

# INFORMATION BROCHURE

## For Diploma Courses

### DIRECTORATE OF TECHNICAL EDUCATION, ASSAM, KAHILIPARA, GUWAHATI-19.

#### Important Dates:

-	Online Application starts on	:	09.03.2015
-	Online Application closes on	:	04.04.2015
-	Last date for receipt of Printout of the Application Form (along with DTE Copy of Bank Challan) at - <i>Directorate of Technical Education Assam Kahilipara, Guwahati – 781019</i>	:	10.04.2015
-	Issue of Online Admit Card	:	01.05.2015
-	Date of Examination:		
	a) Diploma Courses [except MOM Course]	:	10.05.2015
	b) Modern Office Management Course	:	24.05.2015

An Entrance Examination, Polytechnic Admission Test (PAT) 2015, will be held at the following centres for admission into the different Polytechnics for Diploma Level Engineering Courses for the session 2015-16.

(i)	Guwahati	(viii)	Dibrugarh
(ii)	Barpeta	(ix)	Silchar
(iii)	Mangaldoi	(x)	Bongaigaon
(iv)	Nalbari	(xi)	Golaghat
(v)	Nagaon	(xii)	Diphu
(vi)	Tezpur	(xiii)	Sivasagar
(vii)	Jorhat	(xiv)	North Lakhimpur

**Note 1 :** A separate Admission Test for Diploma Course in Modern Office Management will be held on 24.05.2015 (for Girls candidates only) at Girls' Polytechnic, Guwahati.

**Note 2 :** Candidates against Reserved seats (Allotted by Government of India) for Engineering and Technological Diploma Courses outside Assam after HSLC/10+ level will be selected through PAT 2015.

The Diploma Courses of Engineering and Technology outside Assam are generally as follows :

Printing Technology, Photography, Leather Tech., Man Made Fibre Tech., Costume Design & Dress Making, Fisheries Tech., Electronics and Tele Communication.  
For Girls: Home Science, Computer Aided Costume Design and Dress Making, Interior Decoration, Library Science, Beauty Culture,

**Note 3 :** No age limit for the courses meant for girls against Girl's reserved seats and 21 years for Boys in some other courses in Government of India's reserved seats, qualification as per GOI/Institution concerned.

**ADMISSION FOR DIPLOMA IN ENGINEERING AND TECHNOLOGY  
COURSES OFFERED BY THE STATE GOVERNMENT  
POLYTECHNICS OF ASSAM**

**1. INTRODUCTION :**

The Polytechnics provide facilities for study in Diploma and Certificate Courses in Engineering and Technology after H.S.L.C. (10+). The main objective of the Polytechnic courses of studies is to produce technicians at supervisory level to meet the demand of technical manpower in various field of development. This brochure aims at bringing out guidelines towards Technical Education to enable the young boys and girls to build their career by getting themselves admitted into various courses of Technical Studies available at the State Polytechnics of Assam.

**2. THE POLYTECHNICS AND THEIR LOCATIONS :**

At present there are altogether Ten State Government Polytechnics and One Junior Technical School in Assam under the administrative and supervisory control of the Director of Technical Education, Assam. These are :-

- (1) Assam Engineering Institute, Chandmari, Guwahati - 781003  
Ph. 0361-2550852, 4 K.M. from Guwahati Rly. Stn.
- (2) Girls' Polytechnic, Bamunimaidan, Guwahati - 781021  
Ph. 0361-2550208, 5 K.M. from Guwahati Rly. Stn.
- (3) Assam Textile Institute, Ambari, Guwahati - 781001  
Ph. No. 0361-2544116, 1 K.M. from Guwahati Rly. Stn.
- (4) Nowgong Polytechnic, Nagaon -782001  
Ph. No. 03672-2540320, 2 K.M. from Nowgaon Bus Stn. & 6 K.M. from Rly Stn.
- (5) H.R.H. The Prince of Wales Institute of Engineering and Technology, Jorhat- 785001  
Ph. 0376-2320074, 1 K.M. from Jorhat Bus Stn. & 8 K.M. from Rly. Stn.
- (6) Dibrugarh Polytechnic, Lahowal, Dibrugarh - 786010  
Ph. 0373-2381749, 11 K.M. from Dibrugarh Bus and Rly Stn.
- (7) Silchar Polytechnic, Meherpur, Silchar - 788005  
Ph. 03842-240273, 5 K.M. from Silchar Bus Stn. & 8 K.M. from Silchar Rly Stn.
- (8) Bongaigaon Polytechnic, Bongaigaon - 783380  
Ph.- 03664-228997, 7 K.M. from Bongaigaon Bus Stn. & Rly Stn.
- (9) Residential Girls` Polytechnic, Golaghat -785621  
Ph. 03774- 284548, 3 K.M. from Golaghat Bus Stn.
- (10) Diphu Polytechnic, Diphu - 3K.M. from Diphu

### 3. AFFILIATION :

The State Polytechnics of Assam are affiliated to the State Council for Technical Education (SCTE), Assam. The SCTE, Assam is a Council of members appointed by the Government of Assam to advise the Government in all matters relating to Technical Education in the State. The Examination Committee of the SCTE is responsible for conducting the Diploma Examinations in different disciplines in Engineering and Technology offered by the Polytechnics of Assam, and Diploma courses offered by Govt. Institute of Film & Television, Kahilipara, Guwahati-19.

### 4. RECOGNITION :

The Diploma Courses offered by the Polytechnics, affiliated to the State Council for Technical Education, Assam have been recognized by the Govt. of India and Diploma holders are recognized for the purposes of recruitment to all subordinate posts and services under the Central Government in appropriate fields. The same recognition is maintained by the State Government of Assam and other State of the Country for the purpose of recruitment to similar subordinate posts and services under the State Government. All the Diploma conducted in the State Govt. Polytechnics are approved by the AICTE.

### 5. COURSES OFFERED

Name of the Courses	Duration	Entry Qualification
<b>(A) DIPLOMA COURSES</b>		
(i) Civil/Mechanical/Electrical/ Electronics and Telecommunication/Automobile/ Computer Engg./ Instrumentation Technology/ Chemical/Textile Technology/ Agricultural Engg./Architectural Assistantship/ Textile Chemistry and Design.	3 years (six semesters) Final examination in each semester end.	Pass in H.S.L.C. Examination with the condition in Point No.6.3. from the Board of Secondary Education Assam or its equivalent Examination from any other recognized Board with Science and Mathematics as a compulsory subject or T.S.L.C. Examination of S.C.T.E., Assam in a single sitting.
(ii) Fashion Technology / Garment Technology	-do-	-do-
(iii) Modern Office Management	-do-	Pass in H.S.S.L.C. Examination (Arts, Science or Commerce) from the Assam Higher Secondary Education Council or its equivalent examination from recognized Boards or Universities in a single sitting.

## 6. ELIGIBILITY FOR ADMISSION :

To be eligible for admission into Diploma courses, a candidate must fulfill the following conditions :-

- 6.1 Must appear and qualify in the Polytechnic Admission Test (PAT) for admission into Diploma Courses' offered by State Council for Technical Education, Assam for the concerned academic session as notified by the DTE, Assam.
- 6.2 For admission into Diploma Courses the candidate must pass the H.S.L.C. or its equivalent examination with Mathematics and Science as compulsory subject with
- 0 40% marks (in Average) in Mathematics and Science for General candidates
  - 0 35% marks (in Average) in Mathematics and Science for SC candidates.
  - 0 33% marks (in Average) in Mathematics and Science for ST Candidates.

### 6.3 Age Limit :

Courses	Candidates must born on or after	
	General	SC/ST
For all courses except Modern Office Management	01-08-1995	01-08-1992
For Modern Office Management	01-08-1993	01-08-1990

- 6.4 **Medical Standard** : A candidate should be physically fit and mentally sound and should possess the minimum physical standard.
- 6.5 **Residential Eligibility** : **Candidates must be an Indian Citizen and Permanent resident of Assam.**

## 7. RESERVATION OF SEATS :

Subjects to maintaining the qualifying standards and others eligibility conditions for reservation of seats in the Polytechnics of Assam is made for the following categories of candidates of the State of Assam (subject to amendment as per Government decision).

- 7.1 Scheduled Caste - 7%  
 Scheduled Tribes (Plains)- 10%,  
 Scheduled Tribes (Hills)- 5%  
 O.B.C. (including M.O.B.C.) -15% of annual intake capacity.  
 For Moran Community total 10 (ten) seats, 1 in each Polytechnic.  
 Candidates must fulfill the condition as stated in Point No. 6.
- 7.2 Sons/Daughters/Grand Sons/Grand Daughters of Freedom Fighters (both Paternal and Maternal) : 15 seats in total and in all Polytechnics except Diphu Polytechnic. Candidates must fulfill the conditions as stated in serial No. 6.
- 7.3 Tea Garden and Ex-tea-garden Labour Community (within the limit allocation of O.B.C.) in all Polytechnics except RGP, Diphu & ATI. Candidates must fulfill the condition as stated in serial No. 6.
- 7.4 Sportspersons :1 seat in all Polytechnics except ATI, Diphu Polytechnic& RGP. Candidates must fulfill the conditions as stated in serial No. 6.
- 7.5 N.C.C. : 1 seat in all Polytechnics except ATI, Diphu Polytechnic & RGP. Candidates must fulfill the conditions as stated in serial No. 6.
- 7.6 Sons and daughters of Retired Defence Personal- 1 seat in each Polytechnic. Candidates must fulfill the condition as stated in Point No. 6.
- 7.7 Physically Handicapped- 3% of Institute intake capacity.  
 Candidates must fulfill the condition as stated in Point No. 6.
- 7.8 Son/Daughter of employees of`Central Government and of Central Government Public Sector undertaking serving in the State who are not permanent resident of Assam but are posted in Assam for not more than five years preceding the last date fixed for submitting Application. Candidates must fulfill the conditions as stated in serial No. 6.

**Note 4 :** Candidates applying under this category must attach relevant documentary evidence duly signed by competent authority. Such as (i) that his/her parents are not permanent resident of Assam, but from other State of the Country. (ii) Service period of his /her parents in Assam as employee of Central Govt./Undertaking. (iii) Certificate from the School/College the candidate last attended.

- 7.9 Candidates of other States and Union Territories against seats reserved by Government of India and duly nominated by the concern State/Union Territory.

**Note 5 :** As per Govt. instructions, some reserved seats may be dereserved, if such reserved seats remains vacant for want of eligible candidates, the seats shall be filled up in order of merit from the candidates under unreserved category.

**Note 6 :** If candidates of both Tea garden and Ex-tea garden Labour community are available then 1 seat shall be allotted for each of the two categories.

## SELECTION PROCESS FOR NCC & SPORTS QUOTA

All the eligible candidates are finalized by a Committee consisting of the following members

(i) DTE, Assam	Chairman
(ii) Director of Sports	Member
(iii) Director of NCC	Member
(iv) One Principal of Polytechnics on rotation basis	Member
(v) Controller of Examination, SCTE	Member Secretary

**Note 7 :** For NCC Quota :

The candidate has to submit the photocopy of N.C.C. Examination Certificate from the Issuing Authority in the rank not below the Deputy Director General National Cadets Cops, Ministry of Defence Govt. of India. Certificate of merit (NCC Certificate) issued from the Head of the Institution/Colleges/School will not be accepted. During the counseling a candidate has to submit the original certificate from the issuing authority i.e. Issuing Authority in the rank of not below the Deputy. Director General National Cadets Cops, Ministry of Defence Govt. of India. Candidates must fulfill the condition as stated in serial No. 6. For considering the merit for the selection of candidates of NCC category would be as below.

- (i) Certificate would be treated in order of merit as-
  - (a) "C" certificate with Grading "A"  
"C" certificate with Grading "B"
  - (b) "B" certificate with Grading "A"  
"B" certificate with Grading "B"
  - (c) "A" certificate with Grading "A"  
"A" certificate with Grading "B"
  - (d) Candidates are asked to submit the documents of the attendance if any

**Note 8 :** If nos. of applicants applying against N.C.C. quota seats and their certificates are equal rank, then merit will be decided by taking the marks of Admission Test, even if there is a Tally then Science and Mathematics marks of qualifying examination will be taken to decide the merit of the candidates. If there is Tie then by lottery by the Chairman of the Selection Committee.

**Note 9 :** For Sports Quota :

Medal winner of State Games/State Championships/Tournaments organized by Assam Olympic Association/State Sports Association/Directorate of Sports & Youth Welfare, Assam. The merit will be decided in order of Medals-Gold/Silver/Bronze received in the above-mentioned event. If there is a tie, Prizes are equal (Gold/ Silver/Bronze) or no prizes are obtained by any candidate then merit will be decided by taking the marks of Admission Test, even if there is a Tally then Science & Mathematics marks of qualifying examination will be taken to decide the merit of candidates. Again if there is Tie then by lottery by the Chairman of the Selection Committee. Candidates must fulfill the condition as stated in serial No. 6.

**Note 10 :** For admission against Sports/N.C.C. quota reserved at State Polytechnics of Assam candidates are hereby asked to submit application after appearing in the admission, test along with copies of mark sheet of qualifying Examination. Admission Test Admit. Card and detailed particulars regarding their level of participation as mentioned above and a copy of certificate from the Director of Sports/N.C.C. Assam to reach the Directorate of Technical Education, Assam, Kahillpara, Guwahati-19 **on or before 20/05/2015.**

8. Bonus Marks for son/daughter of employees of the Deptt. of Technical Education, Assam.

Bonus marks @ 5%, 6.25%, 7.5% & 10% will be awarded to the candidates who are son/daughter of Employees/Retired Employees under the Directorate of Technical Education, Assam for Grade I, II, III & IV as per Govt. order No ETE-52/79/B, dtd. Dispur, the 10th August, 1979 & this office Modified order No TE (Ex) Admn-2/2014/dt-1/647-60, dt 7/4/14

9. **DISTRIBUTION OF SEATS :**

The annual intake capacity of the allocation of seats of different categories are as per list below (Subject to change at the time of admission).

Sl No	Name of the Institutions	Duration of Courses Year	Duration of Courses Year	Total states	ST(P) 10%	S.C. 7%	ST(H) 5%	*OBC 15%	Other seats
1	2	3	4	5	6	7	8	9	10
(i)	Assam Engineering Institute Guwahati-3	3	Civil	90	9	7	4	14	As per allocation of Govt.
		3	Mechanical	40	4	3	2	5	
		3	Electrical	40	4	2	2	5	
		3	Electronics and Tele-Communication	40	4	2	2	5	
		3	Computer Engg.	40	4	2	2	5	
		3	Chemical Engg.	35	3	2	2	5	
			<b>Total</b>	<b>285</b>	<b>28</b>	<b>18</b>	<b>14</b>	<b>39</b>	
(ii)	Assam Textile Institute, Guwahati-1	3	Textile Tech	30	3	2	1	4	As per allocation of Govt.
		3	Garment Tech	20	2	1	1	3	
		3	Fashion Tech.	20	2	1	1	3	
			<b>Total</b>	<b>70</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>10</b>	
(iii)	Nowgong Polytechnic, Nagaon	3	Civil	60	6	4	3	9	As per allocation of Govt.
		3	Mechanical	40	4	3	2	6	
		3	Electrical	40	4	3	2	6	
		3	Computer Engg.	30	3	2	1	5	
			<b>Total</b>	<b>170</b>	<b>11</b>	<b>12</b>	<b>8</b>	<b>26</b>	
(iv)	Silchar Polytechnic, Silchar	3	Civil	90	9	7	4	14	As per allocation of Govt.
		3	Mechanical	50	5	4	3	8	
		3	Electrical	40	4	3	2	6	
		3	Electronics and Tele Communication	40	4	3	2	6	
			<b>Total</b>	<b>220</b>	<b>22</b>	<b>17</b>	<b>11</b>	<b>34</b>	
(v)	P.O.W. Institute, Jorhat	3	Civil	60	6	4	3	9	As per allocation of Govt.
		3	Mechanical	40	4	3	2	6	
		3	Electrical	40	4	3	2	6	
		3	Automobile	30	3	2	1	4	
		3	Instrumentation	30	3	2	1	5	
		3	Electronics & Tele Communication	40	4	3	2	6	
			<b>Total</b>	<b>260</b>	<b>26</b>	<b>18</b>	<b>12</b>	<b>39</b>	

SI no	Name of the Institutions	Duration of Courses Year	Duration of Courses Year	Total states	ST(P) 10%	S.C. 7%	ST(H) 5%	OBC 15%	Other seats
1	2	3	4	5	6	7	8	9	10
(vi)	Dibrugarh Polytechnic, Dibrugarh	3 3 3	Civil Mechanical Electrical	60 40 40	6 4 4	4 3 3	3 2 2	9 6 6	As per allocation of Govt.
			<b>Total</b>	<b>140</b>	<b>14</b>	<b>10</b>	<b>7</b>	<b>21</b>	
(vii)	Bongaigaon Polytechnic, Bongaigaon	3 3 3	Civil Automobile Electrical	60 30 30	6 3 3	4 2 2	3 2 1	9 4 5	
			<b>Total</b>	<b>120</b>	<b>12</b>	<b>8</b>	<b>6</b>	<b>18</b>	
(viii)	Girls' Polytechnic, Guwahati	3 3 3 3	Modern Office Management Computer Eng. Architectural Asstt. Civil Engg. & Planning	40 40 40 40	4 4 4 4	3 3 3 3	2 2 2 2	6 6 6 6	
			<b>Total</b>	<b>160</b>	<b>16</b>	<b>12</b>	<b>8</b>	<b>24</b>	
(ix)	Residential Girl's Poly. Golaghat	3 3	Electronics & Tele Communication Textile Chemistry and Design	30 30	3 3	2 2	2 2	4 5	
			<b>Total</b>	<b>60</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>9</b>	
(x)	Diphu Polytechnic Diphu	3	Civil Engg.	60	6	4	4	8	
			<b>Total</b>	<b>60</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>8</b>	
<b>Grand Total</b>				<b>545</b>	<b>154</b>	<b>107</b>	<b>77</b>	<b>228</b>	



<b>SEATS RESERVED IN OTHER CATEGORIES</b>		
<b>CATEGORY</b>	<b>TOTAL SEATS.</b>	<b>INSTITUTE</b>
Tea Garden & Ex Tea Garden Labour Community	14	In all Polytechnics except ATI & Diphu Polytechnic.
Son/Daughters of Central Govt. Employees.	10	In all Polytechnics except Diphu Polytechnic, NP, GP, RGP, ATI
Son/Daughters/Grand son/ Grand son/ Daughters of Freedom Fighter	15	In all Polytechnics except Diphu Polytechnic.
Son/Daughters of Retired Defence Persons	7	In all Polytechnics except RGP, ATI, Diphu Poly.
Sportsman	7	In all Polytechnics except RGP, ATI, Diphu Poly.
NCC	7	In all Polytechnics except RGP, ATI, Diphu Poly.
Physically Handicapped	3% of Institute Intake capacity	In all Polytechnics except ATI & Diphu Poly.

\* These seats shall be subtracted from the allocation to unreserved general category and these seats are subjected to the approval from Govt. of India.

**SEATS UNDER GOVT OF INDIA'S RESERVATION. As per allocation of GOI.**

**10. Documents to be submitted during counselling :**

Part "B" of the Application Form with two recent passport size photographs duly attested by a Gazetted Officer and pasted on the application duly completed to be submitted along with the following certificates at the time of counselling.

- (i) True copies of marksheets of qualifying examinations passed.
- (ii) Documentary evidence-of age (true copy of Admit Card or Certificate of the Board/University)
- (iii) Up-to-date character certificate from the Head of the Institutions last attended.
- (iv) Caste certificate, if claimed, belong to Scheduled Caste/Scheduled Tribe/OBC/MOBC/Tea-Garden/Ex-Tea Garden Labour Community from the appropriate authority as decided by Government from time to time ( as mentioned in the form).
- (v) The candidates applying for seats under Moran community quota must produce certificate from Assam Moran Sabha with the counter signature of DC/SDO (Civil) of the concerned District.
- (vi) Certificate from Director of Sports, Assam and proof of representing State if applied against Sport and NCC quota.
- (vii) Reserved seats against Freedom Fighter category (both Paternal & Maternal).
  - (a) Certificate from the Principal Private Secretary to the Chief Minister, Assam.
  - (b) A direct relationship certificate of the candidate with the freedom fighter from the Deputy Commissioner or his authorized official if applied against the category of Freedom Fighter.
- (viii) Certificate from the Director, Rajik Sainik Board, Assam if applied against category of retired defence personnel
- (ix) Certificate from the employer, if applied against quota of Central Government employees etc.

**Note- :** Certificate or mark sheets other than those, which are given on the body of the form, must be submitted in true copies attested by a Government Gazetted Officer with official seal. Original copies must be shown at the time of Counselling for admission.

## 11. ADMISSION TEST :

- A. Admission test will be held in all the Polytechnics of Assam on the subject Science and Mathematics on the date and time as notified by the DTE. There will be one question paper of Science and Mathematics of 100 marks of 2 hours duration. The question paper will be of H.S.L.C. level.
- B. Admission Test for Modern Office Management (MOM) Diploma Course will be held only at Girls' Polytechnic Guwahati in the subjects English and General Knowledge on the date and time as notified by DTE Assam.

**N.B. :(1)** The questions will be of objective types with multiple choice Answer for the Examinations. Candidate will have to darken the Circle against the correct answer in separate OMR Answer Sheet. Specimen copy of OMR Answer Sheet with instructions may be seen at Page no. 19.

**N.B. :(2)** Candidates are to bring their own drawing equipments.

## 12. COUNSELLING AND SELECTION :

An Interview will be held centrally to select the candidates provisionally for admission into the Polytechnics of Assam. The date and venue of which will be published along with the result of the Polytechnic Admission Test.

Choice of Polytechnic and branch of Engineering of a candidate will be determined on the basis of merit of the admission test at the time of interview.

Final selection against the quota reserved for the categories of N.C.C and Sports shall be made by a Selection Board.

If discontinued studies in between passing the last examination of Board/ University a gap certificate must be produced at the time of Interview.

Candidates can not undertake any other course of study once admitted in a Polytechnic.  
**Note :** Candidate sponsored by other States, Union Territories need not appear in the PAT But they are required to submit their applications in prescribed forms completed in all respects, when called by the D.T.E., Assam.

## 13. DATE OF ADMISSION :

- 13.1 Candidates selected for admission must get themselves admitted on payment of all institutional fees and dues at the time of counselling and admission failing which their selection shall automatically be treated as cancelled.
- 13.2 Students failing to report in their classes within ten days from commencement of class shall automatically forfeit their seats and the vacancies caused thereof shall be filled up from the waiting lists.
- 13.3 Admission to all Polytechnics shall be closed on dates to be communicated to all Principals by an Official Order of the Director of Technical Education, Assam.

**14. COMMENCEMENT OF SESSION :**

The academic session of the Polytechnics of Assam normally commences in the month of August/September.

**15. MEDIUM OF INSTRUCTION :**

The medium of instruction is English.

**16. ATTENDANCE IN CLASS :**

Student failing to attend a minimum of 75% of attendance in any subject (Theory and Practical individually) shall not be allowed to appear in the examination. Moreover, admission of a student who are found absent from classes continuously for 10 (ten) days from the date of commencement of classes or from the date of admission in the institute, whichever is earlier (his/her name) will be cancelled.

**17. SESSIONAL WORKS :**

Continuous assessment will be made on the performance of the students in Workshop / Laboratory / Drawing / Class test etc. Student failing to attain the required sessional marks in any component of the subjects will be debarred from appearing in the examination.

**18. STUDENTS OWN UNIFORM :**

Immediately after enrolment each student is required to have his/her own institute uniform :

**19. FEES AND DUES :**

The students have to pay the amount as detailed below at the time of admission at the Polytechnic. (These rates are likely to be revised)

**THE FEES AND DUES IN POLYTECHNICS**

Sl. No.	Name of Item	Diploma Course New rate
A.	Tuition Fees (per annum)	1,000.00
B.	Library Fees (per annum)	100.00
C.	<b>Student Fund :</b>	
	1. Medical (per annum)	100.00
	2. Gains and Sports (per annum)	200.00
	3. Magazine (per annum)	100.00
	4. Student activity Fee (per annum)	150.00
D.	<b>Misc Fee :</b>	
	1. Admission Fee (once)	20.00
	2. Admission Fees Semester	20.00
	4. Identity Card	20.00
	5. Electricity and Water charges (per annum)	200.00
	<b>Total for Institute (per annum)</b>	1930.00
	Science-caution money (once) (refundable)	200.00

Sl. No.	Name of Item	Diploma Course New rate
E.	Hostel :	
	1. Enrolment Fee	30.00
	2. Seat Rent (per annum)	360.00
	3. Establishment Charges (per annum).	150.00
	<b>Total Hostel Fees</b>	<b>540.00</b>
	4. Electricity and Water Charges (as per meter reading)	100.00
	5. Hostel caution money	As per the rate fixed by the respective Institute
	6. Mess Advance	

The above rates are subjected to revision. In addition hostel boarders have to pay the mess dues for the current month as fixed by the mess committee.

## 20. FACILITIES TO STUDENTS :

### 20.1. SCHOLARSHIP

Engineering Merit Scholarship (Institutional Merit)

Some scholarship are awarded on the basis of merit

The scholarships mentioned above are attached with free tuition.

The basis of merit will be 'admission merit' in case of first semester and the respective semester- end examination in case of subsequent semesters. `

**Note :** Other State Governments are also awarding scholarship @ Rs. 100.00 P.M. and above the students sponsored by the respective States.

### 20.2. OTHER SCHOLARSHIPS :

There are provisions of scholarship to the students belonging to the Backward Classes awarded by the Department of Welfare of Plains Tribes and Backward Classes, Assam.

### 20.3 HOSTEL ACCOMMODATION :

The Polytechnics of Assam are all Residential Type of Institutions providing hostel accommodation (except Diphu Polytechnic) to more than 75% of the students on roll both girls and boys. The hostel in Diphu Polytechnic is under construction.

#### **20.4 LIBRARY AND BOOK BANK :**

The Polytechnics are equipped with the necessary facilities of library and reading room to cater the needs of the student. Besides text Books, the collections include periodical, pamphlets reports, proceeding maps ,dailies and journals on various topic information and development of Science. Engineering and other technical and non-technical fields. Book- Banks have been established in all Polytechnics to serve the needs of the poor and deserving students. Students may borrow books on long term basis.

#### **20.5 MEDICAL AND HEALTH SERVICE :**

Provision exists for medical attendance to hostel boarders by a medical officer and a dispensary attached to each Polytechnic.

#### **20.6 EDUCATIONAL EXCURSION AND TRAINING PROGRAMMES :**

Educational Excursions and Survey Camping are held at such time as may be fixed with adjustment to other curriculum. The Survey Camping and Educational Excursions are substantial parts of the curriculum, However, excursion is subjected to availability of fund.

#### **20.7 N.C.C.**

All students are excepted to join the NCC and attend parades regularly and attend camps at least twice during the full course of study.

#### **20.8 VACATION AND HOLIDAYS :**

The institute enjoys semester-end vacations in a year. No student is allowed to remain in the hostel during these vacations without prior permission of the principal for specific purpose.

#### **20.9 TRAINING :**

Subject to allocation of training slots by the Board of Practical Training Government of India, the students after passing the Diploma Course may undergo one year Practical training in industries/Engineering Organization under

the Apprenticeship act of Government of India. Stipends at the rate of Rs.1,400/- per month (subject to revision) are paid to each trainee.

## **21. LATERAL ENTRY :**

Students getting diploma of S.C.T.E., Assam securing at least 60% marks can appear in entrance examination into Assam Engineering College and Jorhat Engineering College in 3rd semester in appropriate branch of 4 year under-graduate course in Engineering of Gauhati University/Dibrugarh University. Number of seats is limited to 10% of annual intake capacity of each branch of Engineering.

## **22. DISCIPLINE :**

The students admitted to the Institute must abide by all rules and regulations as prescribed by the Institute authorities, Violation of the rules, unsatisfactory progress, irregular attendance, irregular clearance of Institute and hostel fees and dues, showing discourtesy to the teachers and staff members in any form, Smoking in the Institute campus and/or in presence of teachers, taking alcoholic beverage, using their own wireless receivers, electric fans and heaters in the hostel rooms, playing musical instruments during study hours in the hostel, tampering with electric connections causing damage to the institute and hostel property, using unfair means in sessional works and in the examination, irregular attendance in N.C.C. parades, resorting to strikes, ragging, using mobile phone in examination hall/ classroom etc. are some of the offences which may make students liable for disciplinary action in the form of imposing fine, suspension and even expulsion from the Institute.

## COMPETENT AUTHORITY TO ISSUE CASTE CERTIFICATE

Only the following authorities are declared competent to issue caste certificate which should be countersigned by the respective Deputy commissioner and S.D.O. (Civil) as the case may be :

Scheduled Caste/ Scheduled Tribes(P)	(a) ST(P) - M.P (b) S.T.(P)- M.L.A.	No countersignature is required
	(c) Members Advisory Council for Welfare of S.T. (d) President/Vice President, Assam Anusuchit Yuba Jati Parishad.	Deputy Commissioner
	(e) Assam Tribal Sangha. (f) President/Vice President of Dist. Units of Assam, Assam Tribal Sangha. (g) President/Chairman of Integrated Tribal Development Projects (h) Chairman, Sub-Divisional Welfare Board for ST(P)	Deputy Commissioner or Sub-Divisional Officer.
Schedule Tribe (Hills)	(a) D.C. (b) S.T. (Hills), M.L.A. (c) S.T. (Hills), M.P.	No counter signature is required
Moran Community	(a) Assam Moran Sabha	Deputy Commissioner or Sub-Divisional Officer.

**N.B. :** (a) to (h) are authorized to issue caste certificates within their respective jurisdiction.

**Persons authorized for identification of S.C. candidate :-**

1. Member of Advisory Council for Welfare of SC
2. Chairman of Sub-Divisional Scheduled caste Development Board.
3. President/Vice President, Assam Anusuchit Yuba Jati Parishad..
4. President of different Dist. & Sub Divisional Units of Assam Anusuchit Yuba Jati Parishad.
5. Assam Mali Samaj, Mirza, Kamrup and their local Units. (President/Secretary may countersign as mark of their identification of the candidate ).

### OTHER BACKWARD CLASS :

1. MLAs & MPs within the jurisdiction of the respective district.
2. Members of Advisory Council for Welfare of OBCs within the jurisdiction of the respective district.
3. President and General Secretary of All Assam OBCs Association in respect of the entire State.



4. President and Secretary of District Units of All Assam OBCs Association within the jurisdiction of the Sub-Division.
5. Chairman of sub-divisional Development Board for OBCs within the jurisdiction of respective Sub-Division.
6. Sub-Divisional Welfare Officer within the jurisdiction of respective Sub-division.
7. The candidates applying for seats under Moran community quota must produce certificate from Assam Moran Sabha with the counter signature of DC/SDO (Civil) of the concerned District.

**IMPORTANT :**

1. All such certificate are required to be countersigned by the respective D.C or SDO (Civil)
2. Competent authority to issue certificate of Freedom fighter is the Principal Private Secretary to the Chief Minister, Assam. Competent authority to issue direct relationship certificate of the candidate with the freedom fighter is the Deputy Commissioner or his authorized official.
3. For the reserved quota of son/daughter of ex-serviceman, candidates have to produce a certificate from the Director, Rajyik Sainik Board, Assam.
4. For the reserved seats against of Sports and NCC quota, a certificate has to be produce with a forwarding letter from the Director of Sports, Assam and Director of N.C.C. respectively.
5. The candidates applying for seats under physically handicapped quota will have to produce identity certificate from the State Level, Medical Board, District Level/ Medical Board as constituted in pursuance of Social Welfare Deptts. Notification No. SWD 181/96/75, dated 21/6/1990. The Medical Board will have to follow the working principles and instructions for issuance of identify certificate to physically disabled persons as issued Social Welfare Deptt. OM No. SWD-181/96/55, dated 31/3/99.
6. In case of any clarifications regarding admission in the State Polytechnics of Assam, Chairman of the admission committee for that particular year will be legally binding and any dispute or for legal proceeding shall be in Guwahati, in the state of Assam and will be responsible and represented by the Chairman, one of the Principal of State Polytechnic of Assam on rotation basis of the Admission Council Committee, for that year of admission.
7. The date of publication of the result of the Polytechnic Admission Test will be published in some leading dailies of Assam within a month from the Examination date.

For results of Polytechnic Admission Test 2015 visit website [www.dteassam.in](http://www.dteassam.in)

**Ministry of Human Resource Development (MHRD), Govt. of India Special Scheme for Persons with Disabilities to undergo 3 year Diploma course at Assam Engineering Institute, Guwahati**

25 Nos. of seats in different disciplines at Assam Engineering Institute are reserved exclusively for “Person with Disabilities” (PWD) in addition to normal reservation for PWD.

**Eligibility & Other Conditions:**

**1. Candidates must qualify in Polytechnic Admission Test -2015**

2. Candidates with disabilities must be Permanent Resident of Assam and have appeared/passed HSLC or equivalent examination in a single sitting with 35% marks in Mathematics and Science in average.

3. The following categories of PWDS will be considered for admission: Visually Impaired (VI), Hearing Impaired (HI) and Orthopedically Handicapped (OH).

4. The minimum disability is 40% and not exceeding 80%.

5. The upper age limit is 23 years as on 1st August, 2015

The Ministry of Human Resource Development, Govt. of India, will sponsor the selected candidates with disability by providing Scholarships, Book Grant, Educational Materials, Uniform,

Free Boarding and Lodging for Boarders and Travailing allowances for day Scholars, Exemption from Payment of Admission Fee, Tuition Fee Excluding Examination fee etc

Serial No. :

**Instructions to the Candidates**

- 1. This sheet should not be folded or crushed.
- 2. Use only black ball point pen to fill the circles.
- 3. Circles should be darkened completely and properly.
- 4. Cutting and erasing the corner square boxes on this sheet is strictly prohibited.
- 5. Do not staple or use any stray marks on the sheet.
- 6. Do not use marker, white fluid or any other device to hide the shading already done.

**CORRECT METHODS**



**WRONG METHODS**



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25	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	50	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	75	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	100	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Name & Signature of the invigilator

Name of the Center

**PART - B**  
**(TO BE SUBMITTED AT THE TIME OF INTERVIEW)**

(FOR OFFICE USE ONLY)

Selected for admission in ..... Branch .....

Category .....

Signature of Chairman / Principal

**PERMANENT RESIDENCE CERTIFICATE**  
**[From D.C./S.D.O. (Civil) of concerning District/Sub-Division]**

Certified that Shri/Smti .....

Son/daughter of Shri/Late.....

an inhabitant of village/town .....

Mouza ..... P.O. ....

P.S. .... District ..... is a permanent resident of the State .....

This certificate shall be applicable for the purpose of admission into the course under Engineering Education of Assam.

Address ..... .....

.....

Signature of the D.C. / S.D.O.

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**CERTIFICATE OF EMPLOYMENT OF PARENT OF THE APPLICANT  
(For son/daughter of Central Govt. Employee)**

(To be given by the Head of the Government or Public Office/Organization in Assam, **If the applicant is not a Permanent Resident of Assam** but his/her parent is working in such offices etc. in Assam, at the time of submission of Application).

Certified that Shri/Smti .....  
Son/daughter of Shri/Late.....  
of ..... for ..... year and he/she is a permanent resident  
in the district of .....of the State .....

Address .....  
.....  
.....

Signature :  
Designation :  
Date :

**Seal of the Office**

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**DECLARATION BY THE APPLICANT**

I hereby declared that the above entries in the form have been filled up in my own handwriting and the entries made are correct to best of my knowledge and belief. I agree that if there is any wrong information in the statement given, in the mark sheets and certificates attached. I may not be allowed admission and in the event of my being admitted, my admission may be cancelled by authority concerned at any time.

I do hereby promise that in the event of my being admitted to the Polytechnic, I shall abide by all rules and discipline of the institution.

Date .....  
The .....  
Signature of the Applicant

**DECLARATION BY THE PARENT/GUARDIAN**

I hereby declare that I shall be fully responsible for conduct and all financial liabilities that the ward incurs during his/her studentship in the Polytechnic.

.....  
The Signature of the Gazetted Officer in presence of whom the parent/guardian put his/her signature.      *Signature of the Parent/Guardian*

Designation of the Officer .....

**Seal of Office**

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