Information Brochure, 2015

Admission

To

B. Ed. Programme

in

Government College of Education Srinagar / Jammu



THE JAMMU AND KASHMIR
BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS

Email: administrator@jakbopee.org Website: http://www.jakbopee.org

THE JAMMU AND KASHMIR BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS

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MESSAGE

The Jammu and Kashmir BOPEE of Professional Entrance Examinations (BOPEE), has been constituted under the Jammu and Kashmir BOPEE of Professional Entrance Examinations Act, 2002, primarily for conduct of Entrance Tests and making selection of candidates for admission to various undergraduate and postgraduate professional courses in the State.



The Act accords functional autonomy to the BOPEE in the conduct of examination(s) and making of selection of candidates for various professional courses to ensure that it remains free from any external interference or

extraneous consideration(s) in discharge of its statutory functions. Subject to the constitutional provisions and guarantees, the BOPEE will be discharging its statutory obligation in a fair and transparent manner strictly in conformity with the said Act and the Jammu & Kashmir BOPEE of Professional Entrance Examination Rules, 2014. Accordingly, merit alone will prevail in the matter of selections/admissions.

The fast emerging new technologies have impacted all fields of human activity. The BOPEE can thus bring about more efficiency, transparency and speed in organising entrance examinations and in carrying out subsequent admission processes by adopting new technologies and making their optimum use. The stakeholders will get timely and adequate information on the BOPEE's website.

The stakeholders, particularly the candidates, can easily access information they need concerning entrance tests on internet at the time and place convenient to them. Over the years, the website has facilitated and increased the interaction between the functionaries of the BOPEE, the students and other stakeholders at large. BOPEE has during the current year shifted to e-filling of Application Forms, e-payment of fee apart from e-application form which will make the whole process very convenient for the candidates. It will save lot of precious time of the candidates as well as expenditure that is being incurred on filling up manually. More importantly, website of the BOPEE has made its functioning and activities candidate friendly apart from being more transparent and open to public scrutiny.

We shall feel obliged for suggestions and comments from students, parents and members of the general public in respect of format and content of the website for widening its scope and reach in days to come as also in the matter of discharge of its aforementioned statutory functions/obligations.

Have absolute faith and confidence in your merit which alone will determine your seat allocation and consequent admission thereto.

G. H. Tantray , IAS (Rtd.)

Chairman

MESSAGE

The Test meant to select students for B. Ed. course takes hard toil from the aspirants together with their parents of which BOPEE officials are quite conscious. The merit secured by the canddiates by burning midnight oil can in no case be tinkered with and will be respected at all cost.



The aspirants are advised to concentrate exclusively on their studies and not to lend ear to rumour mongers and in case of any complaint or clarification, they are advised to approach directly to the Secretary of the BOPEE who will be more than glad to respond.

The candidates are required to fill up their Application Forms strictly according to the Guidelines given in the E-Brochure. They are advised not to take counselling in this regard from any offical of the BOPEE nor has the BOPEE authorised any of its official to guide applicants while filling the Application Form. Any mistake committed by an applicant, while filling the Application Form, may prove very costly and may even deprive him/her a berth which he/she may otherwise get. The candidates are advised to fill up their Application Form in presence of their parents / guardians and the BOPEE will not be responsible for any mistake committed by them under any circumstances what so ever. Nor can the plea of the candidate that he/ she was misguided by the official of the BOPEE will be accepted and this holds true for counselling also which is conducted after declaration of the result.

The conduct of various tests by the BOPEE is a huriculian task which cannot be accomplished without the cooperation of the students and their parents. It has been observed over the period of time that the students some time submit incorrect information or do not furnish some important information and then at a belated stage roam around BOPEE offices in an attempt to provide this information on one pretext or the other. Even some such students resort to litigation as well which derails whole process of admission and results in inordinate delay. Thus, they waste their precious time and money for rectifying a mistake which they could have so easily avoided. The BOPEE values time, money and career of the students which should not be wasted by being carefree at the time of filing of Application Form. They should get the habit of doing things meticulously and should stand upright where they commit a mistake even though indavertantly.

The BOPEE has taken solemn pledge that all the admissions to be recommended by it on the basis of the tests conducted from time to time will be solely based on merit calculated scrupulously in a transparent manner and the aspirants should rest assured that their merit is in the safe hands. The BOPEE officials are trustees of the merit of the candidates which under no circumstances can be bartered away.

Prof. Farooq Ahmad Mir Controller of Examinations

CONTENTS

| | | | Page No | | | | | | |
|----|---|--|---|--|--|--|--|--|--|
| 1 | Introduction | | 6 | | | | | | |
| 2 | | | 6 | | | | | | |
| 3 | General Inform | ation and Instructions | 7 | | | | | | |
| 4 | Duration | | | | | | | | |
| | Eligibility | | 9 | | | | | | |
| | | d Category Codes | 9 | | | | | | |
| | | | 13 | | | | | | |
| | | rm | 13 | | | | | | |
| | | | 16 16 | | | | | | |
| | | Colleges and their intake | | | | | | | |
| | | Scheme of Entrance Examination | | | | | | | |
| | | Conduct of Entrance Examination | | | | | | | |
| | | | | | | | | | |
| | | | 23 23 | | | | | | |
| | | | 23 | | | | | | |
| 10 | List of Annexur | re . | 24 | | | | | | |
| | Annexure-I | Competent Authorities for Issuance of Reserved Category Certificates | | | | | | | |
| | Annexure-II | Certificate of being a Child of Defense Personnel (In-Service) | | | | | | | |
| | Annexure-III | Certificate of being a Child of Defense Personnel | | | | | | | |
| | | (Ex-Servicemen) | | | | | | | |
| | Annexure-IV | Certificate of being a Child of Paramilitary Force/ Police Personnel (In-Service) | | | | | | | |
| | Annexure-V | Certificate of being a Child of Paramilitary Force/ Police Personnel (Retired Personnel) | | | | | | | |
| | Annexure-VI | Sample of OMR Answer Sheet | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 | 2 Terms and Exp 3 General Inform 4 Duration 5 Eligibility 6 Reservation and 7 Fee 8 Application Form 9 Admit Card 10 Colleges and the 11 Scheme of Entr 12 Conduct of Entr 13 Time Schedule 14 Determination 15 Declaration of 11 16 List of Annexum Annexure-II Annexure-III Annexure-IV Annexure-V | Terms and Expressions General Information and Instructions Duration Eligibility Reservation and Category Codes Fee Application Form Admit Card Colleges and their intake Scheme of Entrance Examination Conduct of Entrance Examination Time Schedule for Candidates in the Examination Hall Determination of Merit Declaration of Result and Notification of Merit List List of Annexure Annexure-I Competent Authorities for Issuance of Reserved Category Certificates Annexure-II Certificate of being a Child of Defense Personnel (In-Service) Annexure-IV Certificate of being a Child of Paramilitary Force/Police Personnel (Retired Personnel) Annexure-V Certificate of being a Child of Paramilitary Force/Police Personnel (Retired Personnel) | | | | | | |

1. INTRODUCTION

The Jammu and Kashmir Board of Professional Entrance Examinations (BOPEE) was established by an Act of State Legislature (Act No.XXV of 2002). It is the responsibility of the Board to recommend selection of candidates for admission to various programmes at undergraduate and postgraduate levels in Government run and privately managed institutions in the State. These programmes, interalia, include B. Ed. Course.

The recommendations for admission to various programmes are made purely on the basis of merit obtained in the Entrance Test conducted by the Board.

The e-Brochure gives a fair idea about the procedural details of the Entrance Test to the aspiring candidates. The most crucial step is the filling up of the Application Form. The selection is made according to the information furnished by the applicants in their Application Form and merit secured in the Entrance Test.

The candidates must, therefore, carefully go through the e-Brochure before filling up their Application Forms. Any mistake/error at the initial stage shall not be rectifiable later on. This may prove very costly to the aspiring candidates.

2. TERMS AND EXPRESSIONS

Certain terms and expressions, used in the e-Brochure have specific importance unless, of course, the context otherwise denotes. For the benefit of the candidates, these terms and expressions are briefly defined hereinafter:-

- I. Advertisement Notice: means the notification issued by the BOPEE inviting applications from eligible candidates for appearing in the Entrance test;
- II. Application Form: means the form prescribed by the BOPEE to be submitted by the eligible candidates for appearing in the Entrance test;
- III. Available Seats: means the seats against which admissions to B. Ed (Bachelor of Education) course are ordered by the Government;
- IV. **Eligible Candidate:** means the candidate who fulfils the requirements of eligibility as prescribed by the BOPEE and the State Government;
- V. Entrance Test: means the test held by the BOPEE for making selection of eligible applicants for admission to B. Ed. (Bachelor of Education) Course in Government College of Education, Srinagar/Jammu;
- VI. Incomplete Form: means the Application Form which is wrongly filled in or contains false information of any kind or not having required and /or valid certificates or has any other deficiency and discrepancy whatsoever and includes the Confirmation Page, wherever

- required to be submitted, which is without any required valid certificate or has any other deficiency and discrepancy whatsoever;
- VII. Late Receipt: means the Confirmation Page, where ever required, not received in the office of the BOPEE, Srinagar / Jammu within the stipulated time mentioned in the advertisement notices which includes Confirmation Page sent by registered post/ speed post/ Courier within the stipulated time but reaches after the expiry of this date.
- VIII. Merit List: The list of candidates who appear in the Entrance Test drawn up in the descending order of merit;
- IX. Qualifying Examination: The result of examination on the basis of which candidates become eligible to appear in the Entrance Test.
- X. Rules: mean the Jammu and Kashmir Board of Professional Entrance Examination Rules-2014.

3. GENERAL INFORMATION & INSTRUCTIONS

It is expected that the candidates shall be sincere, honest and behave responsibly while appearing in the entrance examination and shall not resort to any unfair/fraudulent means or impersonation act in the examination. In case a candidate is found resorting to such acts, criminal proceedings shall be initiated against him/her including his/her abettors/facilitators, besides debarring him / her permanently from appearing in the Entrance Test in future.

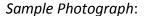
- 1. The candidates interested in appearing in the B.Ed Entrance Test are required to:
 - go through E- Information Brochure carefully and acquaint themselves with all the requirements;
 - ii. satisfy the prescribed eligibility conditions; and
 - iii. submit online Application Form within the prescribed date.;
- (2) The candidates applying for admission will be required to appear in the Entrance Test at their own expenses.
- (3) The recommendation for selection of the candidates in all the categories shall be subject to production of all the relevant certificates in original by the candidates and the verification of the same by BOPEE/College/University.
- (4) No intimation whatsoever about non-selection will be sent individually and no correspondence in this regard shall be entertained. The result will, however, be available in both the offices of the BOPEE at Jammu and Srinagar/Jammu for information and perusal of the candidates. The result will also be available on BOPEE's website: www.jakbopee.org/www.jakbopee.net
- (5) The selection made by the BOPEE to the professional course shall be provisional till final determination of eligibility of the candidates by the concerned University/ College.
- (6) The BOPEE shall have power to review the provisional selection list at any time, notwithstanding the fact that the selected candidate has completed his/her admission formalities, where any bonafide error, lapse, mistake, fraud, cheating, misrepresentation, misinterpretation, impersonation or glaring injustice is brought to its notice which has resulted in the inclusion of the candidate in the selection list. Mere selection in the list does not confer any right to admission of the candidate, if he/she is otherwise found ineligible.

- (7) Complaints against certificates, including those of reserved categories, will not be entertained as BOPEE is neither an appellate authority nor an investigating agency.
- (8) Permission of candidates to appear in Entrance Test shall be provisional on the basis of the entries in the Application Form, subject to their being eligible for admission to the courses applied for with reference to certificate being valid on the date of e-filing of Application Form, submission of Confirmation Page and on the date of Counselling.
- (9) The answer key will be displayed on the BOPEE'S website in the evening at about 6 PM on conclusion of the test and will remain there for three days and thereafter will be removed. The candidates who have any complaint against an answer of a question in the Question Paper are free to make written representation supported by documentary proof of standard text Books on the prescribed format available on the official website of BOPEE and in the BOPEE office at Srinagar/Jammu which should reach in the office (Srinagar/ Jammu) within three working days after the Key is made available and thereafter no representation will be entertained/accepted.
- (10) The Answer Key will be got re-examined by the BOPEE on the basis of the representations so received and the revised key, if any, will be final and no complaint will be then entertained regarding the revised key. The revised Key will be uploaded on the website of the BOPEE. The revised Answer Key, if any, will be applied to Answer Sheets of all the candidates, no matter whether they have made such representations or not.
- (11) OMR Answer Sheets of candidates are machine graded and scanned / scrutinized and double checked with extreme care. As such, there shall be no re-evaluation/ rechecking of OMR Answer Sheets. No correspondence in this regard shall be entertained.
- (12) Re- totaling of marks will be allowed on written request along with a bank draft of Rs. 1000/- per subject in favour of FA/CAO, BOPEE, payable at Jammu / Srinagar. The application will be received within 5 days after the declaration of result. Any application received after the stipulated time will not be entertained.

Instruction for Photographs

Candidates must also follow the following instructions:

- a. Please ensure that the photograph is taken in a light coloured background.
- b. The photograph/signature/thumb-impression images to be uploaded in JPG/JPEG format.
- c. The maximum size of the photograph to be 500 KB and for signature/thumb-impression to be 200 KB.
- d. Photographs with name of the candidate must be snapped on or after 01-02-2015.
- e. The photograph must be snapped with a placard indicating name of candidate and date of taking photograph. In case name and date are written on the photograph after taking it, the application will be rejected.
- f. The name and date on the photograph must be clear and legible.





g. Photograph should be without a cap and goggles. However, spectacles are allowed.

4. DURATION

The duration of the Bachelor of Education (B.Ed.) Programme shall be one academic year or as per norms of the affiliating university.

5. ELIGIBILITY

- 1. A candidate applying for the Entrance Test for admission to the B. Ed. Course must:
 - (a) be a permanent resident of the State as defined in section 6 of the Constitution of Jammu and & Kashmir;
 - (b) have passed B.A./B.Sc./B.Com./B.C.A./B.B.A. or equivalent examination from a recognised University/Institution according to 10+2+3 pattern;
 - (c) have obtained not less than 45% of marks in aggregate in the qualifying examination in open merit and not less than 40% of marks in aggregate in any reserved category;
- 2. The candidates appearing/ appeared in the qualifying examinations are also eligible to appear in the Entrance Test but they must have passed the qualifying examination and secured the percentage of marks required at Clause (c) at the time of admission to the B.Ed. Course.

6. RESERVATION AND CATEGORY CODES

- 1. A candidate seeking admission under a reserved category as specified under SRO 294 of 2005 is required to attach attested copy of the relevant certificate issued by the designated authority with the Confirmation Page (Annexures-II).
- 2. A candidate claiming benefit under Sports Category must get certificate from the Secretary, J&K Sports Council for sports points well before the date fixed by BOPEE. For the purpose of determining the merit, 60% weightage shall be given to the merit obtained in the entrance test and 40% weightage shall be given to the sports points.

| S. No. | Categories | Category Codes | Reservation in %age |
|--------|--|-------------------|---------------------|
| 1 | Open Merit (OM) | 06 | 50 |
| 2 | Reserved Categories:- | | |
| 2.1 | Scheduled Caste (SC) | 07 | 08 |
| 2.2 | Scheduled Tribes:- | | |
| 2.2.1 | Scheduled Tribe, Gujjar & Bakerwal (STGB) | 08 | 06 |
| 2.2.2 | Scheduled Tribe, Leh District (STL) | 09 | 02 |
| 2.2.3 | Scheduled Tribe, Kargil District (STK) | 10 | 02 |
| 2.2.4 | Other Scheduled Tribes (STO) | 11 | 01 |
| 2.3 | Socially and Educationally Backward Classes:- | | |
| 2.3.1 | Weak and Under Privileged Classes, Social Castes (OSC) | 12 | 02 |
| 2.3.2 | Residents of Backward Area (RBA) | 13 | 20 |
| 2.3.3 | Residents of Area Adjoining Actual Line of Control (ALC) | 14 | 03 |
| 2.4 | Children of Defense Personnel (CDP) | 15 | 03 |
| 2.5 | Candidates possessing outstanding proficiency in Sports | 16 | 02 |
| | (SP) | | |
| 2.6 | Children of State Police Personnel and Paramilitary | 17 | 01 |
| | Forces (JKPM) | | |

The category Certificates should be on the prescribed format.

(2) Rules 5 and 6 of the JK BOPEE Rules, 2014 deal with reservation of candidates for admission to various professional Courses. These two rules have been reproduced verbatim hereinafter for the benefit of the candidates. They are advised to go through these Rules before they attempt to fill up their online Application Form.

5. Reservation for candidates for admission to various Professional Courses:

- (1) The reservation of admissions shall be applicable only in Government-run colleges as notified by the Government from time to time.
- (2) The percentage of seats to be allotted to each category shall be such as notified by the Government from time to time.
- (3) The benefit of reservation shall be available to the concerned candidate only if the attested photo copy of the valid category certificate is attached with the Confirmation Page and Category Code mentioned in the original online Application Form at the time of its submission before the expiry of the last date.
- (4) Where a category certificate has not been issued by the designated authority, the candidate shall not be given an opportunity to validate it after the expiry of the last date for submission of the Application Form.

- (5) No notice shall be given to a candidate whose category certificate has been found invalid by the BOPEE and such a candidate shall be considered in open merit, if found otherwise eligible.
- (6) The category certificate issued after the expiry of the last date shall in no case be accepted.
- (7) No under process certificate shall be accepted/ entertained at any cost. It includes under process certificate for the renewal of category certificate.
- (8) The category certificate must be valid at the time of submission of online Application Form as well as at the time of submission of Confirmation Page in the BOPEE office. Where a candidate has valid category certificate at the time of submission of the form but its validity period is to expire before the date of counselling, such candidate shall get his certificate renewed by or before the date of counselling, otherwise he/she will not get benefit of the category.
- (9) Where a candidate fails to submit reserved category certificate along with the Application Form/ "Confirmation Page", his/her application will be considered under Open Merit category, if found otherwise eligible.
- (10) A candidate can apply/opt for one reserved category only and choice regarding reserved category once exercised shall be final and at no stage shall be allowed to be changed.
- (11) A candidate will be considered only for one reserved category for selection against the seats reserved for that category for which code has been recorded at relevant Serial No. of the Application Form even if he/she is eligible to be considered for seats available in more than one category.
- (13) The BOPEE shall follow a rotational policy of odd / fractional seats of contiguous categories by clubbing them together to make it a whole number seat which shall be allotted to the candidate of the clubbed categories by following rotational policy between male and female candidates where such reservation is provided under rules.
- (14) The fractional seats of contiguous categories other than given herein above shall be clubbed together to make it whole number (1 seat) which shall be allotted to the candidate of the clubbed categories.
- (15) The BOPEE shall try as far as possible to incorporate the seat matrix in the Brochure for each course in the year in which admission is made.
- 6. **Competent authority:** Authorities competent for issuing reserved category certificates shall be such as notified by the Government from time to time: Provided that in the case of Children of Defense Personnel other than core service, a candidate having a certificate that his/her father is working in Defense Establishment (Military Engineering Service or other service of like nature) where salary is paid out from Defense Estimates is not entitled to the benefit of CDP Category.

Where this certificate is wrongly accepted and the candidate gets admission on the basis of this certificate, the admission of such candidate will be cancelled as and when this mistake comes to the knowledge of BOPEE or brought to its notice

Provided further that the candidates having "Outstanding Proficiency in Sports" must submit their certificates to the Secretary, J& K Sports Council for awarding points which will be then officially forwarded to the BOPEE by the Sports Council. The BOPEE shall not be responsible where a candidate fails to submit certificates to the Council or Council fails to forward the points of a candidate to the BOPEE. It shall be the sole responsibility of the candidate to ensure that his/her sports points are forwarded by the Council to the BOPEE."The sports category candidates must submit one set of the sports certificates along with the Confirmation Page in the BOPEE office, Srinagar/Jammu within the last date prescribed for submission of the forms in the admission notification to be issued separately."

- (3) The Children of serving BSF, CRPF, ITBP and CISF do not fall under CDP category but fall under the category of JKPM for which Category Code is different. The candidates claiming benefit of any of these categories must ensure under which category they fall and should accordingly enter the Category Code.
- (4) The category candidates should ensure that their reserved category certificate is issued by the designated competent authority and is attached with the Confirmation Page strictly in accordance with the Guidelines given in the E-Brochure. All the category certificates issued/dated after October, 2005 must be issued under SRO 294 of 2005. The certificates issued under earlier SRO will be accepted only if they are dated prior to October, 2005. The candidates should insist on the certificate issuing authority to make mention of SRO 294 in their certificates if they are issued after October, 2005.
- (5) Where a category certificate has not been issued by the designated competent authority, the candidate will not be given an opportunity to validate it after the expiry of the last date for submission of the online Application Form. No notice will be given to a candidate whose category certificate has been found invalid by the BOPEE and such a candidate will be considered in open merit, if found otherwise eligible.
- (6) The certificate issued after the last date for submission of Application Form is over will not be accepted.

7. FEE

The fee to be paid by the candidate to the concerned college is not fixed by the BOPEE. Hence, no complaint in this regard will be entertained by the BOPEE. The tentative fee, as communicated by the college, is as under:

Annual Fee: Rs. 8438/- (Subject to change) to be paid in the concerned College

Other Charges: As fixed by the College.

8. ONLINE APPLICATION FORM

The Application Forms have to be **submitted online only** through BOPEE websites <u>www.jakbopee.org</u> / <u>www.jakbopee.net</u> (through URL's/ links provided for this purpose) within the prescribed date to be notified separately. The payment of rupees 1000 (Rupees one thousand only) as fee is to be made either online through the HDFC integrated Payment gateway with the help of any national Credit Card/Debit Card/Net Banking facility or by downloading online generated Bank Challan of J&K Bank/HDFC Bank for depositing the fee amount in any branch of J&K Bank or HDFC Bank directly in the BOPEE Accounts. The procedure for filing Application Form and eligibility etc of the candidates have been given in detail in this E-Brochure. The students must necessarily, in their own interest, go through this Brochure before attempting to fill up the online Application Form.

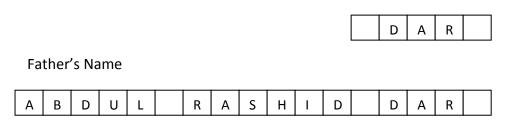
The applicants are advised to fill the online Application Forms on their own or through a responsible person. The applicants can also contact the **Help Desk** of I.T. Section of BOPEE on 8813878737/9419434133/9906778513/9697383737/9469012295 for any assistance/guidance in this regard on any working day within the last date prescribed for submitting Confirmation Page.

Submission of Online Application Forms

- (1)The candidates of open merit need not to submit any Confirmation Page in the BOPEE office. However, the candidates claiming benefit of any reserved category have to submit Confirmation Page of their online Application Form along with the attested photo copy of the reserved category certificate in the office of the J&K BOPEE of Professional Entrance Examinations, (BOPEE) Srinagar/Jammu on any working day from 10 A.M. to 5 P.M within the last date prescribed for this purpose in the Admission Notification to be issued separately.
- (2) The reserved category candidates , who fail to deposit their Confirmation Page of Application Form complete in all respects by or before the prescribed last date, shall have to pay a late fee of Rs. 1000/- (Rupees one thousand only) through Bank Challan or POS machines available at BOPEE office Srinagar/Jammu or transfer the said amount in the BOPEE's HDFC Bank Account No 50100006864332 through Customized Bank Challan by or before the last date prescribed for this purpose upto 05:00 P.M. where-after no Confirmation Page will be accepted, whether submitted by hand or by post.
- (3) The candidates can change/ modify their online Application Form at any time before they submit it. Once the form is submitted, the entries made therein cannot be changed. It is in the interest of the candidate to make double check before submitting the online Application Form. They are advised, in their own interest, not to share their login details with anybody, lest he/she may get an opportunity to change important details in the Application Form. They can check the status of their Application Form on the official website of the BOPEE. If any form is not confirmed for want of required information, the candidate concerned must report in the BOPEE office by or before the stipulated date fixed for this purpose in the admission notification, failing which his/her Application Form shall be rejected.
- (4) The online Application Form has to submitted as follows

 NAME OF THE CANDIDATE (sample)

| 13 Page | S | Н | 0 | Κ | Ε | Т | Α | Н | М | Ε | D |
|------------------|---|---|---|---|---|---|---|---|---|---|---|



(5) Enter the date, month and year of birth as per English Calendar as recorded in the Matriculation Certificate. Use numerals 01 to 12 for the month ,01 to 31 for the date, and last two digits for the year .

| 3 | 3 rd of November, 1994 | | | | | | | | 10 ^t | of F | ebru | Jai | ry, 19 | 991 | | |
|---|-----------------------------------|--|---|---|--|---|---|---|-----------------|------|------|-----|--------|-----|---|--|
| 1 | 1 | | 0 | 3 | | 9 | 4 | 0 | 2 | | 1 | 0 | | 9 | 1 | |

- (6) A candidate will be considered for only one reserved category for selection even if he/she has more than one reserved category and the category that will be considered will be the one whose category code has been recorded at relevant Serial No. of the Application Form. For example, if an applicant is a ward of a Police personnel (Code 17), and also hails from a Backward Area (Code 13) and belongs to Scheduled Caste too (Code 07) and he/she indicates Code. '07' at the relevant Serial No. of the Application Form, the candidate shall be considered for selection against the available seat for Scheduled Caste category only and his/her no other category will be considered.
- (7) At no stage the category option once exercised in the Application Form will be changed.

Note: The candidates can download admission notification, Brochure, instructions, Admit Card and all other relevant information from the official website of the BOPEE at any Common Service Centre (Khadmat Centre) at nominal rates notified on the BOPEE Website.

Certificates to be produced / attached:

- (1) The candidates have to keep ready the following documents at the time of issuance of merit list:
 - a. Certificate of permanent residence.
 - b. Marks certificate of the qualifying examination issued by the concerned University.
 - c. Matriculation or equivalent examination certificate indicating Date of Birth.
- (2) The category candidates claiming benefit of any reserved category including Sports , TFW and PNB have to submit attested copy of their category certificate along with the Confirmation Page in the office of the BOPEE, Srinagar/Jammu within the prescribed date for submission of online Application Form

INSTRUCTIONS AND PROCEDURE FOR FILLING UP ONLINE APPLICATION FORM

- (1) Candidate must read the instructions and procedure carefully before filling up the Online Application Form.
- (2) Application Form will be accepted Online ONLY.

- (3) Payment of Application Fee of Rs. 1000 will be through HDFC Payment Gateway integrated with the online Application Form. Candidate can make payment via any Credit Card/Debit Card/Net Banking or by downloading online generated Bank Challan of J&K Bank/HDFC Bank for depositing the fee amount in any branch of J&K Bank or HDFC Bank directly in the BOPEE Accounts. Please note that once an Application Form is completely submitted, no changes will be allowed on the Application Form. Under any such arising situation, candidate will be required to make fresh application with a new payment of Rs. 1000.
- (4) After successful submission of Online Application Form, a provisional Registration Slip having Application Number and all candidate details will be generated. Candidate may take a print-out of the same and retain for future admission procedure.
- (5) Login to www.ikbopee.in to apply online. Candidate may click "Click Here to Apply" on the right side of the label B.Ed.(Jammu) 2015 or <a href="B.Ed.(Kashmir) 2015 to apply online.
- (6) Before applying online, candidate must ensure that he/she has scanned image of his photograph, signature and thumb-impression in JPEG/JPG format saved on the computer; candidate should also have his/her payment mode details handy. The size of the photograph should not exceed 500 Kb, and the size of signature and Thumb-impression should not exceed 200 Kb.
- (7) Click on the **REGISTER** button to create /initiate a fresh application.
- (8) Please enter the required details to generate an Application Number. Candidate is required to carefully note his/her Application Number for future reference.
- **(9)** Once Application Number is generated, candidate is required to **LOGIN** with Application Number and Date of Birth to complete the Form with other details.
- (10) Candidate will now be directed to upload photo, signature and left thumb impression images.
- (11) Once successfully done, candidate will be shown his complete details as recorded. Candidate is required to thoroughly check all credentials and make corrections (if any) by pressing the MODIFY button.
- (12) Once the details are **CONFIRNED**, candidate will be directed to opt for the mode of payment. Candidate can either pay through HFDC/J& K Bank Challan or online payment though HDFC Payment Gateway.
- (13) Candidate can make online payment through any Credit Card/Debit Card/Net Banking. The candidate has an option of making payment through J&K or HDFC Bank Challan which will be automatically generated and the candidate has to download it. The candidate has to make payment at the Bank selected by him/her and submit BOPEE'S copy along with the Confirmation Page at the BOPEE office Srinagar/Jammu
- (14) Once the payment is successful, the Application Form will be generated for submission and print-out. **SUBMIT** button will need to be clicked by the candidate.
- (15) Candidate will need to click the **LOGOUT** button to ensure completion of the Online Application process.

Note: For updated instruction candidates should visit the BOPEE official websites.

9. ADMIT CARD

- 1. No candidate shall be allowed to enter Test Centre/venue without valid Admit Card in original.
- 2. Admit card can be downloaded within the prescribed date. However, mere possession of admit card shall not ipso-facto confer eligibility on a candidate who is otherwise in-eligible to appear in the Entrance Test.
- 3. The Admit Cards will be available online. The candidates are advised to download their Admit Cards from the BOPEE official Websites (www.jakbopee.net or www.jakbopee.org or www.jkbopee.in) on photo paper printed in colour. The candidates will be informed through a separate notification regarding the date for downloading of Admit Cards. Applicants are, therefore, advised to keep themselves updated with the information on the official website.
- 4. Applicants, who don't have internet facility, may avail this facility at the **Help Desk** of I.T. Section of BOPEE with prior telephonic appointment, on nominal fee of Rs. 100/=, on any working day at the below mentioned BOPEE offices:
 - i. BOPEE Office, Bhagat-i-Barzullah, opposite J&K Bank, Srinagar-190005 (10 A.M. to 5 P.M.)
 - ii. BOPEE Office, 4th Floor, South Block, Bahu Plaza, Jammu-180012 (10 A.M. to 5 P.M.)
- 5. Candidates shall have to preserve Admit Cards till the allotment of seats/completion of selection/admission process.
- 6. Admit Card is an extremely important document. It should not be mutilated, defaced or changed in any manner which makes it doubtful.

10. COLLEGES AND THEIR INTAKE

The following Govt. colleges of the State run the Courses of Bachelor of Education.

- 1. The Government College of Education, M. A. Road,.
- 2. The Government College of Education, Canal road, Jammu.



GOVERNMENT COLLEGE OF EDUCATION, M. A. ROAD, SRINAGAR

Phone No.: 0194-2479807 Fax: 0191-2479807

0191-2475368

Website: www.gcoekmr.org E-mail ID: gcoe@gmail.com

Total Intake: 300

SEAT MATRIX FOR B. Ed. COURSES 2015

| | | CATEGORY | | | | | | | | | | | |
|--|----------------|-------------|------------|--------------|-------------|-------------|-------------|-------------|--------------|-------------|-------------|------------|--------------|
| COLLEGE | TOTAL SEATS | OM (50%) | SC (8%) | STGB (6%) | STL (2%) | STK (2%) | STO (1%) | OSC (2%) | RBA (20%) | ALC (3%) | CDP (3%) | SP (2%) | JKPM (1%) |
| Govt College of Education, Srinagar | 300 | 150 | 24 | 18 | 6 | 6 | 3 | 6 | 60 | 9 | 9 | 6 | 3 |



GOVERNMENT COLLEGE OF EDUCATION, CANAL ROAD, JAMMU

Phone No.: 0191-2577401 Fax: 0191-2577401

Website: Nil E-mail ID: gcoe.jammu@gmail.com

Total Intake: 250

SEAT MATRIX FOR B. Ed. COURSES 2015

| | | CATEGORY | | | | | | | | | | | |
|---|----------------|-------------|------------|--------------|-------------|-------------|-------------|-------------|--------------|-------------|-------------|------------|--------------|
| COLLEGE | TOTAL SEATS | OM (50%) | SC (8%) | STGB (6%) | STL (2%) | STK (2%) | STO (1%) | OSC (2%) | RBA (20%) | ALC (3%) | CDP (3%) | SP (2%) | JKPM (1%) |
| Govt College of Education, Jammu | 250 | 125 | 20 | 15 | 5 | 5 | 2.5 (3) | 5 | 50 | 7.5 (8) | 7.5 (7) | 5 | 2 |

11. SCHEME OF ENTRANCE EXAMINATION

The entrance examination shall consist of one paper only. The question paper shall contain 160 Questions. The subject contents for the entrance examination shall confine to General English: 40 questions; General Awareness: 40 questions: Aptitude for Teaching Profession: 40 questions and Reasoning: 40 questions. All questions will be compulsory and each question shall carry one mark. There will be 0.25 negative marks for every wrong answer. Time duration for the Entrance Examination shall be one hundred and Fifty minutes (two and a half hours). However, a candidate who secures negative marks shall not be considered for admission even if seats remain vacant.

12. CONDUCT OF ENTRANCE EXAMINATION

(1) Centres of Examination

- (a) The Entrance Examination shall be held at the centres as may be specified by the BOPEE in Srinagar & Jammu cities.
- (b) Centres shall be allotted by the BOPEE and the information for the same shall be provided to the candidates on the Admit Card.
- (c) The centre of examination once allotted shall not be changed.
- (d) The BOPEE shall not conduct another test in any circumstances what so ever for those candidates who fail to appear in the test on the scheduled date.

(2) Nature of Question Paper

- (a) It shall be the sole responsibility of the candidate to check the Question Booklet before attempting to answer any question. Where a Question Booklet has any missing page, blank page, missed question or damaged or defaced page, it shall be the responsibility of the concerned candidate to bring it into the notice of the concerned invigilator and get it replaced by a new booklet of the same series. The Question Booklet must have 160 questions. No complaint in this regard shall be entertained by the Board after the conclusion of the examination.
- (b) The question paper shall be objective type containing Multiple Choice Questions (MCQ's). It contains several pages stapled together in one cover. The questions are based on knowledge, understanding and application of the relevant subject that a graduate student is expected to know in entrance test meant for admission to B. Ed. course
- (c) Each Question Booklet is numbered. Before starting to answer the questions, please check the booklet thoroughly. In case of defects like missing questions, the booklet shall be replaced with the same series by the Invigilator whenever reported. No complaint shall be entertained after the examination.
- (d) Do not open the seal containing Question Booklet until you are asked to do so.

- (e) Write your Roll Number on the cover page of the Question Booklet at the space provided for the purpose.
- (f) Candidates should not make any type of marking on the Question Booklet. Paper for rough work is included in the Question Booklet.
- (g) Each question paper has four series, which are in alphabets i.e., A, B, C, D printed on the cover page of the Question Booklet. At the end of the examination, candidates can take the Question Booklets with them.

(3) Nature of OMR Answer Sheet

- (a) In order to maintain transparency of examination, candidates are provided OMR Answer Sheet (Optical Mark Reader Answer Sheet) having original copy and candidate's copy (Annexure III). The candidates are directed to fold at perforation at the top of sheet, tear it after the examination is over and separate original copy and candidate's copy. Finally, they have to handover the original copy to the invigilator and take along with them the candidate's copy.
- (b) The OMR Sheets (Optical Mark Reader Answer Sheets) are used in order to simplify the procedure of evaluation of the Answer Sheets and also to ensure highest accuracy. Each circle on the OMR Sheet has an alphabetical or numerical values. So a small mistake in shading the round spot on the circle will not be scanned properly by the machine.
- (c) The OMR Sheets will be supplied to the candidates in the examination hall.
- (d) At the top of the OMR Sheet, there are few blanks which are to be filled in by the candidate very carefully
- (e) Write Question Booklet number, booklet series, paper code and Roll Number in numerals and also darken the appropriate circles. In case of any difficulty, seek the assistance of the Invigilating team
- (f) Write the given certification statement in your running handwriting in English and append your signature and left hand thumb impression at the space provided for the purpose on your OMR Sheet. This certificate is to be authenticated by the concerned Invigilator and Superintendent of the examination centre.
- (g) Complete the formalities and wait for the signal to start, tear open the seal, open the Question Booklet, begin reading and answering the questions.
- (h) Recording wrong Roll No. or Question paper series or its omission on response by darkening the appropriate circle completely with black or blue ball point pen on the answer in the OMR Answer Sheet shall be done by the candidate at his/her own risk. The Board shall, in no case, entertain any complaint of the candidate regarding this.
- (i) Each question is followed by four responses i.e., 1, 2, 3, and 4; of which only one is correct.

Indicate the correct response by darkening the appropriate circle completely with black or blue ball point pen on the Answer Sheet.

(j) In case you do not follow the instructions given on the back side of Answer Sheet, your Answer Sheet is likely to be rejected whenever detected.

For Example Q. 11

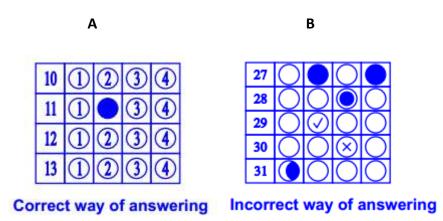
Chennai is the capital of the State of:

- 1. Karnataka 2. Tamil Nadu
- 3. Kerala 4. Andhra Pradesh

The correct response is (2). Locate the Question Number in the OMR Answer Sheet and darken the circle under column (2) as shown below:

Ensure that the circle is completely darkened. Incomplete or faintly darkened circle will be rejected by the Optical Scanner and consequently eitherno marks or negative marks will be awarded for the same.

If more than one circle is darkened or if the response is marked in any other manner as shown at "B" it shall be treated as wrong.



Instructions

Candidates are required to go through the instructions given below carefully:

- (a) No candidate shall be allowed to bring mobile/cell phone in examination hall under any circumstances.
- (b) No textual material, printed/handwritten will be allowed in the hall. Candidates are advised not to carry any such material in the examination hall.
- (c) Candidates must report, in their own interest, in the Centre 15 minutes before the commencement of the examination. In no case a candidate shall be allowed to enter examination hall after the commencement of the examination.
- (d) The candidates shall not be allowed to bring calculators/pocket transistors/electronic

- watches with facilities of calculator/slide rules, any form of table or any other such aid.
- (e) Tea, Coffee, Cold Drinks or Snacks are not allowed in the examination hall during examination.
- (f) Smoking in the examination hall is strictly prohibited.
- (g) The candidates must sit only on the seats allotted to them.
- (h) In no case a candidate can change his/her seat.
- (i) No candidate will leave the hall before the expiry of full time duration prescribed for the examination and without handing over Answer Sheet to the Invigilator on duty.
- (j) No person/persons other than those authorised by the BOPEE shall be allowed to enter the examination hall.
- (k) Amanuensis will not be allowed.
- (I) The candidate's misbehavior in any manner in the examination hall shall entail his/her disqualification. Any disturbance in the examination hall shall be deemed as misbehavior and the candidates shall forfeit the right to continue to sit in the examination hall. The decision of the Centre Superintendent shall be final in the matter.

13. TIME SCHEDULE FOR THE CANDIDATES IN THE EXAMINATION HALL

| TIME | ACTIVITY |
|----------|---|
| 9:55 AM | Reporting time in the Examination Hall. |
| 10: 00AM | The Invigilator shall ascertain the identity of each candidate by comparing his/her facial appearance with the photograph given in the admit card and attendance sheet. The centre Supervisor shall also check the identity of the candidates and ensure that only the genuine candidates have been allowed to sit in the examination hall and there is no case of impersonation. |
| 10:15 AM | Candidates will be given OMR Answer Sheet. They will go through instructions printed and fill in the particulars on the Answer Sheet. |
| 10:25 AM | They will be given Question Booklet. The Question Booklet number is to be entered on the Answer Sheet. |
| 10:30 AM | They will break open the seal of the Question Booklet and start attempting the questions. |
| 01:00PM | The candidates will remain in their seats. They will hand over the OMR Answer Sheets to the Invigilator, take the Question Booklet and OMR candidate's copy along with them and leave the examination hall only when they are asked to leave. |

Note: After distribution of Answer Sheets, no candidate shall be allowed to go out of the examination hall under any circumstances.

14. DETERMINATION OF MERIT

- 1. The merit lists shall be prepared on the basis of inter-se merit of the candidates in the entrance examination in the descending order for Open Merit Category and for each Reserved Category separately.
- 2. The tie of the marks secured in the entrance test will b resolved in order of preference as follows:
 - a) marks secured in "Aptitude for Teaching Profession";
 - b) the candidate(s) older in age.
- 3. In case of any subsequent vacancy/vacancies caused by whatsoever reason in any category, the same shall be filled from amongst the candidates of that particular category strictly according to merit. In the event of non-availability of eligible candidates in any Reserved Category, the unfilled vacancies shall go to the Open Merit Category.

15. DECLARATION OF RESULT AND NOTIFICATION OF MERIT LIST

- The evaluation of the Answer Sheets is done mechanically so there is no chance of any mistake. The result declared by the machine shall be final and not open to any manual check. It has been noticed that some students make faint marks or ambiguous impressions or incomplete marks on the OMR Sheets which are scanned by the machine and the decision of the machine will be final and not subject to any manual check. It is, therefore, in the interest of the candidates to fill up OMR Sheet carefully as shown in this E- Brochure. The re-evaluation of the Answer Sheets manually, therefore, or otherwise, is not allowed as that will impinge upon the rule of equality which calls for uniform treatment given to all the candidates. However, re-totaling of marks will be allowed on written request along with a bank draft of Rs. 1000/- per subject in favour of FA/CAO, BOPEE, payable at Jammu / Srinagar. The application will be received within 05 (five) days after the declaration of result. Any application received after this date shall not be entertained.
- II Rule 13 of the JK,BOPEE Rules 2014 lays down the procedure relating to incorrect questions which is reproduced verbatim herein below for the benefit of the candidates.
 - **"13. Deletion of invalid questions and methodology in evaluating such questions:** If during the course of examination / after the completion of examination but before final stage of evaluation, any question is reported to be admittedly wrong or has wrong options/ more than four options or has all options correct or is having a major printing error in questions/options, such of the questions shall not be evaluated for declaration of results. However, where two answers to a question are correct, the candidates attempting any one of the questions will be awarded marks"

16. LIST OF ANNEXURE

ANNEXURE-I

COMPETENT AUTHORITIES FOR ISSUANCE OF RESERVED CATEGORY CERTIFICATES

| S. No. | Categories` | Competent Authorities to issue certificates | | | | |
|--------|---|---|--|--|--|--|
| 1 | Scheduled Caste (SC) | | | | | |
| 2 | Scheduled Tribes | | | | | |
| | i. Scheduled Tribe, Gujjar & Bakerwal (STGB) | | | | | |
| | ii. Scheduled Tribe, Leh District (STL) | Revenue Officer not below the rank of | | | | |
| | iii. Scheduled Tribe, Kargil District (STK) | Tehsildar | | | | |
| | iv. Other Scheduled Tribes (STO) | | | | | |
| 3 | Socially and Educationally Backward Classes | _ | | | | |
| | i. Weak and Under Privileged Classes, Social Castes (OSC) | | | | | |
| | ii. Residents of Backward Area (RBA) | | | | | |
| | iii. Residents of Area Adjoining Actual Line of Control (ALC) | | | | | |
| 4 | Children of Defense Personnel & Ex-servicemen. (CDP) | Zila Sainik Board/Commanding Officer of the concerned Unit | | | | |
| | (Navy, Army and Air force only) | (on a prescribed format given in the E- Brochure) | | | | |
| 5 | Candidates possessing outstanding proficiency in Sports (SP) | Secretary, J&K Sports Council (to be issued before the Date mentioned by BOPEE) | | | | |
| 6 | Children of Permanent Residents of Paramilitary Forces and State Police Personnel serving in the State (JKPM) | DIG (<mark>Territorial)</mark> (on a prescribed format given in the E- Brochure) | | | | |

Annexure II

OFFICE OF THE COMMANDING OFFICER OF THE UNIT

CERTIFICATE OF BEING CHILD OF DEFENCE PERSONNEL (in-Service)

| This is to certify that Mr./ | Miss/Mrs | | is a son/ daugh | nter of | | |
|------------------------------|---------------------|-------------|-----------------|---------|--------|-------|
| | who is serving or h | as served a | s a member of | f Army/ | Navy c | r Air |
| Force. | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | Competent Au | thority | | |
| | | | With Name and | d Seal | | |

ANNEXURE-III



Ex-service Men

CERTIFICATE OF BEING A MEMBER OF DEFENCE PERSONNEL

SRO-272 DATED 3-7-82/SRO-314 DATED 9-5-85 AS AMENDED VIDE SRO-294 DATED 21-10-05, PARA 2(VIII)

| | This is to certify that | Mr./Ms | | Son/Daughter of |
|--------|-------------------------------|-----------------------------|----------------------|-----------------------|
| No | Rank | Name | | R/o |
| _PO_ | Tehsil | Dist | trict | , who is a |
| memb | per of Defence Forces. His /H | er ward is beneficiary unde | er the term of SRO-2 | 272 dated 3-7-82/SRO- |
| 314 d | ated: 9-5-85 as amended vio | de SRO-294 dated 21-10-0 | 5 being the son/da | ughter of the defence |
| forces | s personnel. | | | |
| of | It is certified that said N | | | |
| on | and the co | ertificate has been issued | to him/her under r | my seal and signature |
| today | the aff | ter the suitable enquiry | , has been made | e in this office file |
| No | | dated | | |
| Statio | on: | | | _ |

Dated:

Zila Sainik Welfare Officer.

ANNEXURE-IV

OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE

CERTIFICATE OF BEING A CHILD OF PARAMILITARY FORCE/POLICE PERSONNEL(In-service)

| | , , , | is a son/ daughter ofis |
|--|--|---|
| Para-military Force/P service or other serv | olice Force in the state, Mr./Mrs | ct and is serving asinin engineering engineering the his/her son/daughter from claiming the |
| | child of Paramilitary Force/Police Perso | Ar is entitled to get onnel as provided in Rule 2 (ix) of the Jammu |
| | | Name, Signature and Office Stamp |
| | | DIG Concerned |
| Space for photograph of the candidate be duly attest | to | |

ANNEXURE-V

OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE

CERTIFICATE OF BEING A CHILD OF PARAMILITARY FORCE/POLICE PERSONNEL (Retired)

| This is to ce | rtify that Mr./ Miss/Mrs | is a son/ daughter ofis a son/ daughter |
|------------------------------|-----------------------------------|---|
| | who is a J&K State Subjec | ct and has died while serving or has served in |
| • | | honorably discharged or retired. Mr./Mrs or other service of civil nature which would |
| disentitle his/her son/dau | ghter from claiming the benefit | t of being child of Para-military Force/Police |
| Personnel. | | |
| | | |
| It is also o | ertified that son/Daughter of | Mris entitled to get |
| Certificate of being a child | of Paramilitary Force/Police Pers | sonnel as provided in Rule 2 (ix) of the Jammu |
| and Kashmir Reservation F | Rules, 2005. | |
| | | |
| | | |
| | | Name, Signature and Office Stamp |
| | | DIG Concerned |
| | | |
| | | |
| Space for | | |
| photograph of | | |
| the candidate to | | |

be duly attested

ANNEXURE-VI

SAMPLE ANSWER SHEET

| PRIGINAL COPY | OPY ANSWER SHEET | | | | | ^ | Answer Sheet No. | |
|--|--|--|--|--|---------------|--|------------------|--|
| BOLL NO. CANDIDATE'S NAME FATHER'S NAME CATEGORY DATE OF SIRTH | | | | | | L | | |
| INSTRUCTIONS | | • | | | ANSWERS | | | |
| 4 if your answers is (1) | sample before series; as a seri | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 19 20 21 22 23 | ************************************** | 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 | | 81 82 83 84 85 86 87 88 90 90 91 92 93 94 95 96 97 98 99 100 101 | | |
| ## DOLL NUMBER D | Propagation Pro- | 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 | | 64 65 66 67 69 70 71 72 73 74 75 76 77 78 | | 103 104 105 106 107 108 110 111 112 113 114 115 116 117 118 119 120 | | |
| | | | NUMBER OF | QUEST | ONS ATTEMPTED |): L | | |

Carrying of cellphone, pager, calculator or any other electronic gadget to the examination centre is strictly prohibited. Neither BOPEE will make any arrangement for the safe custody of these items nor will be resposible for loss of any such item. Hence, the candidates are directed not to carry such items with them while going to respective examination centres for taking the entrance examination.

The guidelines to curb the menace of ragging in professional colleges issued by the Hon'ble Supreme Court of India:

- (a) An annual undertaking signed by each student, whether fresher or senior and his/her parent(s) jointly stating that each of them has read the relevant instructions/regulations against ragging, as well as punishments, and that if the ward is found guilty, he/she shall be proceeded against and shall be prosecuted.
- (b) Such an undertaking shall be furnished in English as well as vernacular language (mother tongue of the parent) at the beginning of each academic year by every student.
- (c) An undertaking to the similar effect should be obtained every year from each student admitted to the hostel.
- (d) The compliance to the above effect shall be ensured by each of the affiliating university to which the concerned institution is affiliated and would be verified by them annually.
- (e) In order to ensure "the ragging free environment" in the campus, each institution shall compulsorily in their prospectus and other admission related documents, shall depict the earlier directions of the Hon'ble Apex Court and/or of the Central or State Governments as applicable, so that candidates and their parents are sensitised for the same.

THE JAMMU AND KASHMIR BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS

Jammu

- 4th Floor, South Block, Bahu Plaza, Jammu 180012
- +91 191 2470102, +91 191 2479371

Srinagar

- Baghat-i-Barzulla, Opposite J&K Bank, Srinagar 190005
- +91 194 2433590, +91 194 2433760

Website

- http://www.jakbopee.org
- http://www.jakbopee.net

email

- administrator@jakbopee.org
- info@jakbopee.org

Help Desk

+91 194 2437647, 0191-2479371