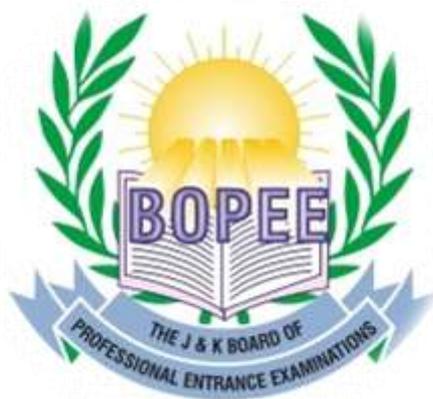


Information Brochure, 2015

Admission
To
Diploma in Polytechnic Courses



**THE JAMMU AND KASHMIR
BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS**

Email: administrator@jakbopee.org

Website: <http://www.jakbopee.org>

THE JAMMU AND KASHMIR
BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS

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MESSAGE

The Jammu and Kashmir BOPEE of Professional Entrance Examinations (BOPEE), has been constituted under the Jammu and Kashmir BOPEE of Professional Entrance Examinations Act, 2002, primarily for conduct of Entrance Tests and making selection of candidates for admission to various undergraduate and postgraduate professional courses in the State.



The Act accords functional autonomy to the BOPEE in the conduct of examination(s) and making of selection of candidates for various professional courses to ensure that it remains free from any external interference or extraneous consideration(s) in discharge of its statutory functions. Subject to the constitutional provisions and guarantees, the BOPEE will be discharging its statutory obligation in a fair and transparent manner strictly in conformity with the said Act and the Jammu & Kashmir BOPEE of Professional Entrance Examination Rules, 2014. Accordingly, merit alone will prevail in the matter of selections/admissions.

The fast emerging new technologies have impacted all fields of human activity. The BOPEE can thus bring about more efficiency, transparency and speed in organising entrance examinations and in carrying out subsequent admission processes by adopting new technologies and making their optimum use. The stakeholders will get timely and adequate information on the BOPEE's website.

The stakeholders, particularly the candidates, can easily access information they need concerning entrance tests on internet at the time and place convenient to them. Over the years, the website has facilitated and increased the interaction between the functionaries of the BOPEE, the students and other stakeholders at large. BOPEE has during the current year shifted to e-filling of Application Forms, e-payment of fee apart from e-application form which will make the whole process very convenient for the candidates. It will save lot of precious time of the candidates as well as expenditure that is being incurred on filling up manually. More importantly, website of the BOPEE has made its functioning and activities candidate friendly apart from being more transparent and open to public scrutiny.

More importantly, website of the BOPEE has made its functioning and activities candidate friendly apart from being more transparent and open to public scrutiny.

We shall feel obliged for suggestions and comments from students, parents and members of the general public in respect of format and content of the website for widening its scope and reach in days to come as also in the matter of discharge of its aforementioned statutory functions/obligations.

Wishing to interact with you at the time of counselling. Have absolute faith and confidence in your merit which alone will determine your seat/course/College allocation and consequent admission thereto.

**G. H. Tantray , IAS (Rtd.)
Chairman**

MESSAGE

The Test meant to select students for Diploma in Polytechnic Courses for different Colleges of our State takes hard toil from the aspirants together with their parents of which BOPEE officials are quite conscious. The merit secured by the candidates by burning midnight oil can in no case be tinkered with and will be respected at all cost. The aspirants are advised to concentrate exclusively on their studies and not to lend ear to rumour mongers and in case of any complaint or clarification, they are advised to approach directly to the Secretary of the BOPEE who will be more than glad to respond.



The candidates are required to fill up their Application Forms strictly according to the Guidelines given in the Brochure. They are advised not to take counselling in this regard from any official of the BOPEE nor has the BOPEE authorised any of its official to guide applicants while filling the Application Form. Any mistake committed by an applicant, while filling the Application Form, may prove very costly and may even deprive him/her a berth which he/she may otherwise get. The candidates are advised to fill up their Application Form in presence of their parents / guardians and the BOPEE will not be responsible for any mistake committed by them under any circumstances what so ever. Nor can the plea of the candidate that he/ she was misguided by the official of the BOPEE will be accepted and this holds true for counselling also which is conducted after declaration of the result.

The conduct of various tests by the BOPEE is a Herculean task which cannot be accomplished without the cooperation of the students and their parents. It has been observed over the period of time that the students some time submit incorrect information or do not furnish some important information and then at a belated stage roam around BOPEE offices in an attempt to provide this information on one pretext or the other. Even some such students resort to litigation as well which derails whole process of admission and results in inordinate delay. Thus, they waste their precious time and money for rectifying a mistake which they could have so easily avoided. The BOPEE values time, money and career of the students which should not be wasted by being carefree at the time of filing of Application Form. They should get the habit of doing things meticulously and should stand upright where they commit a mistake even though inadvertently.

The BOPEE has taken solemn pledge that all the admissions to be recommended by it on the basis of the tests conducted from time to time will be solely based on merit calculated scrupulously in a transparent manner and the aspirants should rest assured that their merit is in the safe hands. The BOPEE officials are trustees of the merit of the candidates which under no circumstances can be bartered away.

Prof. Farooq Ahmad Mir
Controller of Examinations

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1. INTRODUCTION

The Jammu and Kashmir Board of Professional Entrance Examinations (BOPEE) was established by an Act of the State Legislature (Act No. XXV of 2002). Under the Act, the Board is entrusted with the task of conducting entrance examinations and recommending selection of candidates for admission to various professional courses in the State of Jammu and Kashmir. These Programmes, interalia, include Three Year Diploma in Polytechnic Courses.

The Government of Jammu and Kashmir in its efforts to create skilled and technical manpower to meet demands of changing times, imparts technical education and develops technological skills through various courses at different levels. Full Time Three Year Diploma programmes in all core branches of engineering, besides Computer and Information Technology, Occupational and Secretarial Management based disciplines are offered at different Government and Private Polytechnic Colleges of the State.

For the academic year 2015, the BOPEE shall recommend candidates for admission to the first semester of various full time diploma programmes either through entrance test or on the basis of academic merit of qualifying examination of the candidates depending upon the number of applications received. If the applications for admission are more in number than the seats available, the admission shall be recommended through entrance test. Entrance Test shall be conducted in accordance with the provisions of the J&K Board of Professional Entrance Examinations Act and Rules, Jammu and Kashmir Reservation Act, 2004 and the Rules made thereunder and all other relevant rules, orders, notifications and directions issued/to be issued by the Government of Jammu and Kashmir from time to time concerning technical education.

2. TERMS AND EXPRESSIONS

Certain terms and expressions used in the information brochure have specific importance unless, of course, the context otherwise denotes. For the benefit of the candidates, these terms and expressions are briefly defined hereinafter:-

- I. **Advertisement Notification:** means the notification issued by the BOPEE for inviting online applications from eligible candidates for appearing in the Entrance Test;
- II. **Application Form:** means the online Application Form available on the official website of the BOPEE to be submitted by the eligible candidates for appearing in the Entrance Test for three year Diploma in Polytechnic Courses;
- III. **Available Seats:** means the seats against which admissions for Three Year Diploma in Polytechnic Courses are ordered by the Government of Jammu & Kashmir;
- IV. **Eligible Candidate:** means a candidate who fulfills the requirements of eligibility as prescribed by the BOPEE and the State Government;
- V. **Incomplete Form:** means the Application Form which is wrongly filled in or contains false information of any kind or not having required and /or valid certificates or has any other deficiency and discrepancy whatsoever and includes the Confirmation Page, wherever required to be submitted, which is without any required valid certificate or has any other deficiency and discrepancy whatsoever;

- VI. **Late Receipt:** means the Confirmation Page, where ever required, not received in the office of the BOPEE, Srinagar / Jammu within the stipulated time mentioned in the advertisement notification which includes Confirmation Page sent by registered post/ speed post/Courier within the stipulated time but reaches after the expiry of this date;
- VII. **Merit List:** means the list of candidates, who appear in the Entrance Test, drawn up in the descending order of inter-se-merit;
- VIII. **Private Technical Educational Institutes:** means the Institutions/Colleges established and/or administered by registered societies, public trusts or religious and charitable trusts offering professional courses and duly recognized by the Government of Jammu and Kashmir and other regulating bodies;
- IX. **Qualifying Examination:** means the examination on the basis of which candidates become eligible to appear in the Entrance Test;
- X. **Rules:** mean the Jammu and Kashmir Board of Professional Entrance Examination Rules-2014;

3. GENERAL INFORMATION & INSTRUCTIONS

It is expected that the candidates shall be sincere, honest and behave responsibly while appearing in the Entrance Test and shall not resort to any unfair/fraudulent means or impersonation in the examination. In case a candidate is found resorting to any such act, criminal proceedings shall be initiated against him/her including his/her abettors/facilitators, besides debarring him / her permanently from appearing in the Entrance Test in future.

1. The candidates seeking admission to Entrance Test are required to:
 - i. go through E- Information Brochure carefully and acquaint themselves with all the requirements;
 - ii. satisfy the prescribed eligibility conditions; and
 - iii. submit online Application Form available on the official website of the BOPEE within the prescribed date.;
- (2) The candidates applying for admission will be required to appear in the Entrance Test at their own expenses.
- (3) The recommendation for selection of the candidates in all the categories shall be subject to production of all the relevant certificates in original by the candidates and the verification of the same by the BOPEE/College.
- (4) No intimation whatsoever about non-selection will be sent individually and no correspondence in this regard shall be entertained. The result will, however, be available in both the offices of the BOPEE at Jammu and Srinagar for information and perusal of the candidates. The result will also be available on the BOPEE's website: www.jakbopee.org / www.jakbopee.net
- (5) The selection made by the BOPEE to the professional course shall be provisional till final determination of eligibility of the candidates by the concerned Board/ College.
- (6) The BOPEE shall have power to review the provisional selection list at any time, notwithstanding the fact that the selected candidate has completed his/her admission formalities, where any bonafide error, lapse, mistake, fraud, cheating, misrepresentation, misinterpretation,

impersonation or glaring injustice is brought to its notice which has resulted in the inclusion of the candidate in the selection list. Mere selection in the list does not confer any right to admission of the candidate, if he/she is otherwise found ineligible.

- (7) Complaints against certificates, including those of reserved categories, will not be entertained as the BOPEE is neither an appellate authority nor an investigating agency.
- (8) Permission of candidates to appear in Entrance Test shall be provisional on the basis of the entries in the Application Form, subject to their being eligible for admission to the courses applied for with reference to certificate being valid on the date of e-filing of Application Form, submission of Confirmation Page and on the date of Counselling .
- (9) The answer key will be displayed on the BOPEE'S website in the evening at about 6 PM on the conclusion of the Entrance Test and will remain there for three days and thereafter will be removed. The candidates who have any complaint against an answer of a question in the Question Paper are free to make written representation supported by documentary proof of standard text Books on the prescribed format available on the official website and in the BOPEE office at Srinagar/Jammu which should reach in the office (Srinagar/ Jammu) within three working days, after the Key is made available and thereafter no representation will be entertained/accepted.
- (10) The Answer Key will be got re-examined by the BOPEE on the basis of the representations so received and the revised key, if any, will be final and no complaint will be then entertained regarding the revised key. The revised Key will be uploaded on the website of the BOPEE. The revised Answer Key, if any, will be applied to Answer Sheets of all the candidates no matter whether they have made such representations or not.
- (11) OMR Answer Sheets of candidates are machine graded and scanned / scrutinized and double checked with extreme care. As such, there shall be no re-evaluation/ rechecking of OMR Answer Sheets. No correspondence in this regard shall be entertained.
 - (12) Re- totaling of marks will be allowed on written request along with a bank draft of Rs. 1000/- per subject in favour of FA/CAO, BOPEE, payable at Jammu / Srinagar. The application will be received within 5 days, after the declaration of result. Any application received after the stipulated time will not be entertained.

4. ELIGIBILITY FOR ADMISSION

Candidates applying for admission to Diploma in Polytechnic Courses must fulfill the following eligibility conditions.

- I. A candidate must:
 - (a) be permanent resident of J&K State as defined in section 6 of the Constitution of the J&K State;
 - (b) have passed Secondary School Examination (Matriculation or equivalent examination) from a recognised statutory Board. The candidates appearing/appeared in 10th class examination can also apply for the Entrance Test;
 - (c) have obtained 40% marks in 10th class in case of open merit and 37% marks in case of reserved category and

(d) have passed Science and Math subjects in 10th class examination at the time of counselling and secured percentage of marks as required in cl (c) above.

Note: There is no age bar for appearing in the Entrance Test for admission to Polytechnic Courses, both in Government and Private Colleges.

5. RESERVATION AND CATEGORY CODES

(i) The reservation of seats in the Government Polytechnics shall be as under:

S. No.	Categories	Category Codes	Reservation in %age
1	Open Merit (OM)	06	50
2	Reserved Categories		
2.1	Scheduled Caste (SC)	07	08
2.2	Scheduled Tribes		
2.2.1	Scheduled Tribe, Gujjar & Bakerwal (STGB)	08	06
2.2.2	Scheduled Tribe, Leh District (STL)	09	02
2.2.3	Scheduled Tribe, Kargil District (STK)	10	02
2.2.4	Other Scheduled Tribes (STO)	11	01
2.3	Socially and Educationally Backward Classes		
2.3.1	Weak and Under Privileged Classes, Social Castes (OSC)	12	02
2.3.2	Residents of Backward Area (RBA)	13	20
2.3.3	Residents of Area Adjoining Actual Line of Control (ALC)	14	03
2.4	Children of Defense Personnel (CDP) *	15	03
2.5	Candidates possessing outstanding proficiency in Sports (SP) **	16	02
2.6	Children of State Police Personnel and Paramilitary Forces (JKPM)	17	01
2.7	Tuition fee Waiver ***	19	05
			over and above intake capacity

(ii) The provisions of reservation are not applicable for admissions in private Polytechnic Colleges but Tuition Fee Waiver is applicable to all the Polytechnic Colleges, Private as well as Govt. Benefit of reservation in Government Colleges including Tuition Fee Waiver shall be available only if the category to which a candidate belongs is mentioned in the Online Application Form. Request at any stage for change or inclusion of category shall not be entertained.

(iii) Reserved category certificate in the name of the applicant duly issued by the Competent Authority (**Annexure-I**) shall have to be submitted in the BOPEE office Jammu/Srinagar together with the Confirmation Page. The Confirmation Page that is not accompanied with category certificate will be considered under Open Merit Category provided the candidate is otherwise eligible.

(iv) All the sanctioned seats in the Government and Private Polytechnic Colleges shall be filled on the recommendation of the BOPEE. However, a specific percentage of seats approved by the J&K Govt. shall be filled by the management of private institutions in accordance with the directives of the Hon'ble Supreme Court, under the supervision of the Chairman, Constitutional and Monitoring Committee constituted by the J&K Government.

All the admissions in the Management quota of private Colleges shall also be made only from the candidates who have appeared in the Entrance Test-2015.

(v) Only female candidates shall be admitted in Govt. Women's Polytechnic Lower Shiv Nagar, Jammu, Govt. Women's Polytechnic, Bemina, Srinagar and Kalamkari Vocational Oriented Women Polytechnic, Jammu. In Govt. Boys Polytechnic, Jammu, 15 seats are reserved for female candidates in Travel and Tourism Branch. In Kashmir Govt. Boys Polytechnic, Srinagar, 15 seats are reserved for female candidates in Computer Engineering branch. 50% seats are reserved for female candidates in the branch of Travel & Tourism in NITS Polytechnic Jammu.

(vi) Rules 5 and 6 of the JK BOPEE Rules, 2014 deal with reservation of candidates for admission to various professional Courses. These Rules pertain to the candidates Diploma in Polytechnic Courses who also claim benefit of the reserved category. These two rules have been reproduced verbatim hereinafter for the benefit of the candidates. They are advised to go through these Rules before they attempt to fill up their online Application Form.

5. "Reservation for candidates for admission to various Professional Courses:

(1) The reservation of admissions shall be applicable only in Government-run Colleges as notified by the Government from time to time, unless otherwise prescribed specifically or notified for any private College.

(2) The percentage of seats to be allotted to each category shall be such as notified by the Government from time to time.

(3) The benefit of reservation shall be available to the concerned candidate only if the attested photo copy of the valid category certificate is attached with the Confirmation Page and Category Code mentioned in the original online Application Form at the time of its submission before the expiry of the last date.

(4) Where a category certificate has not been issued by the designated authority, the candidate shall not be given an opportunity to validate it after the expiry of the last date for submission of the Application Form.

(5) No notice shall be given to a candidate whose category certificate has been found invalid by the BOPEE and such a candidate shall be considered in open merit, if found otherwise eligible.

(6) The category certificate issued after the expiry of the last date shall in no case be accepted.

(7) No under process certificate shall be accepted/ entertained at any cost. It includes under process certificate for the renewal of category certificate.

(8) The category certificate must be valid at the time of submission of online Application Form as well as at the time of submission of Confirmation Page in the BOPEE office. Where a candidate has valid category certificate at the time of submission of the form but its validity period is to expire before the date of counselling, such candidate shall get his certificate renewed by or before the date of counselling, otherwise he/she will not get benefit of the category.

(9) Where a candidate fails to submit reserved category certificate along with the "Application Form", his/her application will be considered under Open Merit category, if found otherwise eligible.

(10) A candidate can apply/opt for one reserved category only and choice regarding reserved category once exercised shall be final and at no stage shall be allowed to be changed.

(11) A candidate will be considered only for one reserved category for selection against the seats reserved for that category for which code has been recorded at relevant Serial No. of the Application Form even if he/she is eligible to be considered for seats available in more than one category.

(12) -----(This clause is not now relevant).

(13) The BOPEE shall follow a rotational policy of odd / fractional seats of contiguous categories by clubbing them together to make it a whole number seat which shall be allotted to the candidate of the clubbed categories by following rotational policy between male and female candidates where such reservation is provided under rules.

(14) The BOPEE shall try as far as possible to incorporate the seat matrix in the Brochure for each course in the year in which admission is made."

Competent authority: Authorities competent for issuing reserved category certificates shall be such as notified by the Government from time to time: Provided that in the case of Children of Defense Personnel other than core service, a candidate having a certificate that his/her father is working in Defense Establishment (Military Engineering Service or other service of like nature) where salary is paid out from Defense Estimates is not entitled to the benefit of CDP Category.

Where this certificate is wrongly accepted and the candidate gets admission on the basis of this certificate, the admission of such candidate will be cancelled as and when this mistake comes to the knowledge of BOPEE or brought to its notice

Provided further that the candidates having “Outstanding Proficiency in Sports” must submit their certificates to the Secretary, J& K Sports Council for awarding points which will be then officially forwarded to the BOPEE by the Sports Council. The BOPEE shall not be responsible where a candidate fails to submit certificates to the Council or Council fails to forward the points of a candidate to the BOPEE. It shall be the sole responsibility of the candidate to ensure that his/her sports points are forwarded by the Council to the BOPEE.”The sports category candidates must submit one set of the sports certificates along with the Confirmation Page in the BOPEE office, Srinagar/Jammu within the last date prescribed for submission of the Confirmation Page in the admission notification to be issued separately”.

(3) The Children of serving BSF, CRPF, ITBP and CISF do not fall under CDP category but fall under the category of JKPM for which Category Code is different. The candidates claiming benefit of any of these categories must ensure under which category they fall and should accordingly enter the Category Code.

(4) The category candidates should ensure that their reserved category certificate is issued by the designated competent authority and is attached with the Confirmation Page strictly in accordance with the Guidelines given in the E-Brochure. All the category certificates issued/dated after October, 2005 must be issued under SRO 294 of 2005. The certificates issued under earlier SRO will be accepted only if they are dated prior to October, 2005. The candidates should insist on the certificate issuing authority to make mention of SRO 294 in their certificates if they are issued after October, 2005.

(5) Where a category certificate has not been issued by the designated competent authority, the candidate will not be given an opportunity to validate it after the expiry of the last date for submission of the online Application Form. No notice will be given to a candidate whose category certificate has been found invalid by the BOPEE and such a candidate will be considered in open merit, if found otherwise eligible.

(6) The certificate issued after the last date for submission of Application Form is over will not be accepted.

(7) If a candidate feels aggrieved by the decisions of the BOPEE regarding distribution or clubbing together of fractional seats of reserved categories, he/ she is free to make representation to the Secretary of BOPEE on any working day within one month from the date of issuance of Advertisement Notice . Thereafter, no such representation will be entertained.

(8) No person in the BOPEE is authorised to guide any applicant. The information furnished by the applicant in the online Application Form/ Confirmation Page shall be deemed to have been given by him/ her.

(9) It has been observed that students often get confused with ‘SC’ and ‘OSC’ reserved categories and enter incorrect Code numbers in their Application Forms. It is hereby made clear that ‘SC’ stands for Scheduled Caste category and ‘OSC’ stands for Other Social Castes, which has a different category Code than ‘SC’ given in Brochure.

*** These seats in every College and in each course are reserved for those open merit candidates whose annual income from all sources is less than Rs. 4.50 lakh.

6. FEE STRUCTURE (Tentative)

I. Government Polytechnic	Rs.2230/- per annum
II. Private Polytechnics	
a. Tuition Fee (Including Development Fund)	Rs.13,650/- per annum
b. Refundable Security Payable only once at the time of admission to first year of the course:	
i. College Security	Rs.500/-
ii. Library Security	Rs.500/-

The fee indicated above shall be inclusive of all the fees. No other fee shall be charged by the institution from the students in the name of admission fee, sports fee or any other fee. However, the fee payable to the J&K State Board of Technical Education on account of examination/registration etc. shall be charged extra as per the fee fixed by the State Board of Technical Education. The complaints, if any, regarding fee structure shall be handled by the State Board of Technical Education.

Fee fixation is not the responsibility of BOPEE. The information given is only for the convenience of candidates.

7. ONLINE APPLICATION FORM

The Application Forms have to be **submitted online only** through BOPEE websites www.jakbopee.org / www.jakbopee.net (through URL's/ links provided for this purpose) within the prescribed date to be notified separately. The payment of rupees 800 (Rupees eight hundred only) as fee is to be made either online through the HDFC integrated Payment gateway with the help of any national Credit Card/Debit Card/Net Banking facility or by downloading online generated Bank Challan of J&K Bank/HDFC Bank for depositing the fee amount in any branch of J&K Bank or HDFC Bank directly in the BOPEE Accounts. The procedure for filing Application Form and eligibility etc of the candidates have been given in detail in the E-Brochure. The students must necessarily, in their own interest, go through this Brochure before attempting to fill up the online Application Form. **The candidates can download admission notification, Brochure, instructions, Admit Card and all other relevant information from the official website of the BOPEE at any Common Service Centre (Khadmat Centre) at nominal rates notified on the BOPEE Website.**

The applicants are advised to fill the online Application Forms on their own or through a responsible person. The applicants can also contact the **Help Desk** of I.T. Section of BOPEE on 8813878737/9419434133/9906778513/9697383737/9469012295 for any assistance/guidance in this regard on any working day within the last date prescribed for submitting Confirmation Page.

Submission of Online Application Forms

i. The candidates of open merit need not to submit any Confirmation Page in the BOPEE office. However, the candidates claiming benefit of any reserved category have to submit Confirmation Page of their online Application Form along with the attested photo copy of the reserved category certificate in the office of the J&K BOPEE of Professional Entrance Examinations,(BOPEE) Srinagar/Jammu on any working day from 10 A.M. to 5 P.M within the last date prescribed for this purpose in the Admission Notification to be issued separately.

ii. The reserved category candidates , who fail to deposit their Confirmation Page of Application Form complete in all respects by or before the prescribed last date, shall have to pay a late fee of Rs. 1000/- (Rupees one thousand only) through Bank Challan or POS machines available at BOPEE office Srinagar/Jammu or transfer the said amount in the BOPEE’s HDFC Bank Account No 50100006864332 through Customized Bank Challan by or before the last date prescribed for this purpose upto 05:00 P.M. where-after no Confirmation Page will be accepted, whether submitted by hand or by post.

iii. The candidates can change/ modify their online Application Form at any time before they submit it. Once the form is submitted, the entries made therein cannot be changed. It is in the interest of the candidate to make double check before submitting the online Application Form. They are advised, in their own interest, not to share their login details with anybody, lest he/she may get an opportunity to change important details in the Application Form. They can check the status of their Application Form on the official website of the BOPEE. If any form is not confirmed for want of required information, the candidate concerned must report in the BOPEE office by or before the stipulated date fixed for this purpose in the admission notification, failing which his/her Application Form shall be rejected.

iv. The online Application Form has to submitted as follows

NAME OF THE CANDIDATE (sample)

S	H	O	K	E	T		A	H	M	E	D		D	A	R	
---	---	---	---	---	---	--	---	---	---	---	---	--	---	---	---	--

Father’s Name

A	B	D	U	L		R	A	S	H	I	D		D	A	R	
---	---	---	---	---	--	---	---	---	---	---	---	--	---	---	---	--

v. Enter the date, month and year of birth as per English Calendar as recorded in the Matriculation Certificate. Use numerals 01 to 12 for the month ,01 to 31 for the date, and last two digits for the year .

3rd of November, 1994

1	1		0	3		9	4
---	---	--	---	---	--	---	---

10th of February, 1991

0	2		1	0		9	1
---	---	--	---	---	--	---	---

vi. A candidate will be considered for only one reserved category for selection even if he/she has more than one reserved category and the category that will be considered will be the one whose category code has been recorded at relevant Serial No. of the Application Form. For example, if an applicant is a ward of a Police personnel (Code 17), and also hails from a Backward Area (Code 13) and belongs to Scheduled Caste too (Code 07) and he/she indicates Code. ‘07’ at the relevant Serial No. of the Application Form, the candidate shall be considered for selection against the available seat for Scheduled Caste category only and his/her no other category will be considered.

vii. At no stage the category option once exercised in the Application Form will be changed.

I. Certificates to be attached:

i. The candidates have to keep ready the following documents at the time of counselling provided they figure in the list of the candidates called for counselling.

- a. Certificate of permanent residence.
 - b. Marks certificate of the qualifying examination issued by the concerned Board.
 - c. Matriculation or equivalent examination certificate indicating Date of Birth.
- ii The category candidates claiming benefit of any reserved category including Sports and TFW have to submit attested copy of their category certificate along with the Confirmation Page in the office of the BOPEE, Srinagar/Jammu within the prescribed date for submission of online Application Form

Instruction for Photographs

Candidates must follow the instructions given hereinafter for uploading Photograph:

- a. Please ensure that the photograph is taken in a light coloured background.
- b. The photograph/signature/thumb-impression images to be uploaded in JPG/JPEG format.
- c. The maximum size of the photograph to be 500 KB and for signature/thumb-impression to be 200 KB.
- d. Photographs must be snapped on or after 01-01-2015.
- e. Photograph must be taken with name of candidate (as written in Application Form).
- f. The photograph must be snapped with a placard indicating name of candidate and date of taking photograph. In case name and date are written on the photograph after taking it, the application will be rejected.
- g. The name and date on the photograph must be clear and legible.

Sample Photograph:



- h. Photograph should be without a cap and goggles. However, spectacles are allowed.

II. How to Submit

1. Candidate must read the instructions and procedure carefully before filling up the Online Application Form.
2. Application Form will be accepted Online ONLY.
3. Payment of Application Fee of Rs. 800 will be through HDFC Payment Gateway integrated with the online Application Form. Candidate can make payment via any Credit Card/Debit Card/Net

Banking or by downloading online generated Bank Challan of J&K Bank/HDFC Bank for depositing the fee amount in any branch of J&K Bank or HDFC Bank directly in the BOPEE Accounts.

4. Please note that once an Application Form is completely submitted, no changes will be allowed on the Application Form. The candidate will be required to make fresh application with a new payment of Rs. 800, if he/she has filled Application Form wrongly.
 5. After successful submission of Online Application Form, a provisional Registration Slip having Application Number with all the details of the candidate will be generated. Candidate may take a print-out of the same and retain for future admission procedure.
 6. Login to www.jkbopee.in to apply online. Candidate may click "Click Here to Apply" on the right side of the label **Diploma in Polytechnic (PET) – 2015** to apply online.
 7. Before applying online, candidate must ensure that he/she has scanned image of his photograph, signature and thumb-impression in JPEG/JPG format saved on the computer; candidate should also have his/her payment mode details handy. The size of the photograph should not exceed 500 Kb, and the size of signature and Thumb-impression should not exceed 200 Kb. **The photograph should be recently taken with name plate (bearing your name and date of taking photo) in hands.**
 8. Click on the **REGISTER** button to create /initiate a fresh application.
 9. Please enter the required details to generate an application number. Candidate is required to carefully note his/her Application Number for future reference.
 10. Once Application Number is generated, candidate is required to **LOGIN** with Application Number and Date of Birth to complete the Form with other details.
 11. Candidate will now be directed to upload photo (**with name plate**), signature and left thumb impression images.
 12. Once successfully done, candidate will be shown his complete details as recorded. Candidate is required to thoroughly check all credentials and make corrections (if any) by pressing the **MODIFY** button.
 13. Once the details are **CONFIRMED**, candidate will be directed to opt for the mode of payment. Candidate can either pay through HFDC/J& K Bank Challan or online payment though HDFC Payment Gateway.
 14. Candidate can make online payment through any Credit Card/Debit Card/Net Banking. The candidate has an option of making payment through J&K or HDFC Bank Challan which will be automatically generated and the candidate has to download it. The candidate has to make payment at the Bank selected by him/her and submit BOPEE'S copy along with the Confirmation Page at the BOPEE office Srinagar/Jammu
 15. Once the payment is successful, the Application Form will be generated for submission and print-out. **SUBMIT** button will need to be clicked by the candidate.
 16. Candidate will need to **click the LOGOUT button** to ensure completion of the Online Application process.
 17. If candidate has opted to make payment though Bank Challan, he/she will be required to submit a copy of the Registration Slip along-with copy of Bank Challan at BOP office in Jammu or Srinagar within the date mentioned in the Admission Notification issued separately
- Note: For updated instruction candidates should visit the BOPEE official websites.**

8. ADMIT CARD

1. No candidate shall be allowed to enter Test Centre/venue without valid Admit Card in original.
2. Admit card can be downloaded within the prescribed date. However, mere possession of admit card shall not ipso-facto confer eligibility on a candidate who is otherwise in-eligible to appear in the Entrance Test.
3. The Admit Cards will be available online. The candidates are advised to download their Admit Cards from the BOPEE official Websites (www.jakbopee.net or www.jakbopee.org or www.jkbopee.in) on photo paper printed in colour. The candidates will be informed through a separate notification regarding the date for downloading of admit cards. Applicants are, therefore, advised to keep themselves updated with the information on the official website.
4. Applicants, who don't have internet facility, may avail this facility at the **Help Desk** of I.T. Section of BOPEE with prior telephonic appointment, on nominal fee of Rs. 100/=, on any working day at the below mentioned BOPEE offices:
 - i. BOPEE Office, Bhagat-i-Barzullah, opposite J&K Bank, Srinagar-190005 (10 A.M. to 5 P.M.)
 - ii. BOPEE Office, 4th Floor, South Block, Bahu Plaza, Jammu-180012 (10 A.M. to 5 P.M.)
5. Candidates shall have to preserve admit cards till the allotment of seats/completion of selection/admission process.
6. Admit card is an extremely important document. It should not be mutilated, defaced or changed in any manner which makes it doubtful.

9. CONDUCT OF ENTRANCE EXAMINATION

I. Centres of Examination

1. The Entrance Test shall be held at the centres as may be specified by the Board in the cities of Srinagar and Jammu only.
2. Centres shall be allotted by the BOPEE and the information regarding this shall be provided to the candidates on the Admit Cards.
3. The Test Centre once allotted shall not be changed under any circumstances.
4. The medium of test will be English only.
5. The Board shall not conduct another test in any circumstances what so ever for those candidates who fail to appear in the test on the scheduled date.

II. Nature of Question Paper

1. It shall be the sole responsibility of the candidate to check the Question Booklet before attempting to answer any question. Where a Question Booklet has any missing page, blank page, missed question or damaged or defaced page, it shall be the responsibility of the concerned candidate to bring it into the notice of the concerned invigilator and get it replaced by a new Booklet of the same series. The Question Booklet must have 180 questions. No complaint in this regard shall be entertained by the Board after the conclusion of the examination
2. There shall be only one paper in the entrance test having 180 questions of one mark each, with time duration of 3.00 hours.
3. The broad distribution of questions in different subjects shall be:-

English=30, Physics=50, Chemistry=30 and Mathematics=70

4. The question paper shall be objective type containing multiple choice answers. It contains several pages stapled together in one cover. The questions are based on knowledge, understanding and application of the relevant subject that a student of 10th standard is expected to possess. All questions are compulsory. There is 0.2 negative marks for every wrong answer. A candidate having negative marks shall not be considered for admission.
5. Candidates should not make any type of marking on the Question Booklet. Paper for rough work is included in the Question Booklet.
6. Each Question Booklet has four series, which are in alphabets i.e. A, B, C, D printed on the cover page of the Question Booklet. At the end of the test, candidates can take the Question Booklets with them.

III. Nature of OMR Answer Sheet

1. In order to maintain transparency of examination, candidates are provided OMR Answer Sheet (Optical Mark Reader Answer Sheet) having original copy and candidate's copy (**Annexure II**). The candidates are directed to fold at perforation at the top of sheet, tear it after the Test is over and separate original copy and candidate's copy. Finally they shall have to handover the original copy to the invigilator and take along with them the candidate's copy.
2. The OMR Answer Sheets are used in order to simplify the procedure of evaluation and also to ensure highest accuracy. Each circle on the OMR Sheet has an alphabetical or numerical value. So a small mistake in shading the round spot on the circle may make a big mistake.
3. The OMR Answer Sheets will be supplied to the candidates in the examination hall.
4. At the top of the OMR Sheet, there are few blanks which are to be filled in carefully.
5. Write Question Booklet Number, Booklet series, and Roll Number in numerical and also darken the appropriate circles.
6. Write the given certification statement in your running handwriting in English and append your signature and left hand thumb impression at the space provided for the purpose on your OMR Sheet. This certificate is to be authenticated by the invigilator and superintendent of the examination centre.
7. Complete the formalities and wait for the signal to start, tear and open the seal of Question Booklet, begin reading and answering the questions.
8. Recording of wrong Roll No. or Question Paper Series or its omission on the OMR Answer Sheet shall be done by the candidate at his/her own risk. The Board shall, in no case, entertain any complaint of the candidate regarding the same.
9. Each question is followed by four responses i.e. 1, 2, 3, and 4; of which only one is correct or the most appropriate response. Indicate the correct response by darkening the appropriate circle completely with black or blue ball point pen on the Answer Sheet.

For Example Q. 11

Chennai is the capital of the State of:

- | | |
|--------------|-------------------|
| 1. Karnataka | 2. Tamil Nadu |
| 3. Kerala | 4. Andhra Pradesh |

The correct response is (2). Locate the Question Number in the OMR Answer Sheet and darken the circle under column (2) as shown below:

Ensure that the circle is completely darkened. Incomplete or faintly darkened circle will

be rejected by the Optical Scanner and consequently no marks/negative mark will be awarded for the same.

If more than one circle is darkened or if the response is marked in any other manner as shown at "B" it shall be treated as a wrong.

A

10	①	②	③	④
11	①	●	③	④
12	①	②	③	④
13	①	②	③	④

Correct way of answering

B

27	○	●	○	●
28	○	○	●	○
29	○	✓	○	○
30	○	○	×	○
31	●	○	○	○

Incorrect way of answering

IV. Instructions

Candidates are required to go through the instructions given below carefully:-

1. The examination centres will open 15 minutes before the reporting time of the Entrance Test on the day of examination.
2. Candidates are expected to be in their seats at the reporting time of the Entrance Test
3. Candidates who do not possess the Admit Cards will not be allowed to sit in the examination hall under any circumstances. This card must be shown on demand.
4. No textual material, printed/ handwritten will be allowed in the hall. Candidates are advised not to carry any such material in the examination hall.
5. No candidate shall be allowed to enter examination hall for appearing in examination after the distribution of Answer Sheets.
6. The candidates are not allowed to bring mobile phones/ calculators / pocket transistors/ electronic watches with facilities of calculator/slide rules, any form of table or any other such aid.
7. Tea, coffee, cold drinks or snacks are not allowed in the examination hall during the Entrance Test.
8. Smoking in the examination hall is not allowed.
9. The candidate must sit in the seat allotted to him/ her.
10. In no case a candidate can change his/ her seat.
11. No candidate will leave the hall before the expiry of full time prescribed for the Entrance Test and without handing over Answer Sheet to the invigilator on duty.
12. No person/ persons other than those authorised by the BOPEE shall be allowed to enter the examination hall.
13. Amanuensis will not be allowed.
14. The candidate's misbehaviour in any manner in the Examination Hall shall entail him/ her disqualification. Any disturbance in the examination hall shall be deemed as misbehaviour and the candidates shall forfeit the right to continue to sit in the examination hall. The decision of the centre superintendent shall be final.

10. TIME SCHEDULE FOR THE CANDIDATES IN THE EXAMINATION HALL

TIME	ACTIVITY
09:55 AM	Reporting time in the Examination Hall.
10:00 AM	The Invigilator shall ascertain the identity of each candidate by comparing his/her facial appearance with the photograph given in the admit card and attendance sheet. The centre Supervisor shall also check the identity of the candidates and ensure that only the genuine candidates have been allowed to sit in the examination hall and there is no case of impersonation.
10:15 AM	Candidates will be given OMR Answer Sheet. They will go through instructions printed and fill in the particulars on the Answer Sheet.
10:25 AM	They will be given Question Booklet. The Question Booklet number is to be entered on the Answer Sheet.
10:30 AM	They will break open the seal of the Question Booklet and start attempting the questions.
01:30 PM	The candidates will remain in their seats. They will hand over the OMR Answer Sheets to the Invigilator, take the question answer booklet and OMR candidate's copy along with them and leave the examination hall only when they are asked to leave.

Note: After distribution of Answer Sheets, no candidate shall be allowed to go out of the examination hall under any circumstances.

11. SYLLABUS

The entrance test is based on the courses of study and syllabi of 10th class. It is given as under along with broad weightage of each subject in the question paper of the Entrance Test.

Note: *The marks distribution given in the syllabus is only illustrative. It will not accrue any right to the candidate, if this distribution of marks is not strictly reflected in the question paper.*

ENGLISH

NO. OF QUESTIONS: 30

- PRONOUNS-TYPE & USES **04 Questions**
- CONJUNCTION-TYPES & USES **04 Questions**
- MODELS-MODAL AUXILIARIES & THEIR USES **04 Questions**
- REPORTED SPEECH-CHANGES IN VERBS AND OTHER CHANGES **03 Questions**
- CLAUSES-TYPES OF CLAUSES AND THEIR USES **03 Questions**
- SENTENCE PATTERNS **03 Questions**
- PAST PERFECT-USES **03 Questions**
- TO-INFINITIVE AND-HING FORMS **03 Questions**
- OTHER SENTENCE PATTERNS **03 Questions**

PHYSICS

NO. OF QUESTIONS: 50

UNIT-1: LIGHT-REFLECTION AND REFRACTION

12 Questions

- Reflection of Light, spherical mirrors; Image formation; uses of spherical mirrors.
- Sign conventions for spherical mirrors; relation between focal length and radius of curvature; mirror formula (only relation) (Numerical problems); magnification.
- Refraction of Light, refraction through a glass slab, refractive index, Conditions for no refraction.
- Spherical Lenses, Image formation, sign conventions, lens formula (only relation) (Numerical Problems), Magnification (Numerical Problems), power of lenses (Numerical Problems).

UNIT-2: THE HUMAN EYE AND THE COLOURFUL WORLD

05 Questions

- Human eye; power of accommodation; defects of vision and their correction.
- Glass prism (refraction and dispersion)
- Atmospheric refraction-twinkling of stars and colour of sun at sun rise and sun set.

UNIT-3: ELECTRICITY

15 Questions

- Concept of electric charge;
- Electric current; electric potential and potential difference;
- Ohm's law and experimental verification; resistance and its dependence; combination of resistances (in series and in parallel) (Numerical Problems)
- Heating effect of current-Electric power and energy (Numerical Problems)

UNIT-4: MAGNETIC EFFECTS OF CURRENT

10 Questions

- Orested Experiment; Magnetic field and field liners.
- Magnetic field due to a current carrying-Straight, coil (loop) and solenoid (qualitative only).
- Force on a current carrying conductor in a magnetic field.
- Electric Motor; Domestic electric circuits

UNIT-5: SOURCES OF ENERGY

08 Questions

- Various sources of energy; Conventional sources of energy; improvement in technology for using conventional sources of energy (Biomass and wind energy).
- Non-conventional sources of energy (Solar energy, Energy from sea).
- Nuclear energy (Nuclear fusion and nuclear fission).
- Lasting of energy sources.

CHEMISTRY

NO. OF QUESTIONS: 30

UNIT-1: CHEMICAL REACTIONS AND EQUATION

05 Questions

- Chemical equation, writing of chemical equation; Balancing chemical equations.
- Types of chemical reactions; Viz. Combination reactions; Decomposition reactions;
- Displacement reactions; Double displacement reactions; Oxidation and reduction.
- Effects of oxidation and reduction reactions in everyday life, viz. corrosion and rancidity

UNIT-2: PERIODIC CLASSIFICATION OF ELEMENTS

04 Questions

- Early attempts regarding classification of elements; like O'Debornier triads, New lands law of octaves (Non Evaluating)
- Mendeleev's periodic table its achievements and limitations.
- Modern periodic table; position of elements trends in modern periodic table viz. valiancy, Atomic size, Metallic and non-metallic properties

UNIT-3: CARBON AND ITS COMPOUNDS

10 Questions

- Bonding in Carbon, Covalent bond, Allotropes of carbon;
- Versatile nature of carbon; Saturated and unsaturated hydrocarbons; chains; Branches and rings; homologous series and its characteristics; nomenclature of Carbon compounds.
- Chemical properties of carbon compounds viz. combustion; oxidation; Addition and substitution reactions.
- Important Carbon compounds like Ethane and Ethanoic acid. Properties of Ethanol and Ethanoic acid.
- Soaps and Detergents.

UNIT-4: METALS AND NON-METALS

06 Questions

- Physical properties of metals and non-metals.
- Chemical properties of metals like action of water, air, acids, salts; Reactivity series of metals.
- Cause of reactivity of metals and non-metals. Properties of ionic compounds.
- Occurrence of metals; their extraction, enrichment of ores, Extraction of metals in accordance with activity series; refining of metals.
- Corrosion of metals and its fermentation.

UNIT-5: ACIDS BASES AND SALTS

05 Questions

- Idea about acids and bases; chemical properties of acids and bases viz. Action of metals, metal carbonates, metal hydrogen carbonates (only in case of acids), metallic acids; non-metallic acids and bases.
- Similarities in acids and bases; reaction of acids and bases with water.
- Strength of acids and base solutions; pH and its importance.
- Idea of salts, their family and pH. Chemicals from common salts like Sodium Hydroxide, Baking soda and Washing soda; Hydrated salts & Plaster of Paris.

MATHEMATICS

NO. OF QUESTIONS: 70

UNIT 1: REAL NUMBERS

03 Questions

Euclid's division lemma, Fundamental Theorem of Arithmetic, Statements after reviewing work done earlier and after illustrating through examples, Proofs of results irrationality of $\sqrt{2}$, $\sqrt{3}$, $\sqrt{5}$ decimal expansion rational numbers in terms of terminating/ non terminating recurring decimals.

ARITHMETIC PROGRESSION

02 Questions

Motivation for studying Arithmetic progression, Derivation of standard results

UNIT II: PAIR OF LINEAR EQUATION IN TWO VARIABLES

06 Questions

Pair of linear Equation in two variables. Algebraic conditions for number of solutions. Solutions of pair of linear equations in two variables algebraically by substitution, by elimination and by cross multiplication. Simple situational problems may be included. Simple problems on equations reducible to linear equation may be included.

UNIT III: POLYNOMIALS

04 Questions

Zeros of a Polynomial, Relationship between zeroes and coefficients of polynomial with particular reference to quadratic polynomials

QUADRATIC EQUATIONS

09 Questions

Standard form of Quadratic equation $ax^2+bx+c=0, (a \neq 0)$, solution of quadratic equation (only real roots) by factorization any by completing the square, i.e. by using quadratic formulas, relationship between discriminant and nature of roots. Problems related to day to day activities to be incorporated

UNIT IV: TRIANGLES

12 Questions

Definitions, examples counterexamples of similar triangles:

1. (Prove): If a line is drawn parallel to one side of a triangle to intersect the other two sides in distinct points, the other two sides are divided in the same ratio.
2. (Motivate): If a line divides two sides of a triangle in the same ratio, the line is parallel to the third side.
3. (Motivate): If in two triangles, the corresponding angles are equal, their corresponding sides are proportional and the triangles are similar.
4. (Motivate): If the corresponding sides of two triangles are proportional, their corresponding angles are equal and the two triangles are similar.
5. (Motivate): If one angle of a triangle is equal to one angle of another triangle and the sides including these angles are proportional, the two triangles are similar.
6. (Motivate): If a perpendicular is drawn from the vertex of the right angle to the hypotenuse, the two triangles on each side of the perpendicular are similar to the whole triangle and to each other.
7. (Prove): The ratio of the areas of two similar triangles is equal to the ratio of the squares on their corresponding sides.
8. (Prove): In a right triangle, the square on the hypotenuse is equal to the sum of the squares on the other two sides.

9. (Prove): In a triangle, if the squares on one side are equal to sum of the squares on the two sides, the angles opposite to the first side is a right triangle.

UNIT V: COORDINATE GEOMETRY

07 Questions

Lines (in two dimensions)

Review the concepts of coordinate geometry done earlier including graphs of linear equations. Awareness of geometrical representation of quadratic equations polynomials, Distance between two points and section formula (internal). Area of a triangle.

UNIT VI: INTRODUCTION TO TRIGONOMETRY

10 Questions

Trigonometric ratios of an acute angle of a right angled triangle. Proof of their existence (well defined); motivate the ratios, whichever are defined at 0° and 90° . Values with proofs of the trigonometric ratios of $30^\circ, 45^\circ$ and 60° . Relationship between the ratios.

Trigonometric identities, Proofs and applications of the identity $\sin^2 A + \cos^2 A = 1$, only simple identities to be give. Trigonometric ratios of complementary angles.

UNIT VII: HEIGHTS AND DISTANCES

03 Questions

Simple and believable problems on heights and distances. Problems should not involve more than two right triangles. Angle of elevation/ depression should be only $30^\circ, 45^\circ, 60^\circ$.

UNIT VIII: SURFACE AREAS AND VOLUMES

10 Questions

1. Problems on finding surface areas and volumes of combinations of any two of the following cubes, cuboids, spheres, hemispheres and right circular cylinders/ cones, frustum of a cone.
2. Problems involving converting one type of metallic solid into another and other mixed problems. Problems with combination of not more than two different solids be taken.

UNIT IX: PROBABILITY

04 Questions

History, Repeated experiments and observed frequency approach to probability focus is on empirical probability.

Classical definition of probability, Simple problems on single event, not using set rotation.

12. DETERMINATION OF MERIT

- I. Merit list shall be prepared on the basis of aggregate marks obtained in qualifying examination (10th class) by the candidates, in case entrance examination is not conducted.
- II. If the entrance examination is conducted, the selection of candidates for admission to the programme will depend on their performance at the entrance test and eligibility. The Board shall prepare list in order of inter-se merit of candidates in the entrance test in descending order for the general category and similarly for each reserved category separately.
- III. For the purposes of allotment of seats to the reserved category candidates in Government Polytechnic Colleges, inter-se-merit within each reserved category shall be taken into consideration.

- IV. In the event of the number of candidates belonging to a reserved category being less than the number of seats available for the category, the resultant vacancies shall be filled from amongst the candidates figuring in the open merit category strictly in order of merit.
- V. In case two or more candidates have obtained the same number of marks in entrance test, the inter-se-merit of such candidates shall be determined by taking into account:
 1. Marks obtained in Mathematics component of the Entrance test.
 2. Marks obtained in Physics component of the Entrance test, if marks obtained in Mathematics component are equal.
 3. Marks obtained in Chemistry component of the Entrance test if marks obtained in Mathematics and Physics components are equal.
 4. Candidate older in age if marks obtained in Maths, Physics and Chemistry are same..

Note:

Where a candidate has appeared in CET-15 but is interested in Polytechnic Course in any College, he/she will be considered for admission if no other candidate who has appeared in Polytechnic Entrance Test is interested in admission and seat(s) would otherwise remain vacant. Where more than one such candidates is interested in admission to any Polytechnic Course, their inter se merit will be determined on the basis of the their rank secured in CET -2015

13. DECLARATION OF RESULT

After the conclusion of Entrance Test, the answer key shall be displayed on BOPEE’s website for three days so that a candidate finding any discrepancy in the Question Paper and Answer Key can submit representation along with proper proof from standard text book within three working days after the test is over in the BOPEE’s office at Srinagar or Jammu. The representations will be consolidated and referred to the experts whose opinion will final. The revised key, if any, will be uploaded on the BOPEE’s website and thereafter no complaint will be entertained. The result will be published in two local dailies and will be uploaded on the website of the Board www.jakbopee.org. The process of admission will be notified separately.

14. COUNSELLING FOR ALLOTMENT OF DISCIPLINE/INSTITUTION

- I. Counselling is an extremely important component in the process of selection which affords the candidates an opportunity for indicating their preferences of disciplines/ institutions. The candidates should make a realistic assessment of the streams they are likely to get and should exercise options accordingly during counselling on the option form, to be given to candidate at the time of counselling. A candidate called for counselling has to pay either through Bank Challan or through POS machine available at BOPEE office Srinagar/Jammu an amount of Rs.1000/-(Non-Refundable) along with all documents in original and a set of attested copies of the same and admit card.
- II. The candidates should indicate clearly multiple choices of discipline/ institution in the counselling form which they want to join in order of preference. For example, a candidate indicates his options in the following manner:-

1	Civil in Govt. Polytechnic Bikram Chowk, Jammu
2.	Civil in NITS Polytechnic, Jammu
3.	Civil in IECS Polytechnic, Jammu.
4.	Electrical in North Polytechnic, Jammu

In this case, the candidate will first be considered for No. 01 (Civil in Govt. Polytechnic, Bikram Chowk, Jammu). If this seat is not available, then he/she will be considered for No. 2 (Civil in NITS Polytechnic, Jammu) and again in case of non availability of the seat of serial No 2 he/she will be considered for other seats indicate in the Counselling Form.

- III. If the choices given by the candidates are not available then he/ she is a C. N. A. case (Choice not available) and can be considered when seat of his/her choice becomes available in next round of counselling at his/ her merit.
- IV. Candidates shall have to join the allotted branch/ institution within the specified time as provided in the Notification. In case the candidate does not join the course within the stipulated period, his/ her allotted seat shall automatically stand cancelled and the same seat shall be filled up as a vacant seat.
- V. Shortfall in respect of vacancies, if any, received by the Board from different institutions will be filled through subsequent rounds of counselling of the candidates in order of their merit and choice/ preference.
- VI. Upgradation of discipline/ institution will be done through upgradation counselling. The candidate is to appear personally for upgradation counselling and will be required to bring with him/ her receipt of admission fee deposited in the allotted Institution. If, however, for some unavoidable reasons, it is not possible for a candidate to appear personally, he/ she may send his/ her authorised representative with admission receipt, undertaking and authority letter to the effect that allotment made on the basis of choices indicated by such representative shall be binding on him/ her (Annexure III).
- VII. If the candidate is upgraded or his her College is changed during upgradation counselling fails to join new allotted Stream/ institution, his/her admission in already allotted branch/ institution will automatically get cancelled and the seat will be allotted to next candidate in order of merit and choice through the same or next counselling for such upgradation.
- VIII. The residual seat, which becomes available after upgradation will be allotted to a candidate next in merit/C.N.A. in the same or subsequent counselling.
- IX. The decision of Board concerning allotment of Stream/ Institution shall be final. Choices of Stream/Institution once exercised shall not be allowed to be changed subsequently.

15. INSTITUTIONS WITH COURSES AND TENTATIVE INTAKE CAPACITY

Brief details of the courses offered and tentative intake capacity in various Polytechnic Colleges for the Academic year 2015-16 are as follows:

The Seat Matrix with actual seat details for all the Colleges will be notified at the time of counselling.

POLYTECHNIC COLLEGES OF JAMMU DIVISION



Govt. Polytechnic College, Bikram Chowk, Jammu-180004

Phone: 0191-2435373

Email: govtpolyjammu@gmail.com

Fax: 0191-2435373

Website: www.govtpolytechnicjammu.edu.in

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	45	45
Electrical Engineering	45	45
Mechanical Engineering	45	45
Automobile Engineering	35	35
Architecture Assistantship	30	35
Computer Engineering	35	30
Tourism & Hospital Mgt.	45	45
Instrumentation & Control	30	30
Total	310	310



**Govt. Polytechnic College for Women, Lower Shiv Nagar, Near A.G's Office, Jammu-
180001**

Phone: 0191-2581189

Fax: 0191-2585327

Email: gpfwj@rediffmail.com

Website: www.gpfwjammu.org

Courses	Intake Capacity	Seats to be Filled by BOPEE
Electronics & Communication	30	30
Office Mgt. & Computer Application	30	30
Computer Engineering	30	30
Textile Technology	30	30
Medical Lab Technology	30	30
Total	150	150



Govt. Polytechnic College, Reasi-182311

Phone: 01991-244074

Fax: 01991-244074

Email: govtpolyreasi@gmail.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Electrical Engineering	60	60
Computer Engineering	60	60
Total	120	120



Govt. Polytechnic College, Poonch-185101

Phone: 01965-220034

Fax: 01965-220034

Email: gpcpoonch@gmail.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Electrical Engineering	60	60
Electronics & Communication Engineering	60	60
Total	120	120



Govt. Polytechnic College, Kathua-184101

Phone: 0192-2231085

Fax: 0192-2231085

Email: govtpolytechnickathua@yahoo.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Instrumentation & Control	60	60
Mechanical Engineering	60	60
Total	120	120



Govt. Polytechnic College, Samba-184121

Phone: 0192-3212403

Fax: 0192-3212403

Email: govtpolytechnicsamba@gmail.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Automobile Engineering	60	60
Total	120	120



Govt. Polytechnic College, Udhampur-182101

Phone: 01992-270170

Fax: 01992-270170

Email: govtpolytechnicudhampur@gmail.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Automobile Engineering	60	60
Total	120	120



Govt. Polytechnic College, Ramban-182144

Phone: 01998-266278

Fax: 01998-266278

Email: govtpolyramban@yahoo.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Electrical Engineering	60	60
Electronics & Communication Engineering	60	60
Total	120	120



Govt. Polytechnic College, Doda-182202

Phone: 01996-238260

Fax: 01996-238260

Email: sanaullah.bhat@yahoo.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Office Management & Computer Application	60	60
Total	120	120



Govt. Polytechnic College, Kishtwar-182204

Phone: 01995-259321
Email: govtpolykishtwar@yahoo.com

Fax: 01995-259321

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Electrical Engineering	60	60
Total	120	120

PRIVATE POLYTECHNICS INSTITUTIONS OF JAMMU DIVISION



NITS Polytechnic, Indra Nagar Miransahib, Jammu-181102

Phone: 01923-264395

Fax: 0191-2433563

Email: nitscem@yahoo.com

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	180	153	27
Electrical Engineering	120	102	18
Mechanical Engineering	60	51	09
Electronics & Communication	60	51	09
Computer Engineering	60	51	09
Information Technology	60	51	09
Architecture Assistantship	60	51	09
Travel & Tourism	60	51	09
Total	660	561	99



IECS, Purkhoo Camp, Domana, Jammu-180010

Phone: 0191-2604032

Fax: 0191-2604537

Email: iecsjamwalgroup@gmail.com

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	120	102	18
Electrical Engineering	120	102	18
Mechanical Engineering	60	51	09
Electronics & Communication Engineering	60	51	09
Computer Engineering	60	51	09
Total	420	357	63



North Polytechnic, Purkhoo, Domana, Jammu-180010

Phone: 0191-2604464
 Email: npjamwalgroup@gmail.com

Fax: 0191-2604537

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	60	51	09
Electrical Engineering	40	34	06
Mechanical Engineering	60	51	09
Electronics & Communication Engineering	60	51	09
Computer Engineering	60	51	09
Information Technology	60	51	09
Total	340	289	51



Kalamkari Vocational Oriented Woman's Polytechnic, Upper Polura, Jammu-180006

Phone: 0191-2592952

Fax: 0191-2592476

Email: kcs_womenjammu@gmail.com

website: www.kcswomen.in

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Architecture Assistantship	30	26	04
Fashion Designing	30	26	04
Textile Technology	30	26	04
Computer Engineering	30	26	04
Garment Technology	30	26	04
Electronics & Communication Engineering	30	26	04
Total	180	156	24



Acharya Sri Chander Technical Institute, Ghou Manhasan, Jammu-181008

Phone: 0191-2644445

Email:

Fax:

website:

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	120	102	18
Electrical Engineering	60	51	09
Mechanical Engineering	60	51	09
Electronics & Communication Engg.	60	51	09
Total	300	255	45

GOVT.POLYTECHNIC COLLEGES OF KASHMIR DIVISION



Govt. Polytechnic College, Gogji Bagh, Srinagar-190008

Phone: 0194-2310144

Fax: 0194-2310144

Email: gshaista@yahoo.co.in

website: www.kgpolytechnic.org

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Electrical Engineering	60	60
Mechanical Engineering	30	30
Electronics & Communication	30	30
Automobile Engineering	30	30
Computer Engineering	45	45
Leather Technology	30	30
Wood Technology	30	30
Total	315	315



Govt. Polytechnic College for Women, Bemina, Srinagar-180018

Phone: 0194-2491176
 Email: wpolysgr@yahoo.co.in

Fax: 0194-2493808
 website: www.gwpolysgr.org

Courses	Intake Capacity	Seats to be Filled by BOPEE
Computer Engineering	30	30
Garment Technology	30	30
Electronics & Communication	30	30
Office Management & Computer Application	30	30
Medical Lab Technology	30	30
Food Technology	30	30
Textile Technology	30	30
Total	210	210



Govt. Polytechnic College, Kupwara-192222

Phone: 01955-252028
Email: gpolyCollegekup@gmail.com

Fax: 01955-252028

Courses	Intake Capacity	Seats to be Filled by BOPEE
Automobile Engineering	60	60
Mechanical Engineering	60	60
Total	120	120



Govt. Polytechnic College, Bandipora-193501

Phone: 01957-225319
Email: gbandipora@gmail.com

Fax: 01957-225319

Courses	Intake Capacity	Seats to be Filled by BOPEE
Mechanical Engineering	60	60
Travel & Tourism	60	60
Total	120	120

GOVERNMENT POLYTECHNIC COLLEGE BARAMULLA



Govt. Polytechnic College, Baramulla-193101

Phone: 01952-234479
Email: gpolyCollegebla@ gmail.com

Fax: 01952-234479

Courses	Intake Capacity	Seats to be Filled by BOPEE
Electrical Engineering	60	60
Architectural Assistantship	60	60
Total	120	120



Govt. Polytechnic College, Ganderbal-191201

Phone: 0194-2416450
Email: gpolycgbl@rediffmail.com

Fax: 0194-2416450, 2416448

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Electrical Engineering	60	60
Total	120	120



Govt.Polytechnic College, Nagam Chadora, Budgam-191113

Phone: 01951-257141
Email: budgampoly@yahoo.in

Fax: 01951-257141

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Mechanical Engineering	60	60
Total	120	120



Govt. Polytechnic College, Larkipora, Anantnag-192210

Phone: 01932-245166
Email: govtpolyanantnag@gmail.com

Fax: 01932-245166

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Computer Engineering	60	60
Total	120	120



Govt. Polytechnic College, Shopian-192303

Phone: 01933-260611
Email: gpc.shopian@gmail.com

Fax: 01933-260611

Courses	Intake Capacity	Seats to be Filled by BOPEE
Electronics & Communication Engineering	60	60
Instrumentation & Control	60	60
Total	120	120



Govt. Polytechnic College, Kulgam-192231

Phone: 01931-260044

Fax: 01931-260044

Email: govtpolytechnickulgam@gmail.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Civil Engineering	60	60
Electrical Engineering	60	60
Total	120	120

PRIVATE POLYTECHNIC COLLEGES OF KASHMIR DIVISION



S.S.M. Polytechnic, Parihaspora, Pattan, Kashmir-193121

Phone: 0194-2496260
Email: ssmkashmir@gmail.com

Fax: 0194-2496260

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	60	51	09
Electrical Engineering	40	34	06
Mechanical Engineering	20	17	03
Electronics & Communication	60	51	09
Computer Engineering	60	51	09
Information Technology	60	51	09
Total	300	255	45



Kite Polytechnic, Wavoosa Rangreth, Srinagar-190007

Phone: 0194-2300311
 Email: kite_polytechnic@yahoo.com

Fax: 0194-2300627

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	60	51	09
Electrical Engineering	60	51	09
Mechanical Engineering	60	51	09
Electronics & Communication	40	34	06
Computer Engineering	40	34	06
Information Technology	30	26	04
Architectural Assistantship	40	34	06
Total	330	281	49



Masrterpro Institute of Technology, Nowgam, Srinagar-190015

Phone: 0194-2314892

Email: masterproCollege94@gmail.com

Fax: 0194-2310591

Webiste: masterproinstitute.com

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Civil Engineering	180	153	27
Electrical Engineering	60	51	09
Mechanical Engineering	40	34	06
Electronics & Communication	60	51	09
Computer Engineering	40	34	06
Total	380	323	57



Royal Polytechnic, Behind Amar Singh College, Gogji Bagh, Srinagar-190008

Phone: 0194-2310591
 Email: royalpoly_tech@yahoo.in

Fax: 0194-2310591
 Website: www.royalpolytechnic.org

Courses	Intake Capacity	Seats to be Filled by BOPEE	Management Seats
Computer Engineering	40	34	06
Civil Engineering (PHE)	40	34	06
Medical Electronics	40	34	06
Quantity Surveying & Construction Management	40	34	06
Total	160	136	24

GOVT. POLYTECHNIC COLLEGES OF LADAKH



Govt. Polytechnic College Kargil-194103

Phone: 01985-204243
Email: jiqbalbhat@gmail.com

Fax: 01985-204243

Courses	Intake Capacity	Seats to be Filled by BOPEE
Computer Engineering	30	30
Electrical Engineering	30	30
Information Technology	30	30
Total	90	90



Govt. Polytechnic College, Leh-194104

Phone: 01982-264164
Email: ahmadaf7595@gmail.com

Fax: 01982-264164
Website: www.gpleh.com

Courses	Intake Capacity	Seats to be Filled by BOPEE
Computer Engineering	30	30
Civil Engineering	30	30
Travel & Tourism	30	30
Total	90	90

16. ANNEXURES

ANNEXURE-I

COMPETENT AUTHORITIES FOR ISSUANCE OF RESERVED CATEGORY CERTIFICATES

S. No.	Categories	Competent Authorities to issue certificates
1	Scheduled Caste (SC)	
2	Scheduled Tribes	
	i. Scheduled Tribe, Gujjar & Bakerwal (STGB)	
	ii. Scheduled Tribe, Leh District (STL)	
	iii. Scheduled Tribe, Kargil District (STK)	
	iv. Other Scheduled Tribes (STO)	
3	Socially and Educationally Backward Classes	
	i. Weak and Under Privileged Classes, Social Castes (OSC)	
	ii. Residents of Backward Area (RBA)	
	iii. Residents of Area Adjoining Actual Line of Control (ALC)	
4	Children of Defense Personnel Ex-servicemen. (CDP) (Navy, Army and Air force only)	Commanding Officer of the concerned Unit Zila Sainik Board
5	Candidates possessing outstanding proficiency in Sports (SP)	Secretary, J&K Sports Council (to be issued before the Date mentioned by BOPEE)
6	Children of Permanent Residents of Paramilitary Forces and State Police Personnel serving in the State (JKPM)	DIG Concerned
7	Tuition Fee Waiver Certificate	Revenue Officer not below the rank of Tehsildar

ANNEXURE-III

UNDERTAKING AND AUTHORITY LETTER FOR COUNSELLING

I, _____ son/daughter/wife of Mr. _____ age _____ years _____ months, bearing Roll No. _____ placed at Rank No. _____ in the Entrance Examination for admission to Three Year Diploma in Polytechnic, 2015 conducted by BOPEE do hereby solemnly affirm and undertake that the decision of my authorized representative, Mr./Mrs./Miss _____ son/daughter/wife of Mr. _____ age _____ years, regarding selection / rejection of seat on the date of personal appearance shall be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorized representative on my behalf

on _____
Signature of candidate _____
Name _____
Roll No. _____
Address _____

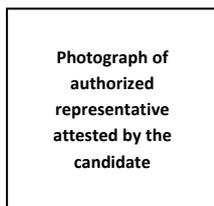
AUTHORITY LETTER

I, _____ son/daughter/wife of Mr. _____ bearing Roll No. _____ for Entrance Examination for admission to Three Year Diploma in Polytechnic, 2015 do hereby authorise Mr./Mrs./Miss _____ son/daughter/wife of Mr. _____ R/o _____ to represent me on _____ (Date) before the committee for allotment of a seat in Three Year Diploma in Polytechnic, 2015. The signatures and the photograph of above named Mr./Miss/Mrs. _____ are attested below.



Signature of candidate _____
Name _____
Roll No. _____
Address _____

Photograph to be Attested by Gazette officer
Address _____



Signature of candidate _____
Name _____
Roll No. _____
Address _____

Photograph to be attested by the Candidate

ANNEXURE-IV

SAMPLE OF COUNSELLING FORM used in -2014

Counselling Date: 4th July 2014

S. No. «SNO»

THE J&K BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS
DISCIPLINE/INSTITUTION PREFERENCE FORMAT FOR DIPLOMA POLYTECHNIC COUNSELLING-2014
Notification No.: 00 – BOPEE of 2014 Dated: 00-00-2014

Roll No. Name
Category Marks Rank
Telephone/Cell No.

OPTIONS/PREFERENCE FORMAT FOR ALLOTMENT

S. No.	Name of the Discipline & Institute where you desire allotment (In order of preference)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
00	Civil Engineering in KGP Srinagar (Sample Preference)

Signature of the Candidate

I accept discipline in Institution _____ indicated by me at the preference No. _____ in my option form. The discipline and institution preference has been exercised by me during the counseling on the basis of my rank secured by me in Entrance Test-2012 and availability of seat at my turn.

Signature of the Candidate

Admission approved in Discipline/Institution _____

Approved
Chairman, BOPEE

ANNEXURE-V

SAMPLE REPRESENTATION REGARDING ANSWER KEY

Name: **T. A. Khan**

Paper: **Diploma Polytechnic**

Series: **A**

Roll No: **4BOP9999**

Year: **2015**

S. No	QN	Answer Option in the Question Paper	Answer Suggested by the Candidate	Title of the Book	Author of the Book	Edition	Volume	Page No.	Additional Comments (if Required)
1	5	A	C	Conceptual Physics	Paul G. Hewitt	4TH ED.	II	28	QUESTION IS INCORRECTLY FRAMED
2	6	B	D	Do	Do	do	do	do	QUESTION IS INCORRECTLY FRAMED
3									
4									
5									
6									

Contact No:

Alternative Contact No

Name and Signature of the Candidate

Annexure VI

OFFICE OF THE COMMANDING OFFICER OF THE UNIT

CERTIFICATE OF BEING CHILD OF DEFENCE PERSONNEL (in-Service)

This is to certify that Mr./ Miss/Mrs. -----is a son/ daughter of-----
----- who is serving or has served as a member of Army/ Navy or Air Force.

Competent Authority

With Name and Seal

ANNEXURE-VII

OFFICE OF THE ZILA SAINIK BOARD



Ex-service Men

CERTIFICATE OF BEING A MEMBER OF DEFENCE PERSONNEL

SRO-272 DATED 3-7-82/SRO-314 DATED 9-5-85 AS AMENDED VIDE SRO-294 DATED 21-10-05, PARA 2(VIII)

This is to certify that Mr./Ms. _____ Son/Daughter of
No. _____ Rank _____ Name _____ R/o _____
_PO _____ Tehsil _____ District _____, who is a
member of Defence Forces. His /Her ward is beneficiary under the term of SRO-272 dated 3-7-82/SRO-314 dated: 9-5-85 as amended vide SRO-294 dated 21-10-05 being the son/daughter of the defence forces personnel.

It is certified that said Mr./Ms. _____ Son/Daughter
of _____ submitted his/her application for grant of this certificate
on _____ and the certificate has been issued to him/her under my seal and signature
today the _____ after the suitable enquiry has been made in this office file
No. _____ dated _____.

Station:

Dated:

Zila Sainik Welfare Officer.

ANNEXURE-VIII

OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE

CERTIFICATE OF BEING A CHILD OF PARAMILITARY FORCE/POLICE PERSONNEL (In-service)

This is to certify that Mr./ Miss/Mrs. -----is a son/ daughter of-----
-----who is a J&K State Subject and is serving as -----in
Para-military Force/Police Force in the state, Mr./Mrs.-----is not rendering engineering
service or other service of civil nature which would disentitle his/her son/daughter from claiming the
benefit of being child of Para-military Force/Police Personnel.

It is also certified that son/Daughter of Mr. ----- is entitled to get
Certificate of being a child of Paramilitary Force/Police Personnel as provided in Rule 2 (ix) of the Jammu
and Kashmir Reservation Rules, 2005.

Name, Signature and Office Stamp

DIG Concerned

Space for
photograph of
the candidate to
be duly attested

ANNEXURE-IX

OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE

CERTIFICATE OF BEING A CHILD OF PARAMILITARY FORCE/POLICE PERSONNEL (Retired)

This is to certify that Mr./ Miss/Mrs. -----is a son/ daughter of-----
-----who is a J&K State Subject and has died while serving or has served in
Para-military Force/Police Force in the state and had been honorably discharged or retired. Mr./Mrs.----
-----was not rendering engineering service or other service of civil nature which would
disentitle his/her son/daughter from claiming the benefit of being child of Para-military Force/Police
Personnel.

It is also certified that son/Daughter of Mr. ----- is entitled to get
Certificate of being a child of Paramilitary Force/Police Personnel as provided in Rule 2 (ix) of the Jammu
and Kashmir Reservation Rules, 2005.

Name, Signature and Office Stamp

DIG Concerned

Space for
photograph of
the candidate to
be duly attested

Annexure X

Office of the Tehsildar _____

Income Certificate

It is certified that the Annual income from all sources of the Applicant namely _____ S/o: _____

R/o: _____ Tehsil: _____ District: _____
_____ based on the inquiry conducted by this office does not exceed to _____.

No. _____

Date: _____

Tehsildar

ATTENTION

Carrying of cellphone, pager, calculator or any other electronic gadget to the examination centre is strictly prohibited. Neither BOPEE will make any arrangement for the safe custody of these items nor will be responsible for loss of any such item. Hence, the candidates are directed not to carry such items with them while going to respective examination centres for taking the entrance examination.

The guidelines to curb the menace of ragging in professional Colleges issued by the Hon'ble Supreme Court of India.

1. An annual undertaking signed by each student, whether fresher or senior and his/her parent(s) jointly stating that each of them has read the relevant instructions/regulations against ragging, as well as punishments, and that if the ward is found guilty, he/she shall be proceeded against and shall be prosecuted.
2. Such an undertaking shall be furnished in English as well as vernacular language (mother tongue of the parent) at the beginning of each academic year by every student.
3. An undertaking to the similar effect should be obtained every year from each student admitted to the hostel.
4. The compliance to the above effect shall be ensured by each of the affiliating university to which the concerned institution is affiliated and would be verified by them annually.
5. In order to ensure "the ragging free environment" in the campus, each institution shall compulsorily in their prospectus and other admission related documents, shall depict the earlier directions of the Apex Court and/or of the Central or State Governments as applicable, so that candidates and their parents are sensitised for the same.

THE JAMMU AND KASHMIR
BOARD OF PROFESSIONAL ENTRANCE EXAMINATIONS

