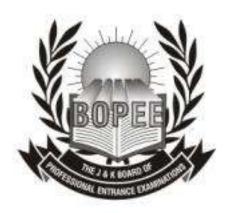
# Information Brochure, 2015

**Entrance Test** 

- 1. P.G. Medical Degree & Diploma Courses
- 2. Master of Dental Surgery Course



# THE JAMMU AND KASHMIR BOARD OF PROFESSIONAL ENTRANCE Examinations

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# THE JAMMU AND KASHMIR BOARD OF PROFESSIONAL ENTRANCE Examinations

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# **MESSAGE**

The Jammu and Kashmir Board of Professional Entrance Examinations (BOPEE), has been constituted under the Jammu and Kashmir Board of Professional Entrance Examinations Act, 2002, primarily for conduct of Entrance Test s and making selection of candidates for admission to various undergraduate and postgraduate professional courses in the State.



The Act accords functional autonomy to the Board in the conduct of Entrance
Test(s) and making of selection of candidates for various professional courses
to ensure that it remains free from any external interference or extraneous
consideration(s) in discharge of its statutory functions. Subject to the constitutional provisions and
guarantees, the Board will be discharging its statutory obligation in a fair and transparent manner strictly
in conformity with the said Act and the Jammu & Kashmir Board of Professional Examinations Rules,
2014, . Accordingly, merit alone will prevail in the matter of selections/admissions.

The fast emerging new technologies have impacted all fields of human activity. The Board can thus bring about more efficiency, transparency and speed in organising Entrance Tests and in carrying out subsequent admission processes by adopting new technologies and making their optimum use. The stakeholders will get timely and adequate information on the Board's website in conformity with the provisions of Jammu & Kashmir Right to Information Act, 2009 which has empowered the stakeholders/information seekers to have timely information as per the said statute.

The stakeholders, particularly the candidates, can easily access information they need concerning Entrance Tests on internet at the time and place convenient to them. Over the years, the website has facilitated and increased the interaction between the functionaries of the Board, the students and other stakeholders at large. More importantly, website of the Board has made its functioning and activities more transparent and open to public scrutiny.

We shall feel obliged for suggestions and comments from students, parents and members of the general public in respect of format and content of the website for widening its scope and reach in days to come as also in the matter of discharge of its aforementioned statutory functions/obligations.

G. H. Tantray , IAS (Rtd.)
Chairman

# **MESSAGE**

The Entrance Tests meant to select students for MD/MS/ PG Diploma and MDS courses for different Colleges of our State takes hard toil from the aspirants together with their parents of which BOPEE officials are quite conscious. The merit secured by the canddiates by burning midnight oil can in no case be tinkered with and will be respected. The aspirants are advised to concentrate exclusively on their studies and not to lend ear to rumour mongers, and in case of any complaint or clarification, they are advised to approach directly to the Secretary of the BOPEE who will be more than glad to respond.



The candidates are required to fill up their Application Forms strictly according to the Guidelines given in the Brochure. They are advised not to take counselling in this regard from any offical of the BOPEE nor has the Board authorised any of its offical to guide applicants, while filling Application Form. Any mistake committed by an applicant, while filling the Application Form, may prove very costly and may even deprive him/her a berth which he/she may otherwise get. The candidates are advised to fill up their Application Form in presence of their parents / guardians and the Board will not be responsible for any mistake committed by them under any circumstances what so ever. Nor can the plea of the candidate that he/ she was misguided by the official of the Board will be accepted and this holds true for counselling also which is conducted after the declaration of the result.

The conduct of various tests by the Board is a huriculian task which cannot be accomplished without the cooperation of the students and their parents. It has been observed over the period of time that the students some time submit incorrect information or donot furnish some important information and then at a belated stage roam around BOPEEs offices in an attempt to provide this information on one pretext or the other. Even some such students resort to litigation as well which derails whole process of admission and results in inadinate delay. Thus they waste their precious time and money for rectifying a mistake which they could have so easily avoided. The Board values time, money and career of the students which should not be wasted by being carefree at the time of filing of Application Form. They should get the habit of doing things meticulously and should stand upright where they commit a mistake even though indavertantly.

The BOPEE has taken solemn pledge that all the admissions to be recommended by it on the basis of the Entrance Tests conducted from time to time will be solely based on merit, calculated scrupulously in a transparent manner and the aspirants should rest assure that their merit is in the safe hands. The BOPEE officials are trustees of merit of the candidates which under no circumstances can be bartered away.

Prof Farooq Ahmad Mir Controller of Entrance Tests

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# 1. INTRODUCTION

The Jammu and Kashmir Board of Professional Entrance Examinations (BOPEE) was established by an Act of the State Legislature (Act No. XXV of 2002). Under the Act, the Board is entrusted with the task of conducting Entrance Tests and recommending candidates for admission to various professional courses in the State. These Programmes, interalia, include MD/MS PG Diploma and MDS.

The Postgraduate Medical Degree and Diploma Course and Master of Dental Surgery Entrance Tests in 2015 are being conducted for the purpose of determining eligibility/merit of students for admission to post-graduate degree/diploma courses in Medical / Dental Colleges in the State. The Entrance Test is being conducted in accordance with the provisions of the Jammu and Kashmir Board of Professional Entrance Examinations Act, 2002 and Rules, 2014; Jammu and Kashmir Reservation Act, 2004; Jammu and Kashmir Reservation Rules, 2005; Guidelines in this Brochure and other relevant rules, orders, notifications and directions issued/to be issued by the Government of Jammu and Kashmir from time to time concerning postgraduate medical and dental education.

## 2. TERMS AND EXPRESSIONS

The terms and expressions used here have specific meanings as given below:

- I. Advertisement Notice: means the notification issued by the BOPEE inviting applications from eligible candidates for appearing in the Entrance Test;
- II. Application Form: means online Application Form available on the official website of the BOPEE to be submitted by the eligible candidates for appearing in the Entrance Test;
- III. Available Seats: means the number of seats intimated by the Medical and Dental Colleges and Institutions, Government or Private, of the State as approved by Medical Council of India and Dental Council of India as the case may be;
- IV. Eligible Candidate: means a candidate, who fulfills the requirements of eligibility as prescribed by the BOPEE, the State Government, Affiliating Universities and other regulating agencies viz. MCI and DCI etc.
- V. **Free Seats:** means the seats in the Government run institutions for which only nominal fee is prescribed.
- VI. Incomplete Form: means the form which is wrongly filled or contains false information of any kind or is not having required and /or valid certificates or has any other deficiency whatsoever;
- VII. Late Receipt: means Confirmation Page, wherever required, not received in the office of the BOPEE, Srinagar/Jammu within the stipulated time mentioned in the advertisement notification which includes forms sent by registered post/speed post within the stipulated time but reaches after the expiry of this date.
- VIII. Merit List: means the list of candidates, who appear in the Entrance Test, in the descending order of their inter-se-merit;

- IX. Payment Seats: means the seats available, excluding free seats in a professional course, for which higher fee is prescribed.
- X. **Private Educational Institutions:** means the Institutions/Colleges established and or administered by registered societies, public trusts or religious and charitable trusts offering professional courses and duly approved/recognised by the Government of Jammu and Kashmir and regulating bodies such as MCI/DCI as the case may be.
- XI. Qualifying Examination: means MBBS or an equivalent Examination for P. G. Medical Degree & Diploma Courses and BDS or its equivalent Examination for MDS course.
- XII. Rules: mean the Jammu and Kashmir Board of Professional Entrance Examination Rules-2014.

#### 3. GENERAL INFORMATION & INSTRUCTIONS

It is expected that the candidates shall be sincere, honest and behave responsibly while appearing in the Entrance Test and shall not resort to any unfair/fraudulent means or impersonation in the Entrance Test. The candidates are sternly warned against use of any unfair/fraudulent means or the act of impersonation. In case a candidate is found taking recourse to such acts, criminal proceedings shall be launched against the candidate and his abettors/facilitators, besides debarring him/her permanently from appearing in the Entrance Tests. In addition, disciplinary action under rules shall be initiated against the in service candidates.

- 1. The candidates seeking admission to Entrance Test are required to:
  - i. go through this online information brochure carefully and acquaint themselves with all the requirements;
  - ii. satisfy eligibility conditions prescribed for appearing in the Entrance Test;
  - iii. submit duly filled online Application Form available on BOPEE's website;
  - iv. write complete address with Postal Pin Code, Telephone No., Mobile No., e-mail address in the Application Form;
  - v. mention the postal address the District to which he/she belongs;
- 2. The candidates applying for admission, if found eligible, will be required to appear in the Entrance Test at their own expenses.
- 3. The recommendation for selection of the candidates in all the categories shall be subject to production of required certificates in original by the candidates and the verification of the same by Board/College/University.
- 4. No intimation whatsoever about non-selection will be sent individually and no correspondence in this regard shall be entertained. The result will, however, be available in both the offices of the BOPEE at Jammu and Srinagar for information and perusal of the candidates. The result will also be available on BOPEE's website: www.jakbopee.org
- 5. The recommendations for selection made by the BOPEE to the professional course shall be provisional till final determination of eligibility of the candidates by the concerned University/ College.
- 6. The BOPEE shall have power to review the provisional selection list at any time, notwithstanding the fact that the selected candidate has completed his/her admission formalities, where any

bonafide error, lapse, mistake, fraud, misrepresentation, misinterpretation, impersonation or glaring injustice comes to its notice which has resulted in the inclusion of the candidate in the selection list. Mere selection in the list does not confer any right to admission of the candidate if he/she is otherwise found ineligible.

- 7. Complaints relating to certificates, including those of reserved categories, will not be entertained as BOPEE is neither an appellate authority nor an investigating agency.
- 8. Permission of candidates to appear in the Entrance Test shall be provisional, subject to their being eligible for admission to the courses for which he/she has applied.
- 9. The answer key will be displayed on the BOPEE's website in the evening on the day of the test and will remain there for three days and thereafter will be removed. The candidates who have any complaint against an answer of any question are free to make written representation supported by documentary proof on the prescribed format available in the BOPEE office at Srinagar/Jammu or BOPEE's official Website which should reach in the office (Srinagar/ Jammu) within three working days after the Key is made available and thereafter no representation will be accepted.
- 10. The Answer Key will be re-validated by the subject experts on the basis of the representations so received and the revised key, if any, will be final and no complaint will be then entertained regarding the revised key. The revised Answer Key, if any, will be applied to answer sheets of all the candidates, no matter whether all of them have made such representation or not.
- 11. OMR answer sheets of candidates are machine graded and scanned / scrutinized with extreme care. As such, there shall be no re-evaluation/ rechecking of OMR answer sheets. No correspondence in this regard shall be entertained.
- 12. Re- totaling of marks will be allowed on written request along with a bank draft of Rs. 1500/- per subject in favour of FA/CAO, BOPEE, payable at Jammu / Srinagar. The application will be received within 7 days after the declaration of result. Any application received after the stipulated time will not be entertained.
- 13. The candidates are hereby informed that the Board has not authorised any of its official to guide applicants while filling up Application Form.
- 14. The category candidates should ensure that their reserved category certificate is issued by the designated authority and is attached with the Confirmation Page strictly in accordance with the Guidelines given in the Brochure. All the category certificates issued/dated after October, 2005 must be issued under SRO 294. The certificates issued under earlier SRO shall be accepted if they are dated prior to October, 2005. The candidates should insist on the certificate issuing authority to make mention of SRO 294 in their certificates if they are issued after October, 2005.
- 15. A candidate must have a valid category certificate at the time of submission of the form.
- 16. Where a candidate has valid category certificate at the time of submission of the form but its validity period is to expire before the date of counselling, such candidate must get this certificate renewed before the date of counselling.

- 17. Where a category certificate has not been issued by the designated authority, the candidate will not be given an opportunity to validate it after the expiry of the last date for submission of the Application Form. No notice will be given to a candidate whose category certificate has been found invalid by the Board and such a candidate will be considered in open merit, if found otherwise eligible.
- 18. No "under process certificate" will be accepted. A certificate issued after the last date for submission of the online Application Form will not be accepted
- 19. If a candidate feels aggrieved by any decisions of the Board official, he/ she is free to approach for redressal to the Secretary, BOPEE who will be available on all working days in his office in the Board.
- 20. It has been observed that students often get confused with 'SC' and 'OSC' reserved categories and enter incorrect Code numbers in their Application Forms. It is hereby made clear that 'SC' stands for "Scheduled Caste category" and 'OSC' stands for "Other Social Castes", which has a different category Code than 'SC' given in Brochure.
- 21. The information given in the form of numbers or alphabets in the OMR answer sheet must correspond with the information given in its Ovals as the machine reads Ovals and not the numbers or alphabets and in case of any variation the information given in Ovals shall be treated as final. Similarly, the information given in online form will be treated final when it varies or contradicts with the information given in confirmation page. It is therefore in the interest of the applicants to check the OMR answer sheet meticulously before leaving the Test Centre to ensure that there is no discrepancy and in case of any doubt, the assistance of the invigilating staff may be sought.
- 22. The records belonging to the Entrance Test shall be destroyed as under:
  - i. The unused Question Paper Booklets and answer sheets shall be destroyed after three months after the declaration of the result.
  - ii. The used answer sheets shall be destroyed after one year after the declaration of the results.
  - iii. The counselling forms on which the candidates have indicated their choice and finally allotment is recommended will be destroyed after one year of the conclusion of the counselling for admission to a particular course.

#### 4. DURATION

- I. The duration of the postgraduate Medical/Dental degree course shall be three years, including the period of Entrance Test or as notified by MCI/DCI.
- II. The duration of the postgraduate medical diploma course shall be two years including the period of Entrance Test or as notified by MCI.

# 5. ELIGIBILITY

- I. A candidate must:
  - a. be a permanent resident of J&K State as defined in Section 6 of the constitution of Jammu and Kashmir.

- b. possess MBBS / BDS (as the case may be) degree from the University of Jammu/University of Kashmir or an equivalent degree recognised by the University of Jammu/University of Kashmir and the Medical Council of India/Dental Council of India and also registered with the State Medical / Dental Council (as the case may be).
- c. have completed or likely to complete at the time of first round of counseling satisfactorily one year pre-registration compulsory rotatory internship in a duly recognised institution as laid down by the University of Jammu/University of Kashmir for registration as a Medical / Dental graduate.
- d. be eligible (wherever applicable) in terms of SRO-08 of 2005 (Annexure I).

#### II. Rural Service

A candidate claiming benefit under rural service category must have:-

- a. rendered service in rural area(s) at least 20 kms. away from the Municipal limits from the shortest possible routes and;
- b. a certificate issued by the Director, Health and Family Welfare to the effect that he/she has served in rural area(s) at least for five years (Annexure V).

#### III. Difficult Area Service

The candidates shall be entitled to a weightage in terms of SRO 401, dated 29<sup>th</sup> Dec. 2009 for serving in the difficult area as defined in notification SRO 201 of 2006 dated 15-06-2006 to the extent of two marks for each completed year of service in such area subject to a maximum of 10 marks. Each completed year of service shall mean actual service days, even adhoc/contractual basis in such areas. The certificate for such candidate should be issued by the Director, Health Services to the effect that the candidate has served in the difficult areas as defined under (Annexure-IV).

**NOTE:** Application Forms of the in-service doctors must be routed through Director, Health Services, Jammu/ Kashmir, as the case may be.

# **IV.** Sports Category Candidates

A candidate claiming benefit of sports category must submit relevant documents to the Secretary, J&K Sports Council for sports points by or before the date prescribed by the Council for this purpose. The candidates should, in their own interest, ensure that their sports points have reached to the office of the BOPEE, Srinagar/Jammu within the stipulated period.

V. All Non Permanent Resident Doctors, who have obtained their MBBS Degree from any University of Jammu and Kashmir, are also eligible to appear in PG Medical Entrance Test in terms of SRO 158 of 1995 as open merit candidates.

Note: A Candidate, who is pursuing any PG or PG Diploma Course in any medical College of Jammu and Kashmir, shall not be eligible to appear in the MD/MS/ PG Diploma Entrance Test unless he/she has completed that course. However, a candidate, who has appeared in the final/end term Entrance Test of PG or PG Diploma Course but his/ her result is yet awaited and will be declared at the time of his /her first counselling, is eligible to appear in

#### the Entrance Test.

# 6. RESERVATION AND CATEGORY CODES

The seats shall be filled up as under:

S. No.	Categories	Category	Reservation in
3. NO.	Categories	Code	%age
1	Open Merit (OM)	06	65
2	Reserved Categories:		35
	Category wise reservation in respect of various reserved		
	categories is as below:		
2.1	Scheduled Castes (SC)	07	04
2.2	Scheduled Tribes (ST)	08	05
2.3	Socially and Educationally Backward Classes:		
2.3.1	Weak and Under Privileged Classes/Social Castes (OSC)	12	01
2.3.2	Residents of Backward Area (RBA)	13	10
2.3.3	Residents of Area Adjoining Actual Line of Control (ALC)	14	02
2.4	Children of Defense Personnel/Military Forces and State	15	02
2.4	Police Personnel (CDP)*	13	02
2.5	Candidates possessing outstanding proficiency in sports	16	01
2.5	(SP)**	10	01
2.6	Open merit category other than item (1) above who have	22	10
2.0	served for a minimum period of 5 years in Rural Areas (RS)		10

#### Note:

- 1. \* The candidate having a certificate that his/her father is working in <u>Defense Establishment</u> (Military Engineering Service ,paramilitary force or other service of like nature) where salary is paid out from <u>Defense Estimates</u> is not entitled to the benefit of CDP Category. <u>Where this certificate is wrongly accepted and the candidate gets admission on the basis of this certificate, the admission of such candidate will be cancelled as and when this mistake comes in the notice of Board.</u>
- II. \*\* The candidates having "Outstanding Proficiency in Sports" must submit their certificates to the Secretary, J& K Sports Council for awarding points which will be then officially submitted to the Board by the Sports Council. The Board shall not be responsible where a candidate fails to submit certificates to the Council or Council fails to forward the points of a candidate to the Board. It shall be the sole responsibility of the candidate to ensure that his/her sports points are forwarded by the Council to the Board.
- III. The selection of candidates from the Reserved Categories for different streams in MD/MS/PG Diploma courses shall be made strictly on the basis of their inter-se merit treating them as a single class for the purposes of allotment of Streams in terms of Rule 15 of the

Reservation Rules, 2005. Further, in MDS course, selection of candidates for reserved categories will be done as per roaster issued vide SRO 154 dated 27th May 2009.

# **CATEGORY WISE DISTRIBUTION OF SEATS (2015-16)**

#### MD/MS Degree Courses

S.NO	MD/MS Degree	Total Seats	OM (65%)	Category (35%)		Category Wise Distribution							
	Courses				SC (4%)	ST (5%)	RBA (10%)	ALC (2%)	OSC (1%)	CDP (2%)	SP (1%)	RS (10%)	Total
			177	94	11	13	27	6	2	5	2	27	93+1*

- 1. Fractional benefit between Open Merit and Reserved Categories has been rotated and this benefit will go to Open Merit in 2015.
- 2. Fractional benefit between ALC and CDP will go to ALC candidate by following rotational policy as this benefit was given to CDP category in 2014.
- 3. Fractional benefit between SC and ST Categories has been rotated and it will go to SC Category in 2015 by following rotational policy.
- 4. \*Two seats each to OSC and SP and the third seat will be given to the candidate of these two categories having higher merit in 2015 and will be given to other category in 2016.

#### **PG Diploma Courses**

S.NO	PG Diploma	Total Seats	OM (65%)	Category (35%)	Category Wise Distribution								
	Courses				SC	ST	RBA	ALC	CDP	RS	OSC	SP	Total
					(4%)	(5%)	(10%)	(2%)	(2%)	(10%)	(1%)	(1%)	
			37	19	2	3	5	1	1	5	0	0	17+1*+1**

- 1. Fractional benefit has been rotated between Open Merit and Reserved categories. This year the benefit will go to Open Merit and next year to Reserved category.
- 2. \*Fractional benefit on the basis of higher merit between OSC and Sports will go to candidate of these two categories possessing higher merit
- 3. \*\*Five seats each to RBA and RS and the sixth seat will be given to the candidate of these two categories having higher merit in 2015 and will be given to other category in 2016.
- 4. The fractional values in the remaining categories have been rounded off to nearest whole number.

	MDS -2015	SEATS MATRIX OF MDS				
S.NO	DISCIPLINE	TOTAL NO. OF SEATS	OPEN MERIT	CATEGORY		
1.	Conservative Dentistry & Endodontics	2	1	1		
2.	Oral & Maxillofacial Surgery	2	1	1		
3.	Periodontics	2	1	1		
4.	Prosthodontics, Crown & Bridge	2	1	1		
5.	Oral Medicine & Radiology	2	2	0		
6.	Orthodontics & Dentofacial Orthopaedics	2	2	0		
	Total	12	8	4		

Note:- One seat each has been allotted to category candidates in the disciplines figuring at S.No 1 to 4 by following rotational policy. In 2016, one seat each will be allotted to disciplines figuring at S.No 5,6,1 and 2.

Note: if a candidate has any grievance about the distribution of fractional seats amongst open and reserved or amongst reserved categories inter se, he/ she can make representation at any time before the last date for submission of forms ,failing which no such representation shall be entertained afterwards.

## 7. APPLICATION FORM

#### I. How to Get

SAMPLE ONLINE APPLICATION FORM IS AVAILABLE ON THE OFFICIAL WEBSITE OF BOPEE. Online Application has to uploaded by the candidate by following the steps given in this Brochure. An amount of rupees 1800 as fee has to be paid online. Applicants, who don't have internet facility, may avail this facility at the **Help Desk** of I.T. Section of BOPEE with prior telephonic appointment, on nominal fee of Rs. 100/=, on all working days at the below mentioned BOPEE offices:

- a. BOPEE Office, Bhagat-i-Barzullah, opposite J&K Bank, Srinagar-190005 (10 A.M. to 4 P.M.)
- b. BOPEE Office, 4th Floor, South Block, Bahu Plaza, Jammu-180012 (10 A.M. to 4 P.M.)

The Entrance Test fee is non-refundable. Where a candidate submits online Application Form but is later found ineligible, he/she cannot claim refund of the fee paid by him/her. Fee once paid shall not be refunded or reserved for next session in any case, what so ever.

# II. Category Options

A valid category certificate must be submitted along with the Confirmation Page by or before the last date prescribed for the submission of Online Application Form in the Admission Notification. A candidate is entitled to the benefit of one reserved category only, even if he/she has more than one reserved category certificates. For example, if an applicant is the Child of Defense Personnel (Code 15), hails from a Backward Area (Code 13), and belongs to Scheduled Caste Category (Code 07) and he/she indicates reserved category Code "13" at the relevant Serial No. of the online Application Form, he/she shall be considered for selection against the available seat for Backward Area only. An option of reserved category once exercised shall not be allowed to be changed subsequently under any circumstances.

Where a candidate has failed to give his/her option of category in the online Application Form, he/ she shall be considered in open merit if found otherwise eligible even if a valid category certificate is produced after the expiry of last date.

The candidates having more than one reserved categories are advised, in their own interest, to weigh their chances of selection on the basis of seat matrix given above before exercising an option of category on the online Application Form as option once exercised cannot be changed after the last date for submission of form is over.

#### III. Certificates to be attached

Attested Photostat copies of the following certificates should be attached with the Confirmation Page (reserved and in-service candidates only)

- (1)Reserved Category Certificate from the competent authority as prescribed under rules (Annexure-II).
- (2) Certificate of Rural Service from the competent authority, in case a candidate seeks consideration under the category "RS" (where a candidates claims benefit of this service) (Annexure-V).
- (3) Certificate of having worked in Difficult Area ( where a candidates claims benefit of this service)
- (4) Certificate of the Director of Health Service, Srinagar/Jammu for in-service candidates

# IV. How to submit

- 1. The open merit candidates have to upload Online Application Form and fee only. They shall not submit confirmation in the BOPEE office. However reserved category and in-service candidates have to submit Confirmation Page, complete in all respects at the office of the J&K Board of Professional Entrance Test s, Bhagat-i-Barzullah, opp. J&K Bank, Srinagar-190005 (Kashmir) from 10 a.m. to 5 p.m. or at 4th Floor, South Block, Bahu Plaza, Jammu-180012 from 10 a.m. to 5 p.m. against receipt (Acknowledgment Card) on or before the last date fixed for receipt of Application Form.
- 2. The Confirmation Page can also be sent by Registered Post/Speed Post only in the name of the Controller of Entrance Tests, BOPEE at Jammu or Srinagar on the address as indicated

- above. The Confirmation Page received after the prescribed last date by whatever mode, including registered and speed post, will neither be entertained nor returned to the concerned candidates.
- 3. If a Confirmation Page is sent through post and is lost in transit or does not reach or reaches the office of the Board after prescribed date and time due to postal lapses/delays, the Board shall not accept any responsibility for the same.

## V. Instructions for Submission of Online Applications

- 1. Please read the instructions and procedures carefully before you start filling up the Application Form.
- 2. Application Form to be submitted online as per Admission Notification issued to this effect.
- 3. Only online Application Forms will be accepted
- 4. Payment of Entrance Test fee of Rs. 1800.00 is to be made online through the HDFC integrated Payment Gateway which can be used to make payment with any national Credit Card/Debit Card/Net Banking.
- 5. Please note that the entries/options filled by the candidate in the Online Application Form, after it is, submitted cannot be changed.
- Please note that the name and date of birth of the candidate should be exactly the same as recorded in his/her High School Certificate. Any discrepancy, whenever discovered, may lead to cancellation of the candidature.
- 7. After successful submission of Online Application Form, an Application Number along with Confirmation Page will be generated by the computer.

# VI. Procedure for filling Online Application Form

- 1. The applicants are advised to fill the Online Application Form on their own or through a responsible person in their presence. In case of any difficulty, they may approach BOPEE offices Jammu and Srinagar alongwith the original documents with prior telephonic (**Help Line**) appointment and payment of a nominal fee of Rs. 100/= (Rupees one hundred only) for filling the online Application Form.
- 2. Visit the BOPEE website <a href="www.jakbopee.net">www.jakbopee.net</a> and click on the link <a href="Browse this (jakbkopee.net">Browse this (jakbkopee.net)</a> website.
- 3. A page with various links regarding MD/MS/PG Diploma and MDS-2015 Entrance Test like enotification, e-brochure, e-instructions, e-application, e-application status, e-admit card can be seen which are to be used by the applicants for various purposes.
- 4. Click on the link *e-notification* and go through the displayed admission notification. Similarly, click on *e-brochure* and *e-instructions* to go through the electronic brochure and instructions for submitting the online Application Form.
- 5. Next, click on the link *e-application*. A page with two sections is displayed. If you are not registered yet, click the *Register* link in the *Preliminary Registration* section otherwise *Sign In* with your Application Number and other required details.
- 6. A page with the heading "Preliminary Registration Form" will be displayed. Fill up this form carefully, as the entries made in this Form cannot be changed later on. Click on the **Register** link.
- 7. An **Application Number** like *1BOP1500290* will be generated and shown on the Payment Page. As the payment of fee is to be made online only, you can make use of the debit card/credit card/net

- banking for this purpose. The service charges, as displayed on this page, shall be charged by the Bank for providing Payment Gateway Service to the applicants. Now click on the **Proceed for Payment** Button.
- 8. The Payment Gateway page will be shown to you in order to select the mode of payment as desired by you. The Gateway will then verify the credentials of the card etc and on successful authentication it will prompt you to make the payment. Click on the **pay** Button to authorize the payment of examination fee.
- 9. On successful payment of fee in favour of BOPEE, you will be shown the page with the message *Preliminary Registration Completed Successfully* and your **Payment Id** like 6259940091550100 will be shown on this page which is extremely confidential information. You should not disclose it as it will be used for subsequent Sign In and other examination related processes.
- 10. Note down both, your **Application Number** and **Payment Id**, keep them secret and do not share them with anyone. Do not forget to *Sign Out* properly and close the browser of this page.
- 11. In order to complete the Application Form, you need to Sign In to the system again, but before doing so, make sure that you have the following:
  - a. Scanned **Photograph** in JPEG format only with name plate and date of taking the photo.
  - b. Scanned **Signature** in JPEG format only
  - c. Scanned **Thumb Impression** in JPEG format only
  - d. All documents for completing the online Application Form
- 12. Now repeat the steps 2, 3 & 5 above. A page with two sections will be displayed. In the **Sign In** Section, provide your Application Number, Payment Id and your date of birth to Sign In.
- 13. A Page with Application Form will be displayed. Fill in/select the entries carefully and then click on the **Save and Continue** Button.
- 14. A page to upload photo will be displayed. Browse the computer to select you photograph file and then click on the **Upload Photo** Button. On successful uploading of the photograph, a link with the title **Proceed to Next Step** will be displayed on this page along with the uploaded photograph. To change the photograph which you had uploaded, you can click on the link **To Change Photo Click Here** and repeat the uploading process.
- 15. On the next two pages displayed to you, upload the Signature and Thumb impression files in the same manner as you have uploaded your photograph and click on the link **Proceed to Next Step.**
- 16. A page with the title "Confirm Your Form Details" will be displayed. Check all the entries that you have made up till now, including the Photograph, signature and thumb impression files. If all the entries are correct, then only click on the Button Continue. Otherwise click on the Modify Button to repeat the process and submit the correct details.
- 17. If you have clicked on **Continue** Button, a page with the title/message "Registration Completed Successfully" will be displayed. On this page, you have a link view/print. Click on this link to view or print your **Confirmation Page**. Make sure that your printer is connected to the system and only then click printer icon/link on the top left corner of this Confirmation Page in order to print the Confirmation Page. Then click on the close icon/link to close this popup window. This page has also a **Submit for Acceptance** Button. Click this Button when you are sure that you have correctly filled up your Application Form. By clicking this Button, you will be locking you Application Form and no subsequent changes will be allowed in this Form. However, if you are not sure, do not click this Button. You can Sign In as many times as you like until you click this Button. Do not forget to Sign Out and close the browser of this page.

- 18. Now repeat the steps 2 & 3 above and then click on the link **e-application** status on the date given in the admission notification to know the status of your application in case you have submitted the application for acceptance. If the status is **Accepted**, it means that your application has been *provisionally accepted*. If you find that the status is **Incomplete**, it means that there are **deficiencies** in your Application Form and for which you have to contact the Board Help Line for further clarifications.
- 19. Similarly, repeat the steps 2 & 3 above and then click on the link **e-admit card** to view/print the admit card whenever available, after the notification for the said purpose is issued by BOPEE.
- 20. (For Best view use IE 9, Firefox 12 or Google Chrome23 with minimum 1024 X 768 or higher screen resolution)

**Note**: For updated instruction (if any), please visit the website jakbopee.net / jakbopee.org and read the instructions/e-brochure carefully.

#### 8. ADMIT CARD

- 1. No candidate shall be allowed to enter Test Centre/venue without valid Admit Card.
- 2. Admit card can be downloaded by the candidates after a separate notification to this effect is issued by the BOPEE. However, mere possession of admit card shall not ipso-facto confer eligibility on a candidate who is otherwise not eligible for appearing in the Entrance Test.
- 3. The Admit Cards will be available online. The candidates are advised to download their Admit Cards from the BOPEE official Websites (www.jakbopee.net or www.jakbopee.org or www.jkbopee.in) on photo paper printed in colour. Applicants are, therefore, advised to keep themselves updated with the information on the official website.
- 4. Applicants, who don't have internet facility, may avail this facility at the **Help Desk** of I.T. Section of BOPEE with prior telephonic appointment, on nominal fee of Rs. 100/=, on all working days at the below mentioned BOPEE offices:
  - i. BOPEE Office, Bhagat-i-Barzullah, opposite J&K Bank, Srinagar-190005 (10 A.M. to 4 P.M.)
  - ii. BOPEE Office, 4th Floor, South Block, Bahu Plaza, Jammu-180012 (10 A.M. to 4 P.M.)
- 5. Candidates shall have to preserve admit cards till the allotment of seats/completion of selection/admission process.
- 6. Admit card is an extremely important document. It should not be mutilated, defaced or changed in any manner which makes it doubtful.

# 9. COLLEGES AND THEIR INTAKE

- I. MD/MS/PG DIPLOMA COURSES: The following Medical Colleges/ Institutions run these postgraduate courses in Jammu and Kashmir State
  - a. Government Medical College, Jammu
  - b. Government Medical College, Srinagar

- c. Sher-i-Kashmir Institute of Medical Sciences, Srinagar
- d. Achariya Shri Chander College of Medical Sciences, Sidhra, Jammu

Discipline-wise Available Seats in different Medical Colleges/Institutions of the State for the academic year 2015

S.No Name of the discipline		No. of seats MD/MS Degree Courses		Total	No. of seats for PG Diploma Courses			Total	ASCOMS MD/MS	
3.110	rianic of the discipline	GMC-J	GMC-S	SKIMS	rotar	GMC-J	GMC-S	SKIMS	Total	payment seats
1	Anatomy	5	0	0	5	0	0	0	0	0
2	Anesthesiology	5	6	14	25	6	9	0	15	2
3	Dermatology	2	1	0	3	0	2	0	2	0
4	ENT	6	6	0	12	0	0	0	0	0
5	Hospital Administration	0	0	2	2	0	0	0	0	0
6	Medicine	<mark>13</mark>	12	25	<mark>50</mark>	0	0	0	0	2
7	Microbiology	0	0	5	5	0	0	0	0	0
8	Obstetrics & Gynae	9	10	5	24	3	12	0	15	0
9	Ophthalmology	4	4	2	<mark>10</mark>	0	1	0	1	0
10	Orthopaedics	<mark>4</mark>	5	2	<mark>11</mark>	6	0	0	6	0
11	P&SM/ Community Medicine	<mark>5</mark>	5	2	12	0	0	0	0	0
12	Pathology	7	2	7	16	6	0	0	6	2
13	Paediatrics	3	8	7	18	6	0	0	6	0
14	Pharmacology	5	1	0	6	0	0	0	0	0
15	Physiology	4	0	0	4	0	0	0	0	0
16	Psychiatry	0	3	0	3	0	0	0	0	0
17	Radio diagnosis	3	0	7	10	4	0	0	4	1
18	Radiotherapy	0	0	5	5	0	0	0	0	0
19	Surgery	<mark>16</mark>	13	19	<mark>48</mark>	0	0	0	0	2
20	Blood Transfusion medicine	0	0	0	0	0	0	0	0	0
21	Blood transfusion & Immunohematology	2	0	0	2	0	0	1	1	0
	TOTAL	93	76	102	271	31	24	1	56	9

**NOTE:** Seat matrix is only tentative and subject to approval of MCI. Final list of seats available for allotment will be displayed at the time of counselling.

# II. MDS COURSE:

# **Government Dental College, Srinagar**

# Discipline-wise Available Seats in the College, Srinagar for the academic year, 2015

S. NO.	NAME OF THE DISCIPLINE	NO. OF SEATS
1.	Conservative Dentistry & Endodontics	02
2.	Oral & Maxillofacial Surgery	02
3.	Periodontics	02
4.	Prosthodontics, Crown & Bridge **	02
5.	Oral Medicine & Radiology **	02
6.	Orthodontics & Dentofacial Orthopaedics **	02
	TOTAL	12

<sup>\*\*</sup> Tentative and subject to Recognition from Dental Council of India. Final list of seats available will be notified at the time of counseling.



# **GOVT. MEDICAL COLLEGE, SRINAGAR**

Phone No.: 0194-2504801-2 Fax: 0194-2503115

0194-2503114

Website URL: http://www.gmcsrinagar.net

E-mail ID: drrafiqahmad@rediffmail.com

Fee Structure: (Tentative)

	Total Course Fee	Rs. 15000
•	2 <sup>nd</sup> year of PG DIPLOMA	Rs. 5000
•	PG DIPLOMA (at the time of admission)	Rs. 10000
	Total Course Fee	Rs. 20000
•	3 <sup>rd</sup> year of MD/MS	Rs. 5000
•	2 <sup>nd</sup> year of MD/MS	Rs. 5000
•	MD/MS (at the time of admission)	Rs. 10000

Hostel Fee:

• Per Year Rs.



# **GOVT. MEDICAL COLLEGE, JAMMU**

Phone No.: 0191-2584247 Fax: 0191-2584234

0191-2586596

Website URL: http://www.gmcjammu.nic.in

E-mail ID: pmcjammu@gmail.com

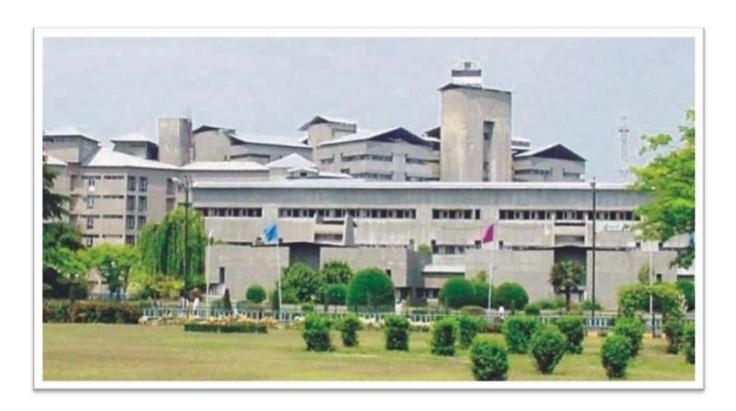
Fee Structure: (Tentative)

MD/MS/PG DIPLOMA (at the time of admission)
 Rs. 12860

Total Course Fee Rs. 12860

• PG DIPLOMA (at the time of admission) Rs. 12860

Total Course Fee Rs. 12860



# SHER-I-KASHMIR INSTITUTE OF MEDICAL SCIENCES, SOURA, SRINAGAR

Phone No.: 0194-2401013-16 Fax: 0194-2403470

0194-2403018, 2403306

Website URL: http://www.skims.ac.in

E-mail ID: director@skims.ac.in, dean@skims.ac.in

Fee Structure: (Tentative)

• MD/MS (at the time of admission) & Rs. 11000

Caution Money (refundable after completion of the course)
 Rs. 50000

Total Course Fee Rs. 61000

PG DIPLOMA (at the time of admission) & Rs. 11000

o Caution Money (refundable after completion of the course) Rs. 50000

Total Course Fee Rs. 61000



# ACHARIYA CHANDER COLLEGE OF MEDICAL SCIENCES, SIDHRA, JAMMU

Phone No.: 0191-2662536-9 Fax: 0191-2662360

0191-2662270

Website URL: http://www.ascomscollege.com

E-mail ID: ascomshospital@gmail.com

Fee Structure: (Tentative)

• 1<sup>st</sup> year of MD/MS (at the time of admission) Rs. 600000

• 2<sup>nd</sup> year of MD/MS Rs. 600000

• 3<sup>rd</sup> year of MD/MS Rs. 600000

Total Course Fee (excluding additional charges) Rs. 1800000

• One time Security Fee (refundable after completion of course) Rs. 12000



# **GOVT. DENTAL COLLEGE, SRINAGAR**

Phone No.: 0194-2504701 Fax: 0194-2504703

0194-2504702

Website URL: website under construction

E-mail ID: gdcsrinagar@gmail.com

Fee Structure:

	Total Course Fee	Rs. 22000
•	3 <sup>rd</sup> year of MDS	Rs. 3500
•	2 <sup>nd</sup> year of MDS	Rs. 3500
•	1 <sup>st</sup> year of MDS (at the time of admission)	Rs. 15000

• Diploma Dental Hygiene (for entire course) Rs. 10000

# **10.CONDUCT OF ENTRANCE TEST**

I. Centres of Entrance Test

- a. The Entrance Test shall be held at the Centres as may be specified by the BOPEE in the cities of Srinagar and Jammu only.
- b. The Centres shall be allotted by the BOPEE and the information for the same shall be provided to the candidates on the admit card.
- c. The Test Centre once allotted shall not be changed.
- II. Syllabus: MD/MS/PG Diploma Courses. The syllabus contents for the Entrance Test for admission to MD/Ms and other Diploma courses shall be the latest syllabus of MBBS in vogue in the Universities of Jammu and Kashmir.
- III. **Duration of Question Papers.** There shall be two papers of two hours duration each for PG Medical Degree & Diploma Courses. Each question paper shall contain 150 marks.

Number of Papers	Paper – I	Paper – II	Time Duration		
Two	Pre-clinical and Para- clinical	Clinical	Two hours each		
	Subject Code 01	Subject Code 02			

- IV. Distribution of marks, discipline-wise for the Entrance Test is as under Note: The following subject-wise distribution of marks shall be only illustrative. It will not accrue any right to a candidate, if this distribution of marks is not strictly reflected in the Question Paper.
  - 1. SUBJECT AND PAPERS: MD/MS/PG Diploma Courses
    - i. PAPER-I (Pre-Clinical and Para-Clinical)

S.No.	Discipline	No. of Questions
1.	Anatomy	16
2.	Biochemistry	12
3.	Blood Transfusion Medicine	06
4.	Forensic Medicine	12
5.	Microbiology	21
6.	Pathology	21
7.	Pharmacology	21
8.	Physiology	16
9.	Social & Preventive Medicine	25
	TOTAL	150

# ii. PAPER-II (Clinical)

S.No.	Discipline	No. of Questions
1.	Anesthesia	10
2.	Dermatology and Venereology	05
3.	Medicine	25
4.	Obstetrics & Gynaecology	20
5.	Ophthalmology	10
6.	Orthopaedics	10
7.	Otorhinolaryngology (ENT)	10
8.	Paediatrics	19
9.	Psychiatry	06
10.	Radio Diagnosis & Radiotherapy	10
11.	Surgery	25
	TOTAL	150

# 2. **SUBJECT AND PAPERS: MDS Courses**

Numbers of Papers	Paper – I	Paper – II	Time Duration
Two	Pre-clinical & Para-clinical	Clinical	Two hours each
	Subject Code – 01	Subject Code 02	

The syllabus content for the MDS course shall be equal to the entire latest syllabus prescribed for the BDS course by the DCI. Distribution of marks, discipline wise for the Entrance Test is as under:

Note: The following subject-wise distribution of marks shall be only illustrative. It will not accrue any right to a candidate, if this distribution of marks is not strictly reflected in the Question Paper.

# i. MDS Paper-I (Pre-clinical and Para Clinical)

S.No.	Discipline	No. of Questions
1.	Anatomy	15
2.	Biochemistry	15
3.	Dental Material	15
4.	Microbiology	15
5.	Pathology	15
6.	Pharmacology	15
7.	Physiology	15
8.	Public Health Dentistry	15

9.	Oral Pathology	15
10.	Dental Anatomy, Histology & Embryology	15
	TOTAL	150

ii. MDS Paper-II (Clinical)

S.No.	Discipline	No. of Questions
1.	Anesthesia	06
2.	Medicine	16
3.	General Surgery	16
4.	Pedodontia	16
5.	Orthodontics & Dentofacial Orthopaedics	16
6.	Oral Medicine & Radiology	16
7.	Conservative Dentistry & Endodontics	16
8.	Oral & Maxillofacial Surgery	16
9.	Periodontology	16
10	Prosthodontics, Crown & Bridge	16
	TOTAL	150

# V. Nature of Question Paper

- 1. Each Question Paper Booklet is numbered. Before starting to answer the questions, please check the Booklet thoroughly. It shall be the sole responsibility of the candidate to check the Question Paper Booklet before attempting to answer any question. Where a Question Paper Booklet has any missing page, blank page, missed question or damaged or defaced page, it shall be the responsibility of the concerned candidate to bring it into the notice of the concerned invigilator and get it replaced by a new Booklet of the same series. The Question Paper Booklet must have 150 Questions. No complaint in this regard shall be entertained by the Board after the conclusion of the Entrance Test.
- 2. The question papers shall be objective type containing Multiple Choice Questions (MCQ's). It contains several pages stapled together in one cover. The questions are based on knowledge, understanding and application of the relevant subject. Each question carries one mark and all questions are compulsory.
- 3. Do not open the seal containing Question Paper Booklet until you are asked to do so.
- 4. Write your Roll Number on the cover page of the Question Paper Booklet at the space provided for the purpose.
- 5. Candidates should not make any type of marking on the Question Paper Booklet. Paper for rough work is included in the Question Paper Booklet.
- 6. Each question paper has four series, which are in alphabets i.e., A, B, C, D printed on the cover page of the Question Paper Booklet. The candidates may or may not get the same series for both the papers. At the end of the Entrance Test, candidates can take the Question Paper Booklets with them.

## VI. Nature of OMR Answer Sheet

- 1. In order to maintain transparency of Entrance Tests, candidates are provided OMR Answer Sheet (Optical Mark Reader Answer Sheet) having original copy and a carbonless candidate's copy (Annexure XIII). The candidates are directed to fold at perforation at the top of sheet, tear it after the Entrance Test to separate original copy and candidate's copy. Finally, handover the original copy to the Invigilator and take along with them the candidate's copy. The candidates are advised to preserve their carbonless copy till the counselling for the admission is over. They may be asked to produce carbonless copy of OMR sheet at any time, so it is in their interest not to destroy it.
- 2. The OMR (Optical Mark Reader) Answer Sheets are used in order to simplify the procedure of evaluation of the answer sheets and also to ensure highest accuracy. Each circle on the OMR sheet has an alphabetical or numerical value. So a small mistake in shading the round spot on the circle will not be evaluated by the machine.
- 3. The OMR sheets will be supplied to the candidates in the Test Centre.
- 4. At the top of the OMR sheet, there are few blanks which are to be filled in by the candidate very carefully
- 5. Write Question Paper Booklet number, booklet series, paper code and Roll Number in numerals and also darken the appropriate circles.
- 6. Write the given certification statement in your running handwriting in English and append your signature and left hand thumb impression at the space provided for the purpose on your OMR sheet. This certificate is to be authenticated by the concerned Invigilator and superintendent of the Entrance Test centre.
- 7. Complete the formalities and wait for the signal to start, tear open the seal, open the Question Paper Booklet, begin reading and answering the questions.
- 8. Recording of wrong roll no. or question paper series or its omission on the OMR Answer Sheet shall be done by the candidate at his/her own risk. The Board shall, in no case, entertain any complaint or claim of the candidate for it.
- 9. Each question is followed by four responses i.e., a, b, c, and d. Indicate the correct response by darkening the appropriate circle completely with black or blue ball point pen on the answer sheet

# For Example Q. 11

Chennai is the capital of the State of:

1. Karnataka

Tamil Nadu

3. Kerala

4. Andhra Pradesh

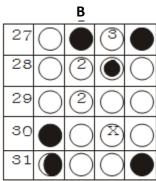
The correct response is (2). Locate the question number in the Answer Sheet and darken the circle under column (2) as shown hereinafter:

		Α		
10	1	2		4
11	1		3	4
12		2	(3)	4
13	1	2	3	

Correct way of answering

Ensure that the circle is completely darkened. Incomplete or faintly darkened circle will be rejected by the Optical Scanner and consequently no marks will be awarded for the same.

If more than one circle is darkened or if the response is marked in any other manner as shown at "B" it shall be treated as wrong.



Incorrect way of answering

In case you do not follow the instruction given on the answer sheet, your answer sheet is likely to be rejected whenever detected.

- VII. Instructions: Candidates are required to go through the instructions given below carefully.
  - 1. No candidate shall be allowed to bring mobile/cell phone Blue tooth/Spy camera/pendrive and alike equipments in the Test Centre under any circumstances. If any such electronic gadget is recovered from the possession of a candidate, it will be deemed that he/she has brought it in the Test Centre with a purpose of using it for unfair means, no matter the gadget was switched off and not in active service mode. The candidate will be disqualified from writing examination and punishment as may be deemed appropriate by the BOPEE will be awarded to him/her. The unfair means case will be forwarded to concerned department in case an in-service candidate has been found resorting to such unfair means. The candidates are advised, in their own interest, that they should not bring such gadgets with them, lest they my carry them in the Test Centre.
  - 2. No textual material, printed/handwritten will be allowed in the hall. Candidates are advised not to carry any such material in the Test Centre.
  - 3. Candidate must report in the centre 35 minutes before the commencement of the Entrance Test. A candidate shall in no case be allowed to enter Test Centre after the commencement of the Entrance Test.
  - 4. The candidates shall not be allowed to bring calculator/pocket transistor/electronic watches with facilities of calculator/slide rules, any form of table or any other such aid.
  - 5. Tea, Coffee, Cold Drinks or snacks are not allowed in the Test Centre during the course of Entrance Test.
  - 6. Smoking in the Test Centre is not allowed.
  - 7. The candidate must sit only in the seat allotted to him/her.
  - 8. A candidate can in no case change his/her seat.

- 9. No candidate will leave the Test Centre before the expiry of stipulated time duration prescribed for the Entrance Test and without handing over answer sheet to the Invigilator on duty.
- 10. No person/persons other than those authorised by the BOPEE shall be allowed to enter the Test Centre.
- 11. Amanuensis will not be allowed.
- 12. The candidate's misbehaviour in any manner in the Test Centre shall entail his/her disqualification. Any disturbance in the Test Centre shall be deemed as misbehaviour and the candidates shall forfeit the right to continue to sit in the Test Centre. The decision of the centre Superintendent shall be final in the matter.

# 11. TIME & WORK SCHEDULE FOR CANDIDATES IN TEST CENTRE

For Paper-I	For Paper-II	WORK
9:55 AM	1:25 PM	Reporting time in the Test Centre.
10;00 AM	1:30 PM	The Invigilator shall ascertain the identity of each candidate by comparing his/her facial appearance with the photograph given in the admit card and attendance sheet. The centre Supervisor shall also check the identity of the candidates and ensure that only the genuine candidates have been allowed to sit in the Test Centre and ensure that there is no case of impersonation.
10:15 AM	1:45 PM	Candidates will be given OMR answer sheet. They will go through printed instructions and fill up the particulars on the answer sheet.
10:25 AM	1:55 PM	They will be given Question Paper Booklet. The Question Paper Booklet number is to be entered on the answer sheet.
10:30 AM	2:00 PM	They will break open the seal of the Question Paper Booklet and start attempting the questions.
12:30 PM	4:00 PM	The candidates will remain in their seats. They will hand over the answer sheets to the Invigilator, take the candidate's copy along with them and leave the Test Centre only when they are asked to leave.

**Note-1**: After distribution of answer sheets, no candidate shall be allowed to go out of the Test Centre under any circumstances.

**Note-2**The admission of the candidates will be governed by the Jammu and Kashmir Board of Entrance Examinations Rules, 2014.

# 12. Procedure for representation for any wrong question

1. The students can make representation against any question in the question paper on the prescribed format with a proper proof from the standard text books within a period of three days upto 4 pm after the key is made public. The BOPEE offices, Srinagar/Jammu shall remain open for receiving these representations even if there is a holiday for any reason whatsoever.

No representation, after the stipulated date, shall be accepted because that will delay declaration of result and completion of admission process. The candidates interested in making representation should not wait for separate notification for this purpose and this information shall be deemed as

notice to all the concerned candidates. The candidates must obtain a proper receipt in which number of questions represented against, the name of the subject and series will be prominently mentioned. No claim of the candidates will be entertained on this count if he/she is not having receipt of the Board with signature and seal.

2. The Board shall make answer key available on its website after the conclusion of the Entrance Test at about 7 pm on the last meeting of the Entrance Test for students to make representation within three days time

The representations shall be consolidated by the Board and will be re-examined by subject expert(s) whose opinion shall be final.

The revised key will be uploaded on the website for general information but no representation will be entertained against revised key so that whole admission process is completed within the prescribed time scheduled and does not protract endlessly. The whole admission process of different courses based on the Entrance Test has to be concluded within the prescribed time laid down by the Hon'ble Supreme Court and other regulating bodies.

The revised key will be applied for evaluation of all the answer sheets including answer sheets of those candidates who have not made any representation.

# 13. Procedure for Evaluation of OMR Sheets

If during the course of Entrance Test/after the completion of the Entrance Test but before final stage of evaluation, any question is reported to be admittedly wrong or has wrong options/more than four options or has all options correct or is having major printing error in questions/ options, such questions shall not be evaluated for declaration of the results. However, where two answers to a question are correct, the candidates attempting any one of the questions will be awarded marks. The evaluation of the answer sheet is done mechanically so there is no chance of any mistake. The result declared by the machine shall be final and not open to manual check. The students make faint marks or ambiguous impressions or incomplete marks on the OMR Sheet. They will be scanned by the machine and the decision will be final and not to subject any manual check. It is, therefore, in the interest of the candidates to fill up OMR sheet carefully as shown in this Brochure. The re-evaluation of the answer sheets manually or otherwise is not allowed as that will impinge upon the rule of equality which calls for uniform treatment given to rest of the students. However, Re- totaling of marks will be allowed on written request along with a bank draft of Rs. 1000/- per subject in favour of FA/CAO, BOPEE, payable at Jammu / Srinagar. The application will be received within 03 (three) days after the declaration of result. Any application received after this date shall not be entertained.

# 14. DETERMINATION OF MERIT

As per MCI and DCI norms, the minimum qualifying marks in the Entrance Test for selection in any of the postgraduate courses shall be as under:

a. Open Merit Categoryb. Reserved Categories40%

II The merit lists shall be prepared on the basis of inter-se merit of the candidates in the Entrance Test plus marks for services as per SRO 401 dated 29-12-2009 (if applicable) in the descending order for Open Merit Category and for each Reserved Category separately.

- III Where two or more candidates have secured equal marks, their inter-se merit shall be determined in the following order:
  - a. Candidates obtaining higher marks in Paper-II (Clinical)
  - b. Candidates obtaining higher aggregate marks in the qualifying examination, if the marks in paper II are equal.
  - c. Candidates who are older in age, if the marks in a & b above are also equal.

**Note**: Where there is any subsequent vacancy/vacancies caused by whatsoever reason in any category, the same shall be filled from amongst the candidates of that particular category strictly according to their merit. Where no eligible candidate is available in any Reserved Category, the seat (s) will go to the Open Merit Category.

## 15. DECLARATION OF RESULT AND NOTIFICATION OF MERIT LIST

Every effort will be made to prepare credible result. The representations, if any, will be reexamined by the subject experts and only after that result will be prepared which will take its own time. The students are advised not make frequent calls and stay calm and rest assured that their merit is in the safe hands.

The whole merit list will be placed on BOPEE's websites(s) and the list of selected candidates will be published in two leading English Newspapers of the State.

Note: The ragging is totally banned/ prohibited in the Medical/ Dental College/ Institutions and any one found guilty of ragging and / or abetting is liable to be punished accordingly. The candidates have to sign an undertaking at the time of counselling that they will not resort to ragging. The selected candidates have to follow strictly Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009.

# **Ragging includes the following:**

Any conduct whether by words spoken or written or by an act which has the effect of harassing, teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

# Punishable ingredients of Ragging:-

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;

- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or even unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation.

# 16. COUNSELLING FOR ALLOTMENT OF DISCIPLINES/STREAMS

- I Counselling is an extremely important component in the process of making selection which affords the candidates an opportunity of indicating their choices/preferences about allotment of disciplines/institutions on the basis of their marks in the Entrance Test. The candidates should make a realistic assessment of the Streams they are likely to get and should exercise options accordingly during counselling on the option form (Annexure-XII).
- II The candidates should indicate clearly multiple choices of disciplines/institutions in the counselling form which they want to join in order of preference. For example, if a candidate indicates his options in the following manner:
  - a. MD Radio diagnosis GMC Jammu
  - b. MD Radio diagnosis ASCOMS Jammu
  - c. MS General Surgery GMS Jammu
  - d. MS General Surgery GMC Srinagar

Such a candidate will be first considered for allotment of MD Radio diagnosis in GMC-Jammu. If on merit, this candidate does not qualify for allotment of such a seat, he/she can then be considered for self supporting seat of MD Radio diagnosis in ASCOMS-Jammu. If that seat is available, it will be allotted to him/her. He /She shall not be then considered for Allotment of MS Surgery in GMC-Jammu/GMC-Srinagar.

III The selection is made strictly on the basis of merit of eligible candidates determined by rank in the Entrance Test and allotment of Streams/Institutions shall accordingly be made through counselling. The selected candidates will be called for counselling one after another in order

- of merit and rank for allotment of Streams/Institution. Rank wise counselling schedule will be placed on BOPEE website(s)/published in two leading English newspapers of the State prior to the date of commencement of the counselling process. No separate intimation will be sent to individual candidates for appearing at counselling sessions.
- IV The candidate has to appear personally for counselling and will be required to bring along with his/her Admit Card and a Bank Draft of Rs. 800/- drawn in favour of FA/CAO, BOPEE Srinagar/Jammu. If, however, for some unavoidable reasons it is not possible for a candidate to appear personally, he/she may send his/her duly authorised representative with admit card, undertaking and authority letter to the effect that allotment made on the basis of choices indicated by such representative shall be binding on him/her. The Formats of an Authority letter and Undertaking are given at Annexures X and XI.
- V If a candidate or his/her representative does not appear for counselling on the specified date but appears on subsequent date within the period of notified counselling schedule, he/she will be allowed for such counselling after he/she puts up an application justifying as to why he/she could not attend counselling and furnish a Bank Draft of Rs. 1000/- drawn in favour of FA/CAO, BOPEE Srinagar/Jammu for counselling. Such a candidate will be considered for allotment of Stream/Institution available at that point time on merit. Such a candidate shall be required to furnish an undertaking to the effect that he/she voluntarily accepts the Stream/Institution available at that time for counselling.
- VI Where a candidate selected fails to complete admission formalities within the stipulated time but intends to appear in subsequent counselling, he/she will be allowed to participate in the counselling subject to furnishing of satisfactory justification in writing for such a failure along with a Bank Draft of Rs. 1000/- drawn in favour of FA/CAO, BOPEE Srinagar/ Jammu and he/she will be considered for the allotment of Stream/Institution available at that point of time on merit. Such candidate shall be required to furnish an undertaking to the effect that he/she voluntarily accepts the available Stream/Institution at that time of his/her turn of counselling.
- VII A candidate has to join the allotted Institution within the prescribed time period, failing which his/her seat shall automatically stand cancelled and the same shall be filled up as a vacant seat.
- VIII The candidates who fail to join the allotted/upgraded Stream/Institution will be considered subsequently for up-gradation in the next round of counselling, if seat is available as explained at point (V) above.
- IX The shortfall in respect of vacancies, if any, received by the Board from time to time will be filled through up-gradation counselling in order of merit and choice.
- X The residual seats, which will become available after up-gradation, will be allotted on the basis of secondup-gradation/counsellingandsoon.
- XI The decision of the Board concerning allotment of Streams and Institutions shall be final. The choice of Streams/Institutions once exercised shall not be allowed to be changed subsequently.

XII The process of allotment of Streams/Institutions for MD/MS/PG Diploma /MDS courses by counselling shall have to be completed by 31st May, 2015. However, the selected candidates, who have completed their admission formalities but are no more interested in continuing their admission, must resign by or before 25<sup>th</sup> of May, failing which they shall not be eligible to appear in the Test for admission to MD/MS/ and other PG Diploma Course next year. This is to ensure that no seat remains vacant and Board gets time to notify the remaining seats. The candidates selected after 25<sup>th</sup> of May cannot resign so such candidates should think weigh all pros and cons before participating in the counselling held after 25<sup>th</sup> of May.

## 17. ANNEXURES

#### ANNEXURE-I

# GOVERNMENT OF JAMMU AND KASHMIR ARI, TRAINING & PUBLIC GRIEVANCES DEPARTMENT

#### SRO-08 the 18th January, 2005

The Government hereby directs that in the Jammu and Kashmir Government Medical College (Selection of candidates for Post-graduate Degree/Diploma Courses) Procedure Order 1995 issued vide Notification SRO 158 dated 12th July, 1995 as amended vide notification SRO 57 dated 31-01-2002 and notification SRO 364 dated 21st October, 2003 for the provisos to subclause (v) of clause 3, the following provision shall be substituted:-

"provided that Doctors who have done their Post Graduation or Diploma Courses in any specialty at the Government expenses shall be entitled to seek admission for undergoing further Post Graduation or Diploma in another specialty in the State Medical Institution on payment of such fee as may be notified by the Government from time to time.;

"Provided further that the doctors who are doing Post Graduation/Diploma Courses in any specialty at the Government expenses shall not be eligible to apply for undergoing Post Graduate Course in any other specialty in the State Medical Institutions till completion of their Post Graduation/Diploma Courses, as the case may be"

Note (For removal of any doubt): Where a candidate is doing Diploma Course in

any specialty at the Government expenses, he/she shall not be eligible to apply for undergoing post graduate Course in the same or any other specialty in the State Medical Institutions till he/she completes his/her Diploma Course as the case may be.

# ANNEXURE-II

# **COMPETENT AUTHORITIES FOR ISSUANCE OF RESERVED CATEGORY CERTIFICATES**

The Category Certificate is to be obtained from the following authorities.

S.No.	Category	Authorised Officers to issue certificates
1	Scheduled Castes	
2	Scheduled Tribes	
3	Socially & Educationally Backward Classes	
4	Weak and Under-Privileged classes (Social Castes)	Revenue Officer not below the rank of Tehsildar
5	Resident of area Adjoining Actual Line of control	
6	Resident of Backward Area	
7	Children of Permanent Residents of Paramilitary Forces and State Police Personnel serving in the State	DIG Concerned (on a prescribed format given in brochure)
8	Candidates possessing outstanding proficiency in Sports	Secretary, J&K Sports Council (to be issued before the Date mentioned by BOPEE)
9	Children of Defense Personnel & Exservicemen. (Navy, Army and Air force only)	Zila Sainik Board/Commanding Officer of the concerned Unit (on a prescribed format given in the brochure)
10	Rural Service	Director, Health & Family Welfare Jammu/Kashmir
11	Certificate of Difficult Area Service under SRO-401 dated 29 -12-2009	(on a prescribed format given in the brochure)

#### ANNEXURE-III

#### **RULE 17 OF THE RESERVATION RULES, 2005**

#### Allotment of Disciplines etc.:

This is to certify that Dr.\_\_\_\_\_

absence of any kind except such absence on casual leave.

No.

A reserved category candidate, if selected against the open merit seat, may be considered for allotment of discipline/stream/college allocable to him in his respective category on the basis of his merit and preferences. The resultant discipline/stream/college in the open merit category shall be allotted to the reserved category candidate who gets selected consequent upon the reserved category candidate getting selected in the open merit category.

#### ANNEXURE-IV

#### **CERTIFICATE OF DIFFICULT AREA SERVICE**

S/o/D/o/W difficult ar		ed under Notification S		_	Department has served as per details given below:	
	ACE OF RVICE	STATUS OF SERVICE	FROM	то	TOTAL NO. OF YEARS PUT IN AT THE SAID DIFFICULT LOCATION	
This certificate is issued in terms of SRO No. 401 dated 2-12-2009. The said candidate is entitled additional marks in the Entrance Test for admission to MD/MS/PG Diploma / MDS Courses being conducted by the J&K Board of Professional Entrance Examinations.						

The period mentioned above does not include the days spent on any training programme or

Signature & Stamp

# ANNEXURE-V

# **CERTIFICATE OF RURAL SERVICE**

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is issued
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tamp
Services gar

#### ANNEXURE-VI

#### OFFICE OF THE COMMANDING OFFICER OF THE UNIT

# **CERTIFICATE OF BEING CHILD OF DEFENCE PERSONNEL (in-Service)**

This is to certify that Mr	·./ Miss/Mrs	is a son/ daughter	of
wh	o is serving or has served	as a member of Army/ Navy o	or Air Force.
		Competent Auth	ority

With Name and Seal

Note: It is clarified that Child of Defence personnel means a candidate whose parent is rendering core services in Air force or Army or Navy which does not include a candidate whose parent is rendering auxiliary/allied/intelligence service in any of these forces.

ANNEXURE-VII



#### **Ex-service Men**

# CERTIFICATE OF BEING A MEMBER OF DEFENCE PERSONNEL SRO-272 DATED 3-7-82/SRO-314 DATED 9-5-85 AS AMENDED VIDE SRO-294 DATED 21-10-05, PARA 2(VIII)

	This is to certify that	Mr./Ms		Son/Daughter	of
No	Rank	Name		R/o	
_PO	Tehsil	Distr	rict	, who is	а
memb	er of Defence Forces. His /H	er ward is beneficiary under	the term of SRO-272	2 dated 3-7-82/SF	₹0-
314 da	ated: 9-5-85 as amended vio	de SRO-294 dated 21-10-05	being the son/daugl	hter of the defer	nce
forces	personnel.				
	It is certified that said M	Иr./Ms		Son/Daugh	ter
of		submitted his/her	application for grant	t of this certification	ate
on	and the co	ertificate has been issued t	o him/her under my	seal and signatu	ure
today	the aff	ter the suitable enquiry	has been made	in this office	file
No		dated			
Statio	n:				
Dated	:		Zila Sair	nik Welfare Offic	er.

#### ANNEXURE-VIII

# OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE

# **CERTIFICATE OF BEING A CHILD OF PARAMILITARY FORCE/POLICE PERSONNEL(In-service)**

This is to certify that Mr./ Miss/Mrsis a son/ daughter ofin a son/ daughter ofin
Para-military Force/Police Force in the state, Mr./Mrsis not rendering engineering service or other service of civil nature which would disentitle his/her son/daughter from claiming the benefit of being child of Para-military Force/Police Personnel.
It is also certified that son/Daughter of Mr is entitled to get Certificate of being a child of Paramilitary Force/Police Personnel as provided in Rule 2 (ix) of the Jammu and Kashmir Reservation Rules, 2005.
Name, Signature and Office Stamp DIG Concerned

Space for photograph of the candidate to be duly attested

#### ANNEXURE-IX

# OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE

# **CERTIFICATE OF BEING A CHILD OF PARAMILITARY FORCE/POLICE PERSONNEL (Retired)**

This is to certify that Mr./ Miss/Mrsis a son/ daughter ofis a son/ daughter of	
ara-military Force/Police Force in the state and had been honorably discharged or retired. Mr./Mrs	
isentitle his/her son/daughter from claiming the benefit of being child of Para-military Force/Polersonnel.	ice
It is also certified that son/Daughter of Mr is entitled to gentificate of being a child of Paramilitary Force/Police Personnel as provided in Rule 2 (ix) of the Jamind Kashmir Reservation Rules, 2005.	_
Name, Signature and Office Star DIG Concerr	-
Space for photograph of the candidate to be duly attested	

#### ANNEXURE-X

# **AUTHORITY LETTER FOR COUNSELLING**

l,	son/daughter/wife of Mr.							
bearing Entrance Test Roll No					for admission to MD/MS/PG Diploma /MDS			
Course 2015 do hereby authorize Mr./Mrs./Miss				/lrs./Miss			son/dau	ghter/wife of Mr.
			R/o				to r	epresent me on
		before the	e comm	ittee for allotme	nt of a	seat in MD/	MS/PD Diplo	oma/MDS Course
2015.								
The	signatures	and	the	photograph	of	above	named	Mr./Miss/Mrs.
				are	attested	l below.		
	Г		$\neg$					
		Photograph of		9	Signatur	e of the car	ndidate	
		candidate attested by		ı	Name			<del>-</del>
		Gazetted						
		Officer						
Photog	graph Attest	ed by Gazette	officer					
Name	and Address	of the Gazett	ed offic	er				
ı	Photograph c	of		Sig	nature c	of candidate	!	
a	uthorized pe	rson		Name				
				Roll No Address				

Photograph to be attested by the Candidate

#### ANNEXURE-XI

#### **UNDERTAKING FOR COUNSELLING**

١,	son/daughter/wife of Mr
age	yearsmonths, bearing Roll No.
ī	placed at Rank No in the Entrance
Test	for admission to MD/MS/PG Diploma /MDS Course 2015, conducted by BOPEE do hereby
sole	nnly affirm and undertake that Mr./Mrs./Miss son/daughter/wife of
Mr.	age years, named above is my
repr	esentative who is authorized to exercise option on my behalf on the date when I was supposed
to a	opear personally and his/her decision shall be binding on me and I shall not have any claim
wha	soever, other than the decision taken by my authorized representative on my behalf.
Sign	ature of the candidate
Nam	e
Roll	NoEntrance Test Rank
Add	ess

#### ANNEXURE-XII

# SAMPLE FORM FOR OPTIONS FOR COUNSELLING

	approved at i	in Discipline
		Signature of the Candida
	unseling on the basis of my/rank secured by me in Entr	합니다. 그 경우 시간 시간 시간 하다 가득하면 하면 되었다. 나는 사람들이 되었다면 하는 것이 없는 것이 없는 것이다.
	discipline in Institution	indicated by me at and institution preference has been exercised by
		Signature of the Candida
00	MD Medicine in G.M.C. Srinagar	(Sample Preference
20	UD LIFE CONTROL OF CON	ggo copaga gracio
19	AL CHILD	1.00
18		47
17	13/2	an C
16		
15	Aug Ton	And a
14		
13		0.0116
12	100000	COSE
11	SAF	711/2
10	V/ Later	
9		
8		
7	11/2	- 611
6	10	01
5	1	5 E
4		
3		
2		
1	Name of the Discipline & Institute where you	ocare admission for order or presente)
. No.	OPTIONS/PREFERENCE FORM	

#### ANNEXURE-XIII

#### **SAMPLE OF OMR ANSWER SHEET**

ORIGINAL COPY	ANSWER SHE / MS / PG DIPLOMA ENTR  SAMPLE		1,035	SWER SHEET NO.
FATHI CATE DATE ENTRA	DATES NAME :		P H O T O G R A P	
should be dark and the circle is to be fille Wrong Wrong	fill this Answer Sheet. on as shown in the example below. Marking I in completely as shown in the example below.  Vrong Wrong Correct	0000 0000 0000 0000 10000	51 0000 52 0000 53 0000 54 0000 54 0000	111 0000 111 0000 111 0000
Mark your answer only in the space provi answer sheet.     Rough work must not be done on this Ans- of the question booklet for rough work.     Mark your answer only in the appropriate.	eded. Please do not make any stray mark on this wer Sheet. Use rough sheets provided at the end circle against the corresponding number to the	0000 0000 0000 0000 0000	# O@@@@	0 10 0000
question you are arrivering. 7. Mark your Question Booklet Number an 8. There is no sugarive marking for wrong. 9. Do not use fluid pens, evasors or blades. 10. In case you do not follow the above instru- whenever detected.		11 0000 11 00000 11 00000 14 00000 15 0000	# O@@@@	112 O Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø
ROLL NUMBER OUESTION BOOKLET NUM  DODOODO DO DODOO	BER PAPER BOOKLET SERIES	15 (DOCO) 17 (DOCO) 18 (DOCO) 18 (DOCO) 19 (DOCO) 30 (DOCO)	# DOGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGG	0 117 0000 118 00000 119 0000
000000 00000 22222 00000 000000 00000 000000 00000 000000 00000 000000	PAPER I A O B O G	# 0000 # 0000 # 0000 0000	11 00000000000000000000000000000000000	12 0000 12 0000
OTTOTO TOTOTO BEESE BEES	(S) PAPER II D O (S) at in your running bandwriting in English :	38 00000 27 00000 28 00000 38 00000	77 (DØ 00 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	127 (DØØ) 128 (DØØ) 129 (DØØ)
	Number and Photograph appear on this oklet Series have been correctly filled by signed and put my thumb impression.	11 0000 12 0000 13 00000 14 00000 15 0000	## OOOO	13 0000 13 0000 14 0000
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SIGNATURE OF THE CANDIDATE	SIGNATURE OF THE INVIGILATOR	41 00000 42 00000 43 00000 44 00000 84 00000	** OØØG ** OØØG ** OØØG ** OØØG	H2 (D(D(D(D)))
LEFT HAND THUMB IMPRESSION OF THE CANDIDATE	SIGNATURE OF THE SUPERINTENDENT	# 0000 # 0000 # 0000 # 0000 # 0000	# 0000 # 0000 # 0000 # 0000	144 (00000

# ANNEXURE-XIV Prohibition and Guidelines

#### (i) Prohibition

Carrying of cellphone, pager, calculator or any other electronic gadget to the Entrance Test Centre is strictly prohibited. Neither BOPEE will make any arrangement for the safe custody of any of these items nor will it be resposible for loss of any such item. Hence the candidates are directed not to carry such items with them while going to respective Entrance Test centres for taking the Entrance Test .

#### (ii) Guidelines

The guidelines to curb the menace of ragging in professional colleges issued by the Hon'ble Supreme Court of India.

- An annual undertaking signed by each student, whether fresher or senior and his/her parent(s) jointly stating that each of them have read the relevant instructions/regulations against ragging, as well as punishments, and that if the ward has been found guilty he/she shall be proceeded against, shall be prosecuted..
- 2. Such an undertaking shall be furnished in English as well as vernacular (mother tongue of the parent) at the beginning of each academic year by every student.
- 3. An undertaking to the similar effect should be obtained every year from each student admitted to the hostel.
- 4. The compliance to the above effect shall be ensured by each of the affiliating university to which the concerned institution is affiliated and would be verified by them annually.
- 5. In order to ensure "the ragging free environment" in the campus, each institution shall compulsorily in the prospectus and other admission related documents, shall depict the earlier directions of the Apex Court and/or of the Central or State Governments as applicable, so that candidates and their parents are sensitised for the same.

#### **Annexure XV**

### MCI Regulations for Prevention and prohibition of Guideliens

# MEDICAL COUNCIL OF INDIA NOTIFICATION

New Delhi, the 3rd August, 2009

No. MCI-34(1)/2009-Med./25453, In exercise of the powers conferred by Section 33 of the Indian Medical Council Act, 1956 (102 of 1956) the Medical Council of India with the previous sanction of the Central Government hereby makes the following Regulations, namely:-

- 1. Short title, commencement and applicability
- (i) These Regulations may be called the Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009.
- (ii) They shall come into force on the date of their publication in the Official Gazette.
- 2. Objective:-

To root out ragging in all its forms from medical colleges/institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

- 3. Definitions:- For the purposes of these Regulations:-
- 3.1 "Medical College" means an institution, whether known as such or by any other name, which provides for a programme, beyond 12 years of schooling, for obtaining recognized MBBS qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programmes of study and present students undergoing such programmes of study for the examination for the award of recognized MBBS/PG Degree/Diploma qualifications.
- 3.2 "Head of the institution" means the Dean/Principal/Director of the concerned medical college/institution.
- 3.3 Ragging" includes the following:

Any conduct whether by words spoken or written or by an act which has the effect of harassing, teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

- 3.4 MCI means MCI constituted in terms of Section 3 of Indian Medical Council Act, 1956.
- 3.5 "University" means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act,1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.
- 4. Punishable ingredients of Ragging:-
- Abetment to ragging;
- Criminal conspiracy to rag;

- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or even unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation.
- All other offences following from the definition of "Ragging".

#### 5. Measures for prohibition of ragging:-

- 5.1 The Medical College/Institution / University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and / or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.
- 5.2 Ragging in all its forms shall be totally banned in the entire Medical College/Institution / University including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.
- 5.3 The Medical College/Institution / University shall take strict action against those found guilty of ragging and/or of abetting ragging.

# 6. Measures for prevention of ragging at the institution level:-

#### 6.1 Before admissions:-

- 6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned / prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.
- 6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).
- 6.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Hon'ble Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.
- 6.1.4 A Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress.

The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the

effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

6.1.5 The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.

A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.

- 6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/transfer certificate/migration certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
- 6.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.
- 6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 6.1.10 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/Institution shall undertake measures for extensive publicity against ragging by means of audiovisual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.
- 6.1.11 The Medical College/Institution/University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 6.1.12 The Medical College /Institution/ University shall identify, properly illuminate and man all vulnerable locations.
- 6.1.13 The Medical College/Institution/University shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 6.1.14 The Medical College/Institution/University shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets. seminars, street plays, etc.
- 6.1.15 The faculties/ departments/ units of the Medical College/Institution /University shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs

of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form port of their service record.

#### 6.2. On admission:-

6.2.1 Every fresher admitted to the Medical College/Institution/University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.

Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.

- 6.2.2 The Medical College/Institution/University through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- 6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- 6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- 6.2.5 The Medical College/Institution/University shall also organize joint sensitization programmes of 'freshers' and seniors.

On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the institution, and the anti -ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.

6.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

#### 6.3. At the end of the academic year:-

6.3.1 At the end of every academic year the Dean/Principal/Director shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law

regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

6.3.2 At the end of every academic year the Medical College/Institution /University shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the instituktion, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.

In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

#### 6.4. Setting up of Committees and their functions:-

6.4.1 The Anti-Ragging Committee:- Every institution shall have an Anti-Ragging Committee and an Anti-Ragging Squad. The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the Anti Ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.

6.4.2 The Anti-Ragging Squad:- The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall exclusively consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the Anti-Ragging Committee.

All matters of discipline within teaching institutions must be resolved within the campus except those impinging on law and order or breach of peace or public tranquility, all of which should be dealt with under the penal laws of the land

<u>University Monitoring Cell</u> At the level of the University, we recommend that there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committee, Anti - Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incidents of ragging, the problems faced by wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti – Ragging Committee. This Monitoring Cell should also review the efforts made by institutions o publicize anti - ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye -laws to facilitate the implementation of anti-ragging measures at the level of the institution.

#### 6.5. Other measures:-

- 6.5.1 The Annexures mentioned in 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.
- 6.5.2 The Medical College/Institution /University shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.

6.5.3 Full-time warden shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones and the details of their telephone number must be widely publicized. Similarly, the telephone numbers of the other important functionaries - Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.

Futher the institutions shall provide necessary incentives for the post of full-time warden, so as to attract suitable candidates.

6.5.4 Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff.

As ragging takes place mostly in the hostels after the classes are over in the college, a round the clock vigil against ragging in the hostel premises shall be provided. It is seen, that college canteens and hostel messes are also places where ragging often takes place. The employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.

The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.

- 6.5.5 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses.
- 6.5.6 Besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute.
- 6.5.7 The Head of the institution shall take immediate action on receipt of the recommendations of the Ant-Ragging Squad. He/ She shall also take action suo motu if the circumstances so warrant.
- 6.5.8 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.

- 6.5.9 Anonymous random surveys shall be conducted across the 1st year batch of students (freshers) every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.
- 6.5.10 The burden of proof shall lie on the perpetrator of ragging and not on the victim.
- 6.5.11 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.
- 6.5.12 The Migration/Transfer Certificate issued to the student by the Medical College/Institution /University shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.
- 6.5.13 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the Medical College/Institution /University, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.
- 6.5.14 As such the college canteens and hostel messes are also places where ragging often takes place, hence the employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities, if any.

Furtheraccess to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

#### 6.6 Measures for encouraging healthy interaction between freshers and seniors:-

- 6.6.1 The Medical College/Institution /University shall set up appropriate committees including the course-in- charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.
- 6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.
- 6.6.3 The Medical College/Institution /University shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

#### 7. Regulatory Measures

The inspecting/visiting committees of MCI shall cross verify that the medical college/institution has strictly complied with the anti ragging measures and has a blemishless record in terms of there being no incident of ragging during the impending period (i.e. from earlier inspection) or otherwise.

#### 8. Awardable Punishments.

#### 8.1 At the Medical College/Institution level:

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- 8.1.1 Suspension from attending classes and academic privileges.
- 8.1.2 Withholding/withdrawing scholarship/fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/ examination or other evaluation Process.
- 8.1.4. Withholding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 8.1.6 Suspension/ expulsion from the hostel
- 8.1.7 Cancellation of admission.
- 8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- 8.1.10 Fine of Rs. 25,000/- and Rs. 1 lakh.
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.
- **8.2** Penal consequences for the heads of the institutions/administration of the institution who do not take timely steps in the prevention of ragging and punishing those who rag. The authorities of the institution particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head. In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

#### 8.3 At the MCI level

- 8.3.1 Impose an exemplary fine of Rs. 1 lakh for each incident of ragging payable by erring medical college/institution to such authority as may be designated by the appropriate Govt., as the case may be.
- 8.3.2 Declare the erring Medical College /Institution/ University as not having the minimum academic standards and warning the potential candidates for admission at such institution through public notice and posing on the MCI website.
- 8.3.3 Declare the erring Medical College /Institution/ University to be ineligible for preferring any application u/s 10A of the Indian Medical Council Act, 1956 for a minimum period of one year, extendable by such quantum by the Council as would be commensurate with the wrong.

(Lt. Col. (Retd.) Dr. A.R.N. Setalvad)

**SECRETARY** 

# ANNEXURE I, Part I

# UNDERTAKING BY THE CANDIDATE/STUDENT

1.	l,	S/o. D/o. of Mr./Mrs./Ms	, have carefully read and
fully	unders	stood the law prohibiting ragging and the directions of t	he Supreme Court and the
Centi	ral/Stat	e Government in this regard.	
2. I	have r	eceived a copy of the MCI Regulations on Curbing the M	enace of Ragging in Higher
Educ	ational	Institutions, 2009.	
3. I h	ereby ι	ındertake that-	
	•	I will not indulge in any behavior or act that may come under	the
		definition of ragging,	
	•	I will not participate in or abet or propagate ragging in any fo	orm,
	•	I will not hurt anyone physically or psychologically or cause a	ny other harm.
4. I h	ereby a	agree that if found guilty of any aspect of ragging, I may be pu	unished as per the provisions
of the	e MCI F	Regulations mentioned above and/or as per the law in force.	
Signe	d this _	day of month ofyear	
			Signature
			Address:
Name	e:		
(1)	Witn	ess:	

(2) Witness:

# ANNEXURE I, Part II

# UNDERTAKING BY PARENT/GUARDIAN

1. l,	F/o. M/o. G/o	, have carefully read and fully
understood the law prohibiti	ng ragging and the directio	ons of the Hon'ble Supreme Court and the
Central/State Government in	this regard as well as the N	MCI Regulations on Curbing the Menace of
Ragging in Higher Educational	Institutions, 2009.	
2. I assure you that my son/ da	aughter/ ward will not indulg	ge in any act of ragging.
3. I hereby agree that if he/sh	e is found guilty of any aspec	ct of ragging, he/she may be punished as per
the provisions of the MCI Regu	ulations mentioned above an	nd/or as per the law in force.
Signed this day of	month ofYear	
		Signature Address:
Name:		
(1) Witness:		

(2)

Witness:

# ANNEXURE I, Part I

# **UNDERTAKING BY THE CANDIDATE/STUDENT**

1. l,	S/o. D/o. of Mr./Mrs./Ms	, have carefully					
read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the							
Central/State Government in this rega	ard.						
2. I have received a copy of the M	ACI Regulations on Curbing the Mena	ace of Ragging in Higher					
Educational Institutions, 2009.							
3. I hereby undertake that-							
I will not indulge in any b	pehavior or act that may come under th	ie					
definition of ragging,							
I will not participate in o	r abet or propagate ragging in any form	١,					
I will not hurt anyone ph	ysically or psychologically or cause any	other harm.					
4. I hereby agree that if found guilty of	of any aspect of ragging, I may be punis	shed as per the provisions					
of the MCI Regulations mentioned above and/or as per the law in force.							
Signed this day ofmon	th ofyear						
		Signature					
		Address:					
Name:							
(1) Witness:							
(2) Witness:							

# ANNEXURE I, Part II

# **UNDERTAKING BY PARENT/GUARDIAN**

1.	l,		_F/o. M/o. G/o_		, have carefu	lly read and
fully ι	ınderstood th	e law prohibiting	g ragging and the	directions of the	Hon'ble Supreme Co	ourt and the
Centra	al/State Gove	rnment in this r	egard as well as	the MCI Regulat	ions on Curbing the	Menace of
Raggiı	ng in Higher E	ducational Institu	utions, 2009.			
2. I as	sure you that	my son/ daughte	er/ ward will not i	indulge in any act	of ragging.	
3. I he	ereby agree th	at if he/she is fo	und guilty of any	aspect of ragging	, he/she may be pur	ished as per
the pr	ovisions of th	e MCI Regulation	ns mentioned abo	ove and/or as per	the law in force.	
Signe	d this	day of	month of	Year		
						Cianatura
					Address:	Signature
N						
Name						
(1)	Witness:					

(2)

Witness: