

DEPARTMENT OF GOVERNMENT EXAMINATIONS, CHENNAI-600 006.

SSLC
OSLC

MARCH / APRIL / SEP / OCT	2	0	0
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**APPLICATION FOR RETOTALLING OF MARKS OF VALUED ANSWER SCRIPTS.**

(USE SEPARATE APPLICATION FORM FOR EACH SUBJECT)

(Note: Read the instructions given overleaf before filling up the application)

FOR OFFICE USE

1. Register Number

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SCHOOL / PRIVATE

2. Name of the applicant in Block Letters as printed in the mark certificate.

3. Name of the School studied/Private candidates should furnish name of the examination centre.

4. Subject for which retotalling of marks is applied

5. State whether Xerox copy of mark certificate and self addressed envelope are enclosed.

Yes

No

6. Furnish below the particulars of the Chalan/Demand Draft enclosed towards payment of fee for retotalling

Amount remitted	Chalan/Demand Draft number and date	Name of Treasury/Bank

7. Address for communication:

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Pin Code:

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Station:

Date:

Signature of Applicant.

## INSTRUCTIONS TO CANDIDATES

(G.O. Ms. No.180, School Education Department, dated 3rd June 1998)

1. Fee prescribed	Subjects Comprising one Paper Rs. 305 Subjects Comprising two Papers Rs. 205	
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2. Mofussil candidates should remit the above fees by chalan under the following Head of account into Treasury/  
Sub-Treasury :—

0202	Education, Sports, Arts and Culture
01	General Education
102	Secondary Education
AA	Tuition and other fees
02	Director of Government Examinations - Examination Fees (DPC No.0202 01 102 AA 0205)

3. (i) Chennai City candidates should remit the above fees by Demand Draft in any one of the Nationalised Banks.

(ii) Candidates should write their Register Number, Name and address on the reverse of the Demand Draft.

4. No revaluation of answer scripts is permissible.

5. Filled in Retotalling applications should reach within the specified date. Belated applications will be rejected.

6. Fees once remitted will not be refunded.

7. Xerox copy of mark certificate should be enclosed.

8. Enclose a self-Addressed envelope.

9. Enclose original chalan/Demand Draft.

10. Demand Draft to be obtained in favour of the following officers:—

11. Filled in applications to be sent to the following officers:—

SSLC & OSLC	The Deputy Director of Govt. Examinations, College Road, Chennai-600 006.
ASLC & Matriculation	The Additional Secretary to the Director of Govt. Examinations, College Road, Chennai-600 006.

CHALAN No.

ORIGINAL

PROVINCIAL

- 0202. Education, Sports, Arts and Culture
- 01. General Education
- 102. SECONDARY EDUCATION
- (AA) Tuition and other Fees
- 02. Director of Government Examinations—  
Examination Fees

D.P. Code  
0202 01 102 AA 0205

**CANDIDATE'S FEE RECEIPT.**

Received from (candidate's name with address) \_\_\_\_\_  
the sum of Rs. \_\_\_\_\_

being the fee for retotalling of marks of valued answer scripts.

Name of	Treasury		
	Sub-Treasury		
Date of remittance:	200 .	Treasury	Officer.
		Sub-Treasury	

(To be signed and returned to the candidate or remitter.)

CHALAN No.

DUPLICATE

PROVINCIAL

- 0202. Education, Sports, Arts and Culture
- 01. General Education
- 102. SECONDARY EDUCATION
- (AA) Tuition and other Fees
- 02. Director of Government Examinations—  
Examination Fees

D.P. Code  
0202 01 102 AA 0205

**CANDIDATE'S FEE RECEIPT.**

Received from (candidate's name with address) \_\_\_\_\_  
the sum of Rs. \_\_\_\_\_

being the fee for retotalling of marks of valued answer scripts.

Name of	Treasury		
	Sub-Treasury		
Date of remittance:	200 .	Treasury	Officer.
		Sub-Treasury	

(To be signed and retained by the Treasury Officer.)

CHALAN No.

TRIPPLICATE

PROVINCIAL

- 0202. Education, Sports, Arts and Culture
- 01. General Education
- 102. SECONDARY EDUCATION
- (AA) Tuition and other Fees
- 02. Director of Government Examinations—  
Examination Fees

D.P. Code  
0202 01 102 AA 0205

**CANDIDATE'S FEE RECEIPT.**

Received from (candidate's name with address) \_\_\_\_\_  
the sum of Rs. \_\_\_\_\_

being the fee for retotalling of marks of valued answer scripts.

Name of	Treasury		
	Sub-Treasury		
Date of remittance:	200 .	Treasury	Officer.
		Sub-Treasury	

To be signed and sent by the Treasury Officer to the Directorate of Government Examinations, Chennai-600 006.