

UNIVERSITY OF MUMBAI
JAMNALAL BAJAJ INSTITUTE OF MANAGEMENT STUDIES (Autonomous)

Instructions for Admission to MMM, MFM, MIM, MHRDM Programs (Batch 2016-2019)

- 1) Download the application form from www.jbims.edu
- 2) Application fee is Rs. 1200/- /Course/ Candidate.
- 3) Completely filled application form should be submitted to JBIMS office in person.
- 4) You may pay with demand draft. Demand draft payable at Mumbai in favour of "**Director, JBIMS**".
- 5) Proof of age, caste, education qualification, minimum 2 years supervisory/ executive experience after declaration of result of graduation be attached.
- 6) Incomplete application forms will not be considered.
- 7) Appearance to the Admission Test – written test and group discussion does not confirm eligibility of the candidate.
- 8) The written test is multiple choice objective type questions test. ¼ negative mark for every wrong answer. Questions will be based on comprehension, quantitative ability, logic, general knowledge.
Test date – Saturday, 5th December, 2015
Reporting Time – 10.00am, Test – 11.00am to 01.00pm
Group Discussion (GD) – Sunday, 6th December, 2015

Last date for accepting the application – 30th November, 2015.
- 9) Submission details:-

Application forms should be submitted between 11.00 a.m. to 1.00 p.m. and 1.30 p.m. to 4.00 p.m. on working days (except on Sundays, Second and Fourth Mondays and Public Holidays).
- 10) Hall Ticket is part of application form. When the form is submitted to office, office will stamp the photograph. Candidate must carry the Hall ticket for all activities during admission process.
- 11) Cancellation of Admission:- Admission can be cancelled under the ordinance 0.3574. The tuition fee paid by a candidate for the course in which he/she is registered as a post-graduate student will be refunded to him if he leaves the said course without attending any lectures, seminar or practicals, subject to a deduction of 25% of the tuition fee there from as the administrative charges. An application by the candidate for refund will only be entertained if it is received by the Director within 15 days from the date commencement of the lectures of the academic year in which the fee is paid.
- 12) A candidate who had been passed out from other than University of Mumbai should submit the **original Migration Certificate** at the time of admission.
- 13) For further details contact on: **022-22747700/22747705**

UNIVERSITY OF MUMBAI
JAMNALAL BAJAJ INSTITUTE OF MANAGEMENT STUDIES (Autonomous)
APPLICATION FOR ADMISSION TO MASTER DEGREE
PROGRAMME
MMM/MFM/MHRDM/MIM
Batch 2016-2019

Application No. _____

For Office use only
Receipt No. & Date

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To,
 The Director,
 Jamnalal Bajaj Institute of Management Studies,
 University of Mumbai, Dadabhai Naoroji House,
 164, Backbay Reclamation,
 Mumbai – 400 020.

**Passport size
 photograph**

Note:

1. Please read the instructions carefully before filling the form.
 2. Put a tick Mark in the blocks where applicable.
 3. Cost of Admission material, Selection fee and Application form fees is Rs.1200/- to be paid in cash or by Demand Draft payable at Mumbai in favour of **“Director, JBIMS”**.
 4. The last date of submission of the application is 30th November, 2015.
1. Please put a tick against the course applied for :

1.	MASTER'S DEGREE IN MARKETING MANAGEMENT	(MMM)	
2.	MASTER'S DEGREE IN FINANCIAL MANAGEMENT	(MFM)	
3.	MASTER'S DEGREE IN HUMAN RESOURCES DEVELOPMENT MANAGEMENT	(MHRDM)	
4.	MASTER'S DEGREE IN INFORMATION MANAGEMENT	(MIM)	

2. Name of the Applicant (In Block Letter)

Shri./Smt./Kum.

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(Surname)

(First Name)

(Middle Name)

3. Please Indicate category

Gen	SC	ST	DT	NT	OBC

* A candidate belonging to a category other than General Category must submit the cast certificate, validity certificate and other documents as required by the Government regulations.

5. Have you applied for any other part-time degree course of the Institute in this current year.
 If yes, Write the Application No. against the course.

4. Graduation Degree obtained From :

University Of Mumbai	1
University of Maharashtra	2
University other than Maharashtra	3
Name of the University	

Course	MMM	MFM	MHRDM	MIM
Application Form No.				

6. Gender :

1	Male	
2	Female	

7. Date of Birth

Day	Month	Year

8. Age

Year	Months

7. Educational Background

Educational Qualifications (Marks <input checked="" type="checkbox"/> in appropriate box)					Year of Passing	% of marks	Class/ Grade	Name of Board / University
A. Undergraduate/Diploma (Specify)								
1.	S.S.C							
2.	H.S.C							
3.	Intermediate							
4.	Polytechnic							
5.	Defence Service Diploma							
B. Bachelor's / Master's Degree								
1.	2.	3.	4.	5.				
B.A	B.Sc	B.Com	B.E/ B.Tech	Other Specify				
M.A	M.Sc	M.Com	M.E/ B.Tech	Other Specify				
C. Ph.D.								

8. Professional Qualifications :

1.	2.	3.	4.	5.	Year of Passing	% of Marks	Class/Grade	Name of Board/University
AMIE	ACA	AICWA	ACS	Others Specify				

9. Have you successfully completed any of the Management Degree/ Diploma Programmes recognized by University of Mumbai.

Programme	College / Institute attended	Year of Passing	% of marks	Class/Grade

3.

10. Work Experience (as on 15th June 2016 Supervisory/Executive Cadre)

As Executive /Supervisory	Years			Months	
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11. Position Held: (Mention all your work experience after graduation and if work experience is in more than one company, work-experience certificate/s are to be Enclosed and the same has to be mentioned in the column below).

	Name and Address of Organisation	Service		Work Experience of Service In Months	Designation of Nature of work	Total Monthly Income
		From	To			
PRESENT POSITION						Rs. _____
LAST POSITION						Rs. _____
Total Work Experience						

Note : Use separate sheet if above space is insufficient.

12. Name and Address of your Employer to whom reference may be made regarding your work experience (IN BLOCK LETTER)

NAME :

DESIGNATION :

ADDRESS :

EMAIL ID _____

MOBILE No _____

TELEPHONE :

PIN :

4.

13. Applicant's address for communication : (In Block Letters)

ADDRESS :
(Office)

TELEPHONE :

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PIN :

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EMAIL ID

MOBILE No

ADDRESS :
(Residence)

TELEPHONE :

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PIN :

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EMAIL ID

MOBILE No

Admission can be cancelled under the ordinance 0.3574. The tuition fee paid by a candidate for the course in which he/she is registered as a post-graduate student will be refunded to him if he leaves the said course without attending any lectures, seminar or practicals, subject to a deduction of 25% of the tuition fee there from as the administrative charges. An application by the candidate for refund will only be entertained if it is received by the Director within 15 days from the date commencement of the lectures of the academic year in which the fee is paid.

DECLARATION FORM

I hereby declare that the information given in this application form is complete and true. If admitted, I agree to comply with the rules of the Institute.

PLACE :

DATE :

(Signature of the Applicant)

5.

UNIVERSITY OF MUMBAI
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Dadabhai naoroji House, 164, Backbay Reclamation, H. T. Parekh Marg, Mumbai – 400 020.

(For Office use only)

Application No. _____

Receipt No. Date

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HALL TICKET (Written Test & GD)

Name:

Address:

Tel. No. (O)..... (R).....

Mobile No.....

Email -.....

Course applied (please tick mark in the block):

MFM MMM MHRDM MIM



Instructions-

1. Applicants will be required to produce this card with photo intact at the time of written test/ Group discussion
2. Written test and Group discussions will be held on the following dates:
Date of written test – 5th December, 2015
Reporting time – 10.00 a.m.
Date of group discussion –
MIM/ MFM /MMM/MHRDM– 6th December, 2015
Reporting time – One hour before your allotted slot for GD
3. The detailed time-table for the group discussion will be put up on the notice board and on the institute's official website (www.jbims.edu) on ___December, 2015 at ___p.m.
4. NO FURTHER COMMUNICATION WILL BE SENT INDIVIDUALLY TO THE APPLICANTS IN THIS REGARD.

Format of Experience Certificate from Employer on letter head of Company.

Date : _____

To whom so ever it may concern

This is to certify that Mr./Mrs./Ms. _____
is working in our company since / was working in our company from _____
to _____ period _____ as _____ (Name of the Post).
The said post is a supervisory/executive cadre.