) at the time of admission, along with the requisite fees.

Sec 6. Total Number of Seats, Reservations and Seat Distribution

Total number of seats at BIT, Noida Campus for B.Sc. Animation and Multimedia Programme

UP+NCR = 20	All India = 20	Total = 40
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Reservations:

1. For all programmes at the Institute which are supported by any of the respective State Governments, the reservation criteria for the state quota are as per the norms of the respective State Government.
2. For all other programmes the reservation criteria for SC & ST are as per the statutory norms of Central Govt. (SC -15% & ST - 7.5%)
3. The Institute observes statutory reservation for Persons with Disability (3%).
4. Upto 6% of the seats at its all Off Campuses are reserved for candidates who are sons and daughters of serving employees of BIT, who otherwise have qualified for admissions.
5. Upto 1 seat at its all Off Campuses is reserved for candidates who are Sons or Daughters of Kashmiri Migrant who otherwise have qualified for admissions.
6. At all Off Campuses 50% of the total seats are reserved for candidates who have passed / are appearing for their qualifying examination (Class XII) from the state in which Campus is located, taking it as one zone and the remaining 50% for candidates who have passed / are appearing for their qualifying examination (Class XII) from other states of the country. (The "State of Eligibility" of a candidate for the purpose will be determined on the basis of location of his/her School / College where he/she has passed the Class XII / equivalent qualifying examination.

[In case sufficient numbers of suitable candidates from any group are not available, the Institute reserves the right to fill the seats from the other group].

However the final reservation proportion will depend on notification, if any, issued by competent authority and as accepted by the Institute.

Notes:

1. **The Institute reserves the right to lower the intake in a programme without showing any reason.**
2. **The Institute also reserves the right not to offer a particular programme in case the number of students found to be eligible / admitted is less than 50% in number.**

Examples for writing the state of eligibility while filling the application form. :

	State of Eligibility
Qualifying examination (Class XII) from Uttar Pradesh	Uttar Pradesh
Qualifying examination (Class XII) from Delhi	Delhi
Qualifying examination (Class XII) from Jharkhand	Jharkhand
Qualifying examination (Class XII) from Rajasthan	Rajasthan

Sec 7. Financial Information for the full-time B.Sc. Animation and Multimedia programme

Fees payable [in INR] for the full-time B.Sc. Animation and Multimedia programme For the batch 2015

Fee payable at the time of admission and in each subsequent semester

Particulars	1st Sem	2nd Sem	3rd Sem	4th Sem	5th Sem	6th Sem
Tuition Fee	56500	56500	61000	61000	61000	61000
Development Fee	4000	4000	4000	4000	4000	4000
Institute Exam Fee	3500	3500	4000	4000	4000	4000
Sub-Total	64000	64000	69000	69000	69000	69000
Additional amount to be paid at the						
Admission Fee (One time only)	10000	-	-	-	-	-
Caution Money (One time only-)	5000	-	-	-	-	-
Sub-Total	15000	-	-	-	-	-
GRAND TOTAL (A+B) :	*79000	64000	69000	69000	69000	69000

* Fees payable at the time of admission

Notes:

- No Hostel facilities are provided at the Centre.
- All fees must be paid by **crossed Demand Draft in favour of "Birla Institute of Technology"** Payable at **Noida**.
- Students will be expected to provide themselves with stationery and textbooks, etc., as prescribed for different subjects.
- The Institute reserves the right to revise the fees and other charges at any stage.
- For rules regarding refund of fees on withdrawal, please see separate Notice on Notice Boards.

Sec 8. The B.Sc. Animation and Multimedia Programme

The Birla Institute of Technology was the first institute in India to set up a full-fledged degree course in B.Sc. (Animation & Multimedia) in 2004. The Animation industry in India is breaking through into a prosperous era, offering exclusive career opportunities. There is an acute shortage of professionals in animation and gaming. The course specializes in the rapid development of artistic skills, necessary for achieving a successful career in animation and multimedia. There are ample job opportunities after graduation such as 2D OR 3D Character Animator, Texture and Lighting Artist, Compositor, Editor, Pre –Production Designer, Game Designer, Graphics Designer and Live Action or Documentary film makers.

The fundamental philosophy of the course is to impart to the students a variety of skills and knowledge required for diverse range of career options in animation and multimedia. The course is designed in such a way that it covers all aspects of animation and graphics of Animation Film Making Process. Students get in –depth knowledge of different mediums in animation and graphics such as 2D Classical & Digital Animation, Concept, Character & Story Board designing, 3D Character Animation & Modeling, Graphics & Web designing and Audio – Video Production. The course covers all technologies from basic clay modeling to computer edge computer modeling. Sufficient technical and industry focused education is imparted to enable student to enter relevant professionals fields or pursue higher studies in this field.

Academic System:

The Program shall adopt a Semester system comprising of two semesters (Monsoon and Spring) in an academic year. The Monsoon semester will be held from July to November while the Winter Semester will be from January to May with sixteen weeks of class in each semester. B.Sc. Animation and Multimedia Program will contain a prescribed course structure.

The students of B.Sc. Animation & Multimedia will get the degree after successful completion of the required credits spread over I to VI Semester.

Sec 9. Course Structure B.Sc. ANIMATION & MULTIMEDIA

1st SEMESTER

Subject Code	SUBJECT NAME	TYPE	Credits
BAM1101	History of Animation	THEORY	2
BAM1103	Introduction to Visual Studies	THEORY	2
BAM1105	Communication Theories	THEORY	2
BAM1107	Introduction to Multimedia	THEORY	2
BAM1102	Computer Lab on Multimedia	SESSIONAL	2
BAM1104	Introduction to 3D	SESSIONAL	2
BAM1106	Experimental Animation	SESSIONAL	2

Credits 14

II SEMESTER

Subject Code	SUBJECT NAME	TYPE	Credits
BAM1201	Communication : Creative Writing	THEORY	3
BAM1203	Principles of Animation	THEORY	3
BAM1205	Theory of Visual Studies	THEORY	3
BAM1202	Apps Designing	SESSIONAL	3
BAM1204	Multimedia Technology	SESSIONAL	3
BAM1206	3D Modelling	SESSIONAL	3
BAM1208	Film Appreciation	SESSIONAL	2

Credits 20

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III SEMESTER

Subject Code	SUBJECT NAME	TYPE	Credits
BAM1301	Audio Visual Technology	THEORY	3
BAM1302	Animation Techniques	SESSIONAL	3
BAM1304	Visual Studies	SESSIONAL	3
BAM1306	Communication: Professional Writing	SESSIONAL	3
BAM1308	Vector Art	SESSIONAL	3
BAM1310	Texturing ,Lighting & Rendering	SESSIONAL	3
BAM1312	Introduction to Rigging & Skinning	SESSIONAL	3

Credits 21

IV SEMESTER

Subject Code	SUBJECT NAME	TYPE	Credits
BAM1401	Communication : Creative Writing Perspectives	THEORY	3
BAM1403	Game Studies	THEORY	3
BAM1402	Advance Animation Principles	SESSIONAL	3
BAM1404	Rendering & Production Techniques	SESSIONAL	3
BAM1406	Visual Development	SESSIONAL	3
BAM1408	Digital Film Production	SESSIONAL	3
BAM1410	Motion Graphics	SESSIONAL	3

Credits 21

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V SEMESTER

Subject Code	SUBJECT NAME	TYPE	Credits
BAM1501	Direction For Animation & Aesthetics	THEORY	3
BAM1503	Communication : Advertising & New Media	THEORY	3
BAM1502	Story Boarding	SESSIONAL	3
BAM1504	Game Development	SESSIONAL	3
BAM1506	Dynamics & Production Animation	SESSIONAL	3
BAM1508	Compositing & VFX	SESSIONAL	3
BAM1510	Advance Animation Tools & Techniques	SESSIONAL	3

Credits 21

VI SEMESTER

Subject Code	SUBJECT NAME	TYPE	Credits
BAM1602	Communication: Project	SESSIONAL	3
BAM1604	Visual Narratives	SESSIONAL	3
BAM1606	Digital Animation	SESSIONAL	3
BAM1608	Degree Showcase Project	SESSIONAL	8

Credits 17

Total Number of Credits for the 3 year B.Sc. Animation & Multimedia Program 114 Credits

Sec 10. Discipline, Rules & Regulations (including UGC Regulations on Ragging) and Medical Examination

Institute Rules & Regulations: For details of Institute rules and regulations, please see booklet provided at the time of admission.

Discipline

The Institute places a very high emphasis on discipline of students both inside and outside the campus. Students must abide by the Institute and agree to conform to the rules and regulations enforced from time to time. They must not do anything either inside or outside the Institute that will interfere with its orderly governance, discipline and image. Students must attend lectures, tutorials and practical classes regularly. A minimum **attendance of 75%** in lectures, tutorials and sessionals for each subject is essential for appearing in the Semester Examinations. Thus, students should attend all theory and laboratory classes from the first day of the academic year. In case of absence due to unavoidable circumstances, students are advised to take prior permission from the Dean / Head. In case of absence due to illness, students will have to produce a Medical report signed by attending Physician / Surgeon with an application from their parents or guardians. In such a case, parents/guardians should inform the authorities immediately. Students should strike a proper balance between extracurricular activities and academic requirements. A student's participation in extra-curricular activities should not be allowed to interfere in his/her academic schedule.

During teaching hours, the main lobby, the library, the corridors of the Institute and the area surrounding the Institute are to be observed as silence zones. Students must not cause any disturbance / obstacle in these zones. Students must not indulge in any kind of misconduct or indiscipline or anti-social activities within or outside the campus. Students must not form a group causing any hindrance to the academic and administrative activities of the Institute. Those found doing so will be punished and strict disciplinary action will be taken by the authorities. Students shall not damage the property of the Institute. Cost of such damage will be recovered from students, parents/guardians of the students.

Students must always carry their Identity Card and produce it on request. In case of loss or damage of Identity Card, the concerned authorities should be informed immediately.

Students should follow the rules of the Canteen. Students are advised to **read the Notice Boards regularly.**

Students are strictly prohibited from possessing or consuming spirits, tobacco products and narcotic drugs either within or outside the campus, and if found violating this will be rusticated immediately, without warning.

Ragging in any form inside or outside the campus is strictly prohibited by law. Any students found ragging other students will be summarily expelled from the Institute and dealt with as per the directive of Hon. Supreme Court/Hon. High Court.

Each student must read the “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009” on the UGC website, and the two affidavits provided with the regulation, one for the student and one for his /her parent, to be prepared on Non- Judicial Stamp Paper, one to be signed by the student and the

other to be signed by his / her parent, and both to be countersigned by Public Notary. Each student admitted to any of the Institute's programmes must submit the two completed affidavits at the time of admission. Printed copy of the UGC regulations and affidavit may be provided, if required, at the time of counselling.

Medical

All selected students will be required to undergo medical examination by a Medical Officer of the Institute and their admission is subject to being found medically fit for the Programme. Therefore, candidates, for their own satisfaction, are advised to get themselves examined by a registered medical practitioner.

Applicability of Regulations for the time being in force, Disclaimer and Legal Jurisdiction Notwithstanding the nature of a programme spread over more than one academic year, the regulations in force at the time a student joins a programme shall hold good only for the examinations held during or at the end of the semester. Nothing in these regulations shall be deemed to debar the Institute from amending the regulations subsequently and the amended regulations, if any, shall apply to all students old or new, as specified therein.

Disclaimer

The statements made in this Information Brochure and all other information, contained herein is believed to be correct at the time of publication. However, the Institute reserves the right to make at any or without notice, changes in and additions to the regulations, conditions governing the conduct of students, requirements for degree, fees and any other information, or statements contained in this Information Brochure. No responsibility will be accepted by the Institute for hardship or expense encountered by its students or any other person for such changes, additions, omissions or errors, no matter how they are caused.

Legal Jurisdiction

All disputes will be subject to jurisdiction of the Civil Courts at Ranchi city only.

Sec 11. Addresses and contact details

The addresses and contact details are given below.

Centre	Addresses and contact details
Noida	Director, Birla Institute of Technology Extension Centre A-7 Sector-1, Noida 201301 (U.P.) Phone: 0120 – 4264080/ 4263080/2440408, Fax:2554146, e-mail: bitnoida@bitmesra.ac.in

Please see our website for addresses and contact details of our other Centers

Sec 13. Anti-ragging Affidavit

How can fill Online affidavits and Why?

1. It is mandatory for every student and his/her parents to submit an anti-ragging affidavit at the time of admission. These are UGC's regulations.
2. It is the order of the Hon. Supreme Court that contact details of students must be Collected from these affidavits and stored electronically at a central location.

It is a simple procedure comprising 3 steps

Step 1: Log on to

www.ANTIRAGGING.in

or

www.AMANMOVEMENT.org

Click on the button called 'On line affidavits'

Step 2: Fill in the information as desired and submit the form.

Step 3: On successful completion you will receive affidavits, both for Students and Parents, through E-mail.

Note:

- **If you do not have an E-mail address please create one before you fill an Affidavit forms.**

- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers / email of their friends or relations or neighbors.
- If you do not have a mobile number, then please give the mobile number of your friend in the Institute.

After filling this form successfully you will receive the Student's Anti Ragging Affidavit and the Parents Anti Ragging Affidavit in your Email. Please print both the Affidavits, sign them yourself, request your parents to read the details and request them to sign their affidavit and then submit both during admission.