भारतीय प्रबंध संस्थान कोषिक्कोड
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIMK Campus P O, Kozhikode - 673 570, Kerala

कार्यकारी स्नातकोत्तर कार्यक्रम
EXECUTIVE POST GRADUATE PROGRAMMES

ADMISSION 2015
INSTRUCTIONS FOR FILLING OF ONLINE APPLICATION FORM

Step 1	Register through the IIMK website (https://www.iimk.ac.in/academics/epgp/EPGPAdmission2015/login.php).Please note the application number generated .User will also get an email with application number.
Step 2	After registration, login to the online application portal with the registered application number, E-mail ID & password created at the time of registration.
Step 3	Fill in the required details in the form and submit.
Step 4	Complete the application fee payment **Online Payment** can be done using following methods • Credit/Debit Card (Visa, Master, Maestro, RuPay)* • Internet Banking* *Bank charges if any has to be bear by the participant.
Step 5	Take print out of online application & dispatch to IIMK with all supporting documents mentioned in **Annexure- I** before **20th August 2015**

Application No*	Will be auto updated with application number generated at the time of registration.
Programme Applied for *	Will be auto updated with name of programme opted at the time of registration.
Name *	Will be auto updated with name entered at the time of registration. Candidate should submit a valid identity proof justifying the name entered in application.
Upload Photograph*	**Photograph specification:** Passport size color photograph with light color background. ▪ Image Format – JPEG ▪ Size of Image – Minimum 100 KB – Maximum 150 ▪ The minimum dimensions are 580 pixels (width) x 730 pixels (height). ▪ The maximum dimensions are 750 pixels (width) x 950 KB pixels (height).

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

भारतीय प्रबंध संस्थान कोषिक्कोड

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

IIMK Campus P O, Kozhikode - 673 570, Kerala

कार्यकारी स्नातकोत्तर कार्यक्रम

EXECUTIVE POST GRADUATE PROGRAMMES

Preferred aptitude test score for Selection *	If the applicant has a valid CAT/ GMAT score please update the details .Else select EMAT score to apply for EMAT examination conducted by IIMK.
Have you done any programmes from this institute earlier?*	Applicable for alumnus of the institute. If not applicable .select 'No' and proceed further.
If the answer to the above question is 'Yes', Please update details of course completed.	
Name of the Programme*	Specify the name of the programme successfully completed. (Applicable, if the above question answer is 'Yes'.)
Roll Number*	Specify the roll number of the programme successfully completed. (Applicable, if the question answer is 'Yes'.)
CGPA Obtained*	Specify the overall CGPA obtained. (Applicable, if the question answer is 'Yes'.)
Preferred EMAT Examination Centre	Applicable to participants applying for EPGP –Two Year programme only .Candidate should select any one of the city listed to appear for EMAT examination center. **Bangalore, Chennai, Delhi, Hyderabad, Kolkata, Mumbai &Kozhikode.**
Class Room Centre *	Candidates to select their convenient center /city from the available list of centers for learning. Please check the center address and center code from the IIMK website (https://www.iimk.ac.in/academics/epgp/classroomcentres.php) before selecting. Center change is not permitted after selection .Please refer, center transfer policy given in the PROSPECTUS.
How do you come to know about this programme*	Please specify how you come to know about this programme from the list.
SECTION 1: PERSONAL DATA	
Name*	This is a mandatory field. Please attach copy of valid identity proof with name entered.
Date Of Birth*	This is a mandatory field. Enter DOB as per matriculation Certificate /Birth Certificate in the format **DD-MM-YYYY**

Gender*	This is a mandatory field. Select from the options.
Address Line 1*	This is a mandatory field. Enter your House Name, Door /Apartment Number here.
Address Line 2*	This is a mandatory field. Enter your street address here.
Address Line 3*	This is a mandatory field. Fill in the locality name.
City*	This is a mandatory field. Enter the city where you are located at present.
State*	This is a mandatory field. Select the state in where you are located at present.
Pin code*	This is a mandatory field. Please fill only numeric characters only (0-9). Do not leave spaces in between.
Mailing Address*	Please tick (✓) if the permanent and mailing address is same. If they are different, you will have to fill in your mailing address in the fields that appear.
Mobile Number*	This field is auto updated with mobile number used at the time of registration & can't be changed. In case of any error while updating mobile number at the time of registration, please update the correct mobile number in the alternate mobile number option.
Alternate Mobile No	This is not a mandatory field. Please update alternate mobile number owned by you (if Available)
Land Line Number (Res)	This is a not a mandatory field.
E-Mail ID*	This field is auto updated with E-Mail ID used at the time of registration.
Alternate Email ID	This is a not mandatory field. Please type your alternate email address here.
Current Organization*	This is a mandatory field. Please type the name of your Organisation.If you are self employed ,please type 'Self-Employed'
Current Designation*	This is a mandatory field. Please type your current designation in the organisation.If you are self employed, please update as 'Owner'.

Industry /Sector*	This is a mandatory field. Please select your industry type from the list .If the industry name is not available in the list, please update as '**Others**' enter the industry name in the space provided.
SECTION 2: ACADEMIC RECORD	
X	
Board / University*	This is a mandatory field. Kindly mention the name of the board or examination conducting body.
Year*	This is a mandatory field. Kindly mention the year of pass.
Register No*	This is a mandatory field. Kindly mention the register number in the examination.
Class/Division*	This is a mandatory field. Mention the class or division obtained in class tenth.
Total Marks *	This is a mandatory field. Kindly mention total mark applicable for the main examination
Marks obtained*	This is a mandatory field. Kindly mention the total mark obtained by you in the main examination.
% of Marks*	Percentage will be calculated by system based on the marks entered.
XII	
Board / University	This is a mandatory field. Kindly mention the name of the board or examination conducting body.
Year	This is a mandatory field. Kindly mention the year of pass.
Register No	This is a mandatory field. Kindly mention the register number in the examination.
Class/Division	This is a mandatory field. Mention the class or division obtained.
Total Marks *	This is a mandatory field. Kindly mention total mark applicable for the main examination
Marks obtained*	This is a mandatory field. Kindly mention the total mark obtained by you in the main examination.
% of Marks*	Percentage will be calculated by system based on the marks entered.
Graduation	

Qualifying Degree*	This is a mandatory field .Please select the qualifying Degree from the list. If your qualifying degree is not listed, Please select others and update the name of degree in space provided.
Subject	This is a mandatory field Please specify the Main subject taken for graduation.
College*	This is a mandatory field. Kindly mention the name of the college/Institute where you have done the graduation.
University*	This is a mandatory field. Mention the name of the university.
Year of Pass/Graduation*	This is a mandatory field. Mention the year of passing.
Register No.*	This is a mandatory field. Mention the register number of final examination.
Evaluation System*	This is a mandatory field. Please select appropriate option from the list.
Academic System*	This is a mandatory field. Please select '**Annual** ', '**6 Semester**' or '**8 Semester**' depends upon the pattern of graduation.
Year of Examination*	This is a mandatory field. Please enter the year of examination.
Mark/CGPA Obtained*	This is a mandatory field. Mention the Mark/CGPA obtained in each year /Semester in graduation.
Max .Mark/CGPA*	This is a mandatory field. Please update the possible maximum Mark/CGPA for each year /Semester.
% of Marks Obtained*	System will calculate the percentage based on the Mark/ CGPA entered.
Aggregate % Mark.*	This will be calculated by the system. Aggregate percentage of mark is calculated as the average of percentage of marks obtained in the each year/semester.
Post Graduation (Not a mandatory eligibility criteria for selection)	
Name of the Professional Qualification /PG :*	If you have answered the question 'Yes'. Please enter the PG course/Professional Course completed.
Subject*	Please specify the subjects studied.
College/Institute*	Kindly mention the name of the college/Institute where you have done the graduation.
University*	Mention the name of the university.

Year of Pass:*	Mention the year of passing.
% of Marks/CGPA Obtained	System will calculate the percentage based on the Mark/ /CGPA entered.
SECTION 4: CAREER PLANS -Please fill the experience details from the latest onwards	
Organization*	This is a mandatory field. Please type the name of the organization that you are working/worked.
Designation*	This is a mandatory field. Designation in your organization
From*	This is a mandatory field. Start working from date.
To*	This is a mandatory field. Last working date.
Number of Months*	Will be calculated by the system
Gross Monthly Remuneration*	This is a mandatory field.
Designation of the person last reported to.*	This is a mandatory field.
Statement of Purpose –This is a Mandatory Field.	
Briefly outline your professional plans, current or most recent job responsibilities, strengths and weaknesses & most significant accomplishment in these fields.	
SECTION 5: EXTRA CURRICULAR ACTIVITIES	
Briefly outline your achievements in extracurricular activities since school level.	
References	
Please provide two references who does not happens to be a personal friend/Relative.	
After Submitting the information, Candidate will be redirected '**PREVIEW**' page where candidate and edit the information entered. Please click on '**SUMBIT & PAY FEE'** button to proceed to make fee payment and take application print out.	

NOTE:

1. Please make sure that the information entered by you is complete in all respects. Any incorrect information in the online application form will leads to rejection of your application.

2. You can edit the details already filled, by clicking the **EDIT** option given at the right side of each section.

3. Press the **Submit & Pay** button at the bottom of the page for submitting the registration form and paying the registration fee.

4. After submitting the application, candidates will not be able to edit the information entered.

5. After submitting the application & fee payment, take print out of application form and dispatch to IIMK along with the supporting documents mentioned in Annexure-I.

***

Executive Post Graduate Programmes

©Indian Institute of Management Kozhikode