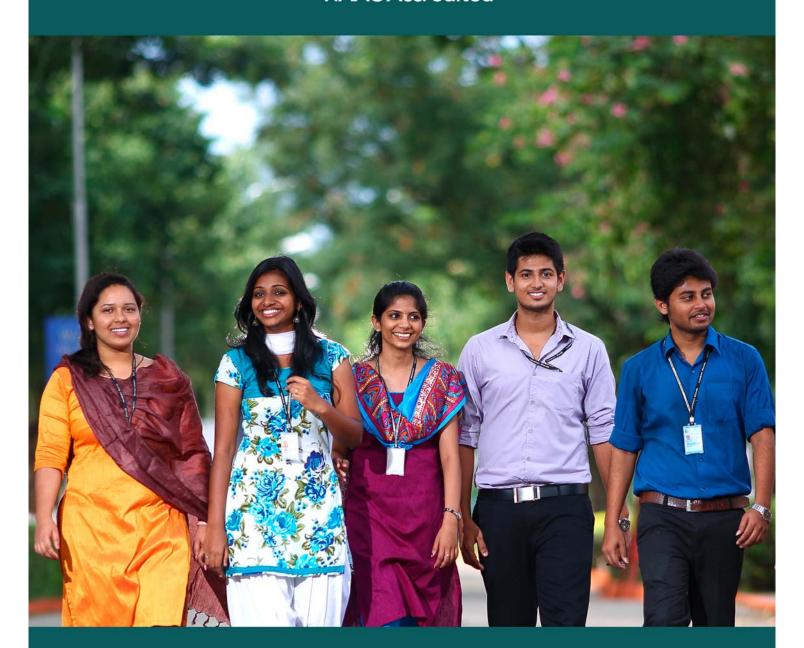# Karunya UNIVERSITY

A Christian Minority Institution
Karunya Institute of Technology & Sciences
(Declared as Deemed - to - be - University under Sec. 3 of the UGC Act, 1956)

NAAC Accredited

Admission Guidelines 2016

Note:

The candidates are informed to read the following instructions carefully before sending their application to Karunya University for Admissions.

GENERAL INFORMATION
(Applicable to B.Tech. / M.Sc. Integrated Courses only)

1. APPLICATION FORMS

Candidates can obtain the application forms for under graduate and M.Sc. Integrated courses by any of the following methods:

Programs	Buy & Apply online	Apply online with Pin Mailer	Apply online with DD / Credit Card / Debit Card	OMR Sheet
B.Tech. (All Programs)	Yes	Yes	Yes	Yes
M.Sc. Nanoscience & Technology (Integrated course) / M.Sc. Visual Communication (Integrated Course)	Yes	Yes	Yes	Yes

The cost of application forms for the different modes of application are given below: (Application form fee is mentioned separately for Indian Nationals and NRI / Foreign Nationals)

Programs	Buy & Apply online		Apply online with Pin Mailer		Apply online with DD / Credit Card / Debit Card		OMR Sheet	
	Indian (Rs.)	NRI / Foreign (Rs.)	Indian (Rs.)	NRI / Foreign (USD)	Indian (Rs.)	NRI / Foreign (USD)	Indian (Rs.)	NRI / Foreign (USD)
B.Tech. (All Programmes)	750	3000	750	NA	750	50	750	NA
M.Sc. Nanoscience & Technology (Integrated course) / M.Sc. Visual Communication (Integrated course)	750	3000	750	NA	750	50	750	NA

Note:
- ❖ **'NA' denotes 'Not Applicable'**
- ❖ **All Credit / Debit cards are accepted (Service charges applicable).**

2. MODE OF APPLICATIONS

2.1. Buy and Apply Online

a. The candidate can buy application online using any one of the Debit / Credit cards (Service charges applicable).

b. Upon successful payment of the application cost, the candidate will receive an Application number and Pass code via e-mail / SMS.
c. The candidate can now apply online with the Application number using our online application available at http://admissions.karunya.edu.

2.2. Apply online with Pin Mailer

a. Along with the hard copy of application, a Pin Mailer is provided, which contains Application number and Pass code.
b. Using this application number and pass code, the candidate can apply online at http://admissions.karunya.edu.
c. **If the Pin Mailer is used, then there is no need to send the filled-in OMR sheet or any other document to the University.**

2.2. Apply online with DD

a. The candidate should draw a DD (cost of application is mentioned above) in favour of '**The Registrar, Karunya University**', payable at Coimbatore.
b. The candidate should go to our website http://admissions.karunya.edu, and apply online by providing the DD details in the application form.
c. Upon completing application form, the candidate should write his / her name, application number and the course applied for at the back of the DD, and send to the address mentioned below:

> **The Admissions Officer,**
> **Karunya University,**
> **Karunya Nagar,**
> **Coimbatore – 641 114,**
> **Tamil Nadu, India.**

d. Only after the DD is received, the application form will be accepted for processing.

2.3. OMR Sheet (Applicable only to B.Tech. / M.Sc. Integrated Course candidates)

The completed OMR coding sheet should be sent to the Admissions Officer along with the following documents (attested photocopies – self attestation is accepted) before the last date.

a. Class 10 Mark statement or Equivalent
b. Class 12 Identity card (or) Bonafide certificate of class 12 or its equivalent issued by the School
c. Community certificate stating the religion and community (Certificate issued by Tahsildar / Revenue Officer / Magistrate will only be accepted)

If the filled-in OMR coding sheet is sent along with the supporting documents to the Admissions Officer, then there is no need to send the online application.

3. INSTRUCTIONS FOR APPLYING ONLINE (Online Purchase / DD / Pin Mailer) [Indian Nationals]

Only Indian citizens are eligible to apply under Indian National Category. Persons of Indian Origin (PIO) / Overseas Citizen of India (OCI) will also be treated on par with Indian Citizens for the limited purpose of admission, if they have studied their eligible course in India. However, PIO / OCI candidates will not be eligible for any kind of reservation.

3.1. B.Tech. / M.Sc. Integrated course candidates

The candidates should upload the following original documents when they submit the application online.

a. Recent colour photograph (4.5 cm x 3.5 cm) (Mandatory)
b. Signature (Please sign in black or dark blue ink on a white paper and to be scanned / digitally photographed) (Mandatory)
c. Class 10 Mark statement or Equivalent (Not Mandatory)
d. Class 12 Identity card (or) Bonafide certificate of class 12 or its equivalent issued by the School (Not Mandatory)
e. Community certificate stating the religion and community (Certificate issued by Tahsildar / Revenue Officer / Magistrate will alone be accepted) (Not Mandatory)

The candidates should compulsorily upload their signature and photograph when they submit their application online. They can upload the other documents (Class 10 Mark statement / Class 12 Identity card (or) Bonafide Certificate / Community certificate) also when they submit their application online (However, the other documents are not mandatory and they can submit the same at the time of Single Window Counseling).

4.   INSTRUCTIONS FOR APPLYING ONLINE (Online Purchase / DD) [NRI / Foreign Nationals]

The candidates who have studied their eligible course abroad alone can apply under NRI / Foreign National category. Other candidates cannot apply under this category.

4.1. B.Tech. / M.Sc. Integrated Course candidates

The candidates should upload the following original documents when they submit the application online.

a. Recent colour photograph (4.5 cm x 3.5 cm) (Mandatory)
b. Signature (Please sign in black or dark blue ink on a white paper and to be scanned / digitally photographed) (Mandatory)
c. Passport (with nationality and address) (Mandatory)
d. Class 10 Mark statement or Equivalent (Mandatory)
e. Class 12 Identity card (or) Bonafide certificate of class 12 or its equivalent issued by the School (Mandatory)

The candidates should compulsorily upload all the above documents when they submit their application online.

5. ELIGIBILITY

5.1. B.Tech. programs (Duration 4 years):

S. No.	Branch	Eligibility
1.	Aerospace Engineering	A pass in 10+2 or equivalent examination with 50 % marks aggregate in Physics, Chemistry and Mathematics.
2.	Biomedical Engineering	
3.	Civil Engineering	
4.	Computer Science and Engineering	
5.	Electrical and Electronics Engineering	
6.	Electronics and Communication Engineering	
7.	Electronics and Instrumentation Engineering	
8.	Electronics and Media Technology	
9.	Mechanical Engineering	
10.	Biotechnology	A pass in 10+2 or equivalent examination with 50 % marks aggregate in Physics, Chemistry and Mathematics (or) A pass in 10+2 or equivalent examination with 50% marks aggregate in Physics, Chemistry and Biology / Zoology / Botany / Computer Science (Provided the candidate has not studied Mathematics in +2 or Equivalent).
11.	Food Processing and Engineering	

5.2. M.Sc. Integrated programs

a. **For M.Sc. Nanoscience and Technology (Duration 5 years)**: A pass in 10+2 or equivalent examination with 50 % marks aggregate in Physics, Chemistry and Mathematics.
b. **For M.Sc. Visual Communication (Duration 3 + 2 years)**: A pass in 10+2 or equivalent examination with 50 % Marks in any stream such as, Commerce, Economics, Accountancy, Science, etc**. [Exit option is available after 3 years of study with B.Sc. in Visual Communication as per norms]**

6. ADMISSION PROCEDURE (For Indian Nationals)

6.1. B.Tech. programs

Admission will be made based on the ranking of Karunya Entrance Examination – 2016 (KEE – 2016) and through Single Window Counseling 2016 conducted by Karunya University.

6.2. M.Sc. Integrated programs

M.Sc. Nanoscience and Technology: Admission will be made based on the ranking of Karunya Entrance Examination – 2016 (KEE – 2016) and through Single Window Counseling 2016 conducted by Karunya University.

M.Sc. Visual Communication: Admission will be made based on the marks scored in 10+2 or equivalent examination (applicable to non-science students). Candidates who have studied Physics, Chemistry and Mathematics in 10+2 or Equivalent can be considered based on the ranking of Karunya Entrance Examination – 2016 (KEE – 2016) and through Single Window Counseling 2016 also.

7. ADMISSION PROCEDURE FOR NRI / FOREIGN NATIONAL STUDENTS

a. The candidates who have completed their eligible course abroad will be considered under this category.
b. The NRI / Foreign Nationals are exempted from writing the entrance test.
c. The application forms submitted by the NRI / Foreign nationals will be scrutinized and the call letters will be sent to the eligible candidates by Email.
d. The candidates who have received their call letters should send the required fees (For details, refer to our fees structure available in http://admissions.karunya.edu) in the form of Demand Draft drawn in favour of the 'The Registrar, Karunya University, payable at Coimbatore, India. NRI candidates / Foreign Nationals should pay the fees as per the norms of the University in US dollars only. The candidates should write the application number at the back of the DD, and send to the address mentioned below:

> **The Admissions Officer,**
> **Karunya University,**
> **Karunya Nagar,**
> **Coimbatore – 641 114,**
> **Tamil Nadu, India.**

e. After receiving the Demand Draft, the Admissions Officer will allot a seat to the candidates (provisionally) based on the availability of seats and as per the eligibility norms of the University.
f. Once the seat is allotted to the candidates, the provisional course allotment order and the receipt will be sent to them by Email and through Air Mail.
g. The admission will be confirmed to a candidate only after receiving his / her original certificates as per the eligibility norms of the University.

8. ALL INDIA KARUNYA ENTRANCE EXAMINATION – 2016 (KEE – 2016)

a. KEE – 2016 is applicable to B.Tech. / M.Sc. Integrated Course candidates only. KEE – 2016 will be conducted in 58 centres across India on 23rd April 2016 (02.30 PM to 05.00 PM). The question paper will be in English only.
b. KEE - 2016 is an objective type examination, in which questions will be covered from the +2 / HSC level subjects namely Mathematics, Physics, Chemistry & General Aptitude and Christian Values / General Ethics. **Appearance in KEE - 2016 is mandatory for admission to B.Tech. / M.Sc. Nanoscience and Technology courses in Karunya University.**
c. Questions are of objective type. Each question will have 4 alternate answers. The correct answer has to be chosen and the appropriate oval should be shaded in the OMR answer sheet.

KEE – 2016 – PATTERN OF QUESTION PAPER

S.No.	Details
1.	Part A: Mathematics: 60 minutes; 45 multiple choice questions; 45 marks
2.	Part B: Physics: 20 minutes; 15 multiple choice questions; 15 marks
3.	Part C: Chemistry: 20 minutes; 15 multiple choice questions; 15 marks
4.	Part D: General Aptitude: 30 minutes; 15 multiple choice questions; 15 marks
5.	Part E*: General Ethics / Christian Values: 20 minutes; 10 multiple choice questions;
6.	10 marks
7.	For every wrong answer, there is a negative mark of 0.25
	Total marks: 100 marks

* Christian values for Christian candidates & General Ethics for Non-Christian candidates

9. KARUNYA ENTRANCE EXAMINATION RULES (KEE – 2016)

a. Candidate is advised to enter in to the Examination Hall 30 minutes prior to the commencement of examination.
b. Candidates will not be permitted to enter the Examination Hall 30 minutes after the commencement of the examination.
c. Candidate should occupy his / her allotted seat.
d. Candidates should necessarily bring their Hall Ticket with them. During the examination time, invigilators will check the Hall Ticket to verify the identity of the candidates.
e. Candidates are advised to being sharp HB pencil(s), eraser, sharpener and black ballpoint pen to the Examination Hall.
f. Candidates are not permitted to bring any text material in printed or written form, log tables, formula book, mobile phone, pager and programmable calculators to the Examination Hall.
g. Duration of the KEE – 2016 will be 2 hours and 30 minutes.
h. Candidates should write their Application Number correctly (as given in the Hall Ticket) in the specified place given in the OMR coding sheet and shade appropriately.
i. For shading use HB pencil only.
j. Answers should be given only in the answer sheet (OMR answer sheet). No spare answer sheet will be given.
k. OMR answer sheet should be carefully filled up as per the instructions given in the question book. Replacement of answer sheet will not be allowed.
l. Any malpractice committed is punishable as per University norms.
m. No candidate will be allowed to leave the Examination Hall before the ending of the examination.
n. Before handing over the OMR coding sheet, candidates are requested to check the OMR coding sheet regarding the correctness of particulars and return it to their respective invigilators.
o. Under any circumstances, the answer sheet or question booklet cannot be taken out of the Examination Hall.

10. INSTRUCTIONS WITH REGARD TO THE ELIGIBILITY FOR ADMISSION IN KARUNYA UNIVERSITY

a. It is the responsibility of the candidates to ascertain whether they possess the requisite qualification for admission. Having been called for the written test / counseling does not necessarily mean acceptance of the eligibility.

b. The admission offered to a candidate who has been provisionally admitted to a program will stand cancelled if he / she does not submit the relevant documents in original pertaining to admission (such as Marks Statements, Transfer Certificate, Conduct Certificate, etc.) to the Admissions Officer before the date stipulated in the admission offer.

c. Admissions to various programs will however be subject to verification of facts from the original certificates / documents of the candidates. In case any discrepancy is noticed, even at a later point of time after admission, the University Administration reserves all right to cancel the candidate's admission and such a decision shall be final.

11. INFORMATION AT DIFFERENT STAGES

Candidates are advised to provide correct mobile number for regular updation from the University. Candidates can get information about their application status by the following ways.

RECEIPT OF APPLICATION	SMS / Email will be sent. Candidates can view the status in the website using their application number.
E-HALL TICKET FOR APPEARANCE OF KEE-2016 (Applicable only to B.Tech. / M.Sc. Integrated Course candidates)	SMS / Email mentioning the application number and the examination centre will be sent. Candidates can download the E-Hall Ticket from the website. Candidates who have not studied Physics, Chemistry and Mathematics or Biology or Botany and Zoology will be considered for M.Sc. Visual Communication (Integrated course) and hence they may not able to download the E- Hall Ticket.
CALL LETTER (Applicable to all other candidates including lateral entry candidates and NRI / foreign nationals)	SMS / Email will be sent. Steps will be taken to send the call letter by post. Candidates can also download the call letter from the website and they need to proceed to Karunya University for further admission process.
RANK (Applicable only to B.Tech. / M.Sc. Integrated Course candidates)	SMS message indicating the "Rank" obtained in the Entrance Examination (KEE-2016) will be sent. Candidates can also view the details using their application number in the website.
SINGLE WINDOW COUNSELING 2016 (Applicable only to B.Tech. / M.Sc. Integrated Course candidates)	SMS message indicating the date and the time of counseling will be sent. The counseling call letter will be given to all the individuals at the time of entrance examination itself. No postal / separate communication will be sent in this regard. Details will also be available in the website.
VENUE FOR SINGLE WINDOW COUNSELING 2016 & ADMISSION	Karunya University Campus, Karunya Nagar, Coimbatore – 641 114, Tamil Nadu.

* Candidates are requested to keep the soft copies of information safely for their future reference.

12. KARUNYA ENTRANCE EXAMINATION – 2016 (KEE – 2016) CENTRES:

The KEE-2016 will be held in 58 centres across India. The list of KEE-2016 is displayed below:

Centre Code	Place	Centre Code	Place	Centre Code	Place
1	Anantapur	21	Guwahati	40	Port Blair
2	Ahmadabad	22	Gwalior	41	Raipur
3	Ahmednagar	23	Hyderabad	42	Rajamundry
4	Ajmer	24	Jabalpur	43	Ramanathapuram
5	Allahabad	25	Jamshedpur	44	Ranchi
6	Bangalore	26	Kadappa	45	Salem
7	Bellary	27	Karaikudi	46	Thanjavur
8	Bhopal	28	Kolkatta	47	Thrissur
9	Calicut	29	Kottayam	48	Tirunelveli
10	Chengalpet	30	Lucknow	49	Tirupur
11	Chennai(Broadway)	31	Madurai	50	Trichy
12	Cehnnai(Chetpet)	32	Mangalore	51	Trivandrum
13	Cochin	33	Mettupalayam	52	Tuticorin
14	Coimbatore (Race course)	34	Mumbai	53	Vadodara
15	Coimbatore (Big bazaar)	35	Nagarcoil	54	Vellore
16	Coimbatore (Puliakulam)	36	Nagpur	55	Vijayawada
17	Cuttack	37	Patna	56	Virudhunagar
19	Delhi	38	Pollachi	57	Vizag
20	Dindigul	39	Pondicherry	58	Warangal

Note: The University will take necessary effort to allot a test centre to the candidate based on his / her first preference. However, the University reserves its right to allot a test centre to the candidates based on his / her second preference also.

13. E - Hall ticket (Applicable to B.Tech. / M.Sc. Integrated course candidates)

13.1 Instructions to the candidates:

a. The E- Hall Ticket will be available in the website only to those eligible candidates who have submitted their application forms complete in all respects on or before the last date (For details regarding important dates, please log on to http://admissions.karunya.edu). No postal correspondence with regard to this will be entertained.

b. Candidates can download the E-Hall Ticket from the website (http://admissions.karunya.edu) using their application number and Date of Birth.

c. The E-Hall ticket once downloaded should be carefully examined by the candidate. If any discrepancy is noticed, it should immediately be brought to the notice of the Admissions Officer by Email (admissions@karunya.edu).

d. Candidates should bring the print out of the E-Hall Ticket along with any one of the following ID proofs in original to appear for the Karunya Entrance Examination – 2016 (KEE – 2016). (a) 12th standard Identity card issued by the School, (b) 12th standard Hall Ticket, (c) Letter from the Head of the Institution with the photograph of the student (Photograph should be attested by the Principal / HM), (d) Driving License and (e) Passport. The Hall Ticket along with any one of the above original documents should be presented to the invigilators for verification.

e. No candidates shall be allowed to enter the examination hall half-an-hour after the commencement of the examination and the candidates shall be permitted to leave the examination hall only after the completion of the examination.

f. The E – Hall Ticket is not transferable to any other person. Impersonation is a legally punishable offence.

g. The E – Hall Ticket is an important document. The candidates are advised to retain this E – Hall Ticket to produce at the time of counseling and admission.

13.2 Incomplete application:

Karunya University does not take any responsibility to inform candidates who have submitted incomplete application. E- Hall Ticket may not be provided for those candidates. Hence, the candidates are advised to ensure that the application is complete in all respects before sending online application or posting OMR application to the University.

13.3 Spot Registration for KEE – 2016 and Spot Hall Ticket:

If the candidates have not submitted their application form on or before the due date, Karunya University will conduct spot registration in any one of the entrance examination centres one day before the examination. Candidates must visit the centre with the following documents. (a) Three passport size colour photographs, (b) Class 12 Identity card or Bonafide certificate issued by the School (with the photograph) to prove that one has studied Class 12 or equivalent in the School and (c) Application form fee Rs. 750/- (Cash or Demand Draft drawn in favour of **'The Registrar, Karunya University'** payable at Coimbatore. Karunya University Examination Co-ordinator will issue Spot Hall Tickets to those candidates after checking their eligibility criteria.

14. ANNOUNCEMENTS OF KEE – 2016 RESULTS

Karunya Entrance Examination – 2016 (KEE-2016) results will be published during the last week of April 2016 in Karunya University website (http://admissions.karunya.edu) and the rank obtained will be intimated through SMS. Only this rank order will be used for counseling process. Candidates can download the KEE-2016 rank card through http://admissions.karunya.edu. A copy of self attested KEE-2016 rank card must to be produced on the day of counseling.

Since the evaluation of answer scripts (coding sheets) is performed through automated machines with extreme care, there is no provision for re-grading and re-totaling. No photocopy of the answer scripts will be provided. No correspondence in this regard will be entertained.

15. ELIGIBILITY FOR ADMISSION

It is mandatory that all the candidates who apply to Karunya University should meet the eligibility criteria as per the norms of the University. If the candidates do not meet the eligibility criteria, they may not be considered for admission.

16. SINGLE WINDOW COUNSELING-2016 (Applicable to B.Tech. / M.Sc Integrated Course candidates only)

a. The date / time for counseling will be mentioned in the admission counseling letter given to the candidates at the time of entrance examination. The above information will be intimated through SMS and will also be published at our University website http://admissions.karunya.edu.

b. Change of date / time of counseling will not be permitted.

c. The candidates cannot authorize parents / relatives / anyone to attend counseling in respect of them. Such requests will not be considered.

d. If a candidate does not personally appear before the Admission Committee for counseling on the specified date and time, his / her seat will be allotted to the next candidate in order of merit.

e. The admission counseling will be based on the KEE-2016 rank and availability of seats. The concerned candidate must be present at that time when the rank is called / announced. Under any circumstances, late comers will not be permitted.

f. The selected candidates will have to remit the prescribed fees by of way demand draft drawn in favour of **"The Registrar, Karunya University",** payable at Coimbatore.

g. The candidates should produce the following documents in original along with one set of photocopies while reporting for counseling. Candidates will not be allowed to attend the counseling process without these documents.

17. DOCUMENTS TO BE SUBMITTED IN ORIGINAL DURING SINGLE WINDOW COUNSELING
(B.Tech. / M.Sc. Integrated Course candidates)

a. Self attested downloaded KEE-2016 Rank Sheet / Hall Ticket
b. Class 10 Mark statement as proof of date of birth
c. Class 12 Mark statement (If available)
d. Community certificate stating the religion and community (Certificate issued by Tahsildar / Revenue Officer / Magistrate will alone be accepted). Christian Minority Certificate obtained from the Head of School / Institution where the candidate last studied can also be submitted.
e. Proof for School last studied: Class 12 identity card (or) Bonafide certificate issued by the School to prove that one has studied Class 12 or equivalent in the School.
f. Proof for Jesus Calls Partner (If any)
g. Demand Draft for Rs. 50,000/- towards part of tuition fee (first installment) drawn in favour of **"The Registrar, Karunya University"**, payable at Coimbatore. This includes Rs. 5,000/- towards counseling charges which is non-refundable but adjustable in the fees prescribed for the program to which he she gets admitted.

Candidates will be permitted to attend the counseling process only after verification of the above documents. If the candidate fails to produce any of these documents, he / she will not be considered for counseling.

The candidate should decide for certain on whether he / she should join the program based on the branch allotted to him / her at the time of counseling before the payment of the fee. **Allotment of branch once made is final and cannot be changed under any circumstances.**

18. PAYMENT OF REMAINING FEES AND PROVISIONAL ENROLLMENT CALL LETTER

Details of academic fees and hostel fees are available in the University website: http://admissions.karunya.edu. The candidates can pay the remaining fees in installments.

Students who have paid the second installment on or before the due date will receive the provisional enrollment call letter from the University. The candidates can also download the provisional enrollment letter from the website http://admissions.karunya.edu using their application number and date of birth.

19. SUBMISSION OF DOCUMENTS DURING ENROLLMENT
(B.Tech. / M.Sc. Integrated Course candidates)

The following documents in original along with two sets of photocopies are required to be submitted at the time of enrollment along with a DD for the remaining fees. DD should be drawn in favour of 'The Registrar, Karunya University' payable at Coimbatore.

  a. Provisional enrollment letter
  b. SSLC Mark statement or SSLC Book or equivalent
  c. HSc / Pre-degree / Intermediate mark statement or equivalent
  d. Transfer and Conduct certificates
  e. Community Certificate (Certificate issued by Tahsildar / Revenue Officer / Magistrate will alone be accepted) [Forward Community / OC are exempted]
  f. Proof for Jesus Calls Partner (If any)
  g. Income Certificate or Form-16 of Parent for the financial year 2015 – 2016
  h. Passport (Applicable to NRI / Foreign Nationals only)

20. Refund of fees

Request for cancellation of admission and refund of fees may be considered as per the following norms.

a. The candidates can fill the refund requests online through our website http://admissions.karunya.edu until the enrollment date.

b. The candidates should take a print out of the filled-in refund form, sign in relevant places (to be signed by the candidate and parent / guardian) and submit by the Registered Post to the Admissions Officer along with original receipts so as to reach him before the deadline.

c. The refund requests format cannot be filled online after the enrollment date. The refund requests prepared other than the prescribed format and submitted after the enrollment date will not be considered under any circumstances.

Criteria	Amount to be Deducted for Indian Nationals (Rs.)	Amount to be Deducted for NRI / Foreign Nationals (USD)
Refund requests received before the enrollment date	Couselling fee of Rs. 5000 and service charges of Rs. 1000 will be deducted and balance amount will be refunded	USD 500 will be deducted and balance amount will be refunded
Refund requests received after the enrollment date	No refund	No refund

21. DISCONTINUANCE / WITHDRAWAL FROM THE COURSE

A candidate who desires to leave the Institution after joining the course will have to submit a 'No dues' certificate issued by the Deputy Registrar (Students Affairs). This should be accompanied by the application of withdrawal duly approved by the Registrar.

The original certificates will be returned only on the production of 'No dues' certificate in the prescribed form, obtained from Students Affairs Office.

The candidates who leave the University after the commencement of classes will not receive any refund of money other than caution deposit and hostel fees and mess charges after proportionate deduction.

22. GENERAL DISCIPLINE

- Every student is required to adhere strictly to the code of conduct of the University, pay the requisite fees by the due dates, attend their classes regularly and abide by the rules and regulations of the University. The students who have not paid the fees before the deadline will be kept in out-of-rolls.

- If at any point of time, the conduct and character of a candidate is not satisfactory or is of a suspicious nature, the management reserves the right, without assigning any reason, to make him/her vacate the hostel or expel him / her from the University.

- Ragging of any sort is banned at Karunya University and any violation of this will result in appropriate punishment, which includes expulsion from the University.

IMPORTANT DATES TO REMEMBER *(TENTATIVE – SUBJECT TO CHANGE)*

1. Sale of application forms	1st November 2015 onwards
2. Last date for receipt of filled-in OMR application form (For B.Tech. /M.Sc. Integrated Course candidates)	11th April 2016
3. Karunya Entrance Examination – 2016 (KEE – 2016) (For B.Tech. /M.Sc. Integrated Course Candidates)	23rd April 2016 (02.30 PM – 05. 00 PM)
4. Publication of KEE – 2016 rank list	30th April 2016
5. Single window counseling at Karunya University campus (for B.Tech. /M.Sc. Integrated Course candidates)	11th,12th and 13th May 2016

"Arise, Shine; for your light has come! And the glory of the Lord is risen upon you."